

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
November 30, 2015**

President Emily Hall called the November 30, 2015 meeting of the Board of Education to order at 6:31 PM in the District Conference Room. Call to Order

Board members in attendance were Tina Ammon, Emily Hall, Keith Hanvey, Julee Hartwell, Jeanne Shields and Rebecca Sullivan. Board Members in Attendance

Administrators in attendance were Don Wheeler and Janice Rideout. Jenn Henderson was invited to discuss CSE recommendations. Administrator in Attendance

On a motion by Julee Hartwell, seconded by Tina Ammon, the Board of Education voted to go into executive session at 6:32 PM to discuss CSE recommendations, a potential legal matter and a matter leading to the appointment of a particular person. Yes –6, No – 0. Carried. Executive Session

On a motion by Jeanne Shields, seconded by Tina Ammon, the Board of Education voted to return to open session at 7:21 PM. Yes –6, No – 0. Carried. Open Session

On motion by Rebecca Sullivan, seconded by Julee Hartwell, the Board of Education voted to approve the evening’s revised agenda as presented. Yes – 6, No – 0. Carried. Order of the Agenda Established & Approved

Rick Cordes addressed the Board regarding a basketball grievance. Mr. Cordes presented correspondence to the Board. President Hall stated that the Board was aware of the issue and would review the correspondence and contact him if necessary. Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE Recommendations

- Amendment with no meeting of: none
- CSE minutes of: 11/13/15; 11/18/15; 11/23/15
- CPSE minutes of: none
- Subcommittee minutes of: 11/17/15
- 504 Minutes:11/13/15; 11/18/15;

On motion by Tina Ammon, seconded by Rebecca Sullivan, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 6, No – 0. Carried.

Board appreciation awards were presented to members by Dr. Wheeler. He thanked them for their service to the students of the district. Reports and Presentations

Phil Wise from SWBR Architects presented to the Board the current timeline of the proposed Capital Project. Preliminary testing will be done in December with an anticipated community vote in March.

On motion by Rebecca Sullivan, seconded by Jeanne Shields, the Board of Education voted to approve the Superintendent to negotiate internal testing not to exceed \$24,000. Yes – 6, No – 0. Carried.

Don Wheeler presented the revised job description for Special Education Coordinator and the proposed job description for Special Education Administrator.

On a motion by Jeanne Shields, seconded by Julee Hartwell, the Board of Education voted to approve the acceptance of the cash donation for the Milton Brubaker Wrestling Award. Yes – 6, No – 0. Carried. (See Attachment #1)

Business Office

On a motion by Jeanne Shields, seconded by Julee Hartwell, the Board of Education voted to support the resolution regarding FFA programs in Chenango County School Districts. Yes – 6, No – 0. Carried. (See Attachment #2)

Communications

On a motion by Julee Hartwell, seconded by Tina Ammon, the Board of Education voted to approve the open meeting minutes of November 5 and 19, 2015 with edits as noted. Yes – 6, No – 0. Carried

Old Business

On a motion by Julee Hartwell, seconded by Keith Hanvey, the Board of Education voted to cast one vote for Jermaine Bagnall-Graham to fill the vacancy on the DCMO BOCES Board. Yes – 5, No – 1(Sullivan). Carried.

On a motion by Jeanne Shields, seconded by Julee Hartwell, the Board of Education voted to appoint Charles Blincoe to fill the board of education member seat until the May election. Yes - 6; No - 0; Carried.

The Board discussed using Board Docs and asked if the service qualified for BOCES aid. Members will check out the presentation materials and have further discussion at the next meeting.

On a motion by Julee Hartwell, seconded by Jeanne Shields the Board of Education voted to dissolve the Athletic Committee. Yes - 5, No – 1(Hall); carried.

It was stated that the Board will revisit this committee with defined rolls, responsibilities and a clear purpose.

Janice Rideout reported on the status of the RFP for legal services. BOCES will provide assistance in this process. Sample RFP's were provided to the Board to help develop the specifications. The RFP should be ready to go out in January or February with the intention of appointing the firm for July 1, 2016.

Dr. Wheeler presented to the Board copies of the book “The Five Dysfunctions of a Team”. The Administrative Team will be engaging in a professional development session with Mike Johnson on this topic. The BOE is invited to go through the steps with the team. The video clip “Start with Why” was viewed by the Board. All Administrators start with “Why”. Dr. Wheeler asked BOE members to identify their “why” prior to setting Board goals.

New Business

Professional development for the Board was discussed. NYSSBA provides retreat services. Dr. Wheeler offered to contact Mike Johnson as a possibility for professional development. He will contact Mr. Johnson to find out availability and costs. Professional development on the budget process and consensus training was also discussed.

Janice Rideout presented a first read of the proposed Records Management Position. This will be a stipend position. (See attachment #3).

On a motion by Julee Hartwell, seconded by Tina Ammon, the Board of Education voted to go into executive session at 9:18 PM to discuss a matter leading to the appointment of a particular person. Yes –6, No – 0. Carried. Executive Session

On a motion by Jeanne Shields, seconded by Julee Hartwell, the Board of Education voted to return to open session at 9:31 PM. Yes –6, No – 0. Carried. Open Session

The Board of Education tabled items 1, 2 and 4 under certified personnel. Personnel

On a motion by Jeanne Shields, seconded by Julee Hartwell, the Board of Education voted to approve the appointment of Kathy Sullivan to CPSE Chairperson effective November 30, 2015. Yes – 6, No – 0. Carried.

On a motion by Jeanne Shields, seconded by Rebecca Sullivan, the Board of Education voted to accept the retirement of Dale Palmer effective June 30, 2016. Yes – 6, No – 0. Carried.

On a motion by Jeanne Shields, seconded by Julee Hartwell, the Board of Education voted to accept the retirement of Terri Frazier effective June 30, 2016. Yes – 6, No – 0. Carried.

President Emily Hall acknowledged and thanked Mr. Palmer and Ms. Frazier for their years of service to the district.

On a motion by Julee Hartwell, seconded by Jeanne Shields, the Board of Education voted to the revised Winter Coach list and the Time/Score Keepers as presented. . Yes – 6, No – 0. Carried.

On a motion by Julee Hartwell, seconded by Tina Ammon, the Board of Education voted to approve the following non-certified personnel recommendations:

- The appointment of Nancy Peck to the position of Typist, FT, 12 Months, 8 hrs/day, \$13.16/hr, effective 12/1/2015. Vice: Kellie Pope
- The appointment of Renee Halbert to the position of Bus Attendant, FT, 10 Months, ~4.25hr/day, \$10.14/hr, effective 12/1/2015. Vice: Increase hours of PT position to become FT due to increased student needs for 2015-16 school year.

Yes –6, No – 0. Carried

The following Planning items were discussed:

Planning

- Dec 1 – Focus groups meet with A. Pole
- Dec 1 – BOE Special Meeting with A. Pole @ 6:30
- Dec 5 – Legislative Breakfast @ Silo (Hartwell & Hanvey)

**School Functions**

- Dec 2 – Sr HS Winter Concert @ 7:00 PM
- Dec 5 – BGTA Holiday Craft Fair
- Dec 9 – Jr HS Winter Concert @ 7:00 PM
- Dec 12 – Bainbridge Christmas Parade @ 5:00 PM
- Dec 14 – Food Drive Ends
- Dec 18 – Greenlawn Holiday Assembly – 9:00 AM
- Jan 11 – BOE Blog for February Blue & White

On a motion by Julee Hartwell, seconded by Rebecca Sullivan, the Board of Education voted to go into executive session at 9:47 PM to discuss a potential legal matter. Yes –6, No – 0. Carried.

Executive Session

On a motion by Rebecca Sullivan, seconded by Jeanne Shields, the Board of Education voted to return to open session at 10:10 PM. Yes –6, No – 0. Carried.

Open Session

On a motion by Jeanne Shields, seconded by Rebecca Sullivan, the Board of Education voted to adjourn at 10:11 PM. Yes – 6, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk