

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
November 29, 2018**

President Emily Hall called the November 29, 2018, meeting of the Board of Education to order at 6:24 PM in the Guilford School Cafeteria. (This meeting was originally scheduled for November 15.)

Call to Order

Board members in attendance were Tina Ammon, Emily Hall, Keith Hanvey, Shelly Bartow and Kay Striegler. Jeanne Shields arrived at 6:43. Rebecca Sullivan was excused.

Board Members in Attendance

Administrators in attendance were Tim Ryan and Jenn Henderson.

Administrators in Attendance

On a motion by Shelly Bartow, seconded by Keith Hanvey, the Board of Education voted to go into executive session at 6:24 PM to discuss CSE recommendations, BGSSA contract negotiations, the Superintendent Evaluation and the employment histories of particular persons. Yes–5, No–0. Carried.

Executive Session

On a motion by Kay Striegler, seconded by Jeanne Shields, the Board of Education voted to return to open session at 7:06 PM. Yes–6, No–0. Carried.

Open Session

On a motion by Jeanne Shields, seconded by Keith Hanvey, the Board of Education voted to establish the order of the revised agenda as presented and tabling items A-C under reports. Yes –6, No – 0. Carried.

Order of the Agenda Established & Approved

No visitor comments this evening.

Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following:

CSE Recommendations

- Amendment with no meeting of: None
- CSE minutes of: 11/02/18
- CPSE minutes of: None
- Subcommittee minutes of: 09/14/18, 11/01/18, 11/07/18
- 504 Minutes: 11/06/18, 11/07/18

On motion by Kay Striegler, seconded by Shelly Bartow, the Board of Education reviewed and arranged for the appropriate special education placements. Yes–6, No–0. Carried.

Mr. Ryan reported on the following items:

- The After School Care Program continues to be well attended with an average of 28 students daily. Organizers plan to bring in various enrichment programs in 2019.
- Capital project Phase 1 completed items were presented to the Board members. Items to be included in Phase 2 were discussed. Due to the extensive internal renovations planned, the buildings will be closed to unnecessary traffic this coming summer.
- The Two-Drop off rule regarding bus transportation is working well however, there are few families that have complicated schedules. Examples were shared with board members.

Reports and Presentations

- The information session sponsored by Calpine Corporation was well attended by district residents. Many questions were answered regarding wildlife, noise, the amount of energy produced and the acreage needed for 19-30 windmills. Board members should direct questions to Mr. Ryan regarding this project.
- The road signs for the State Champion Volleyball team will be unveiled on Route 206 in Bainbridge Saturday morning at 9:30 AM.
- The NYSIR newsletter featuring an interview with Janice Rideout will be in the next BOE packet.
- The Chenango County Mental Health contract is in final review to establish a satellite office in the district.

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the following Financial Reports;

Business Office

- Request approval of Treasurer’s Report for October 2018.
- Request approval of the Internal Claims Auditors Report dated 10/14/18 and 10/28/18.
- Request approval of the Student Activities Report for October 2018.
- Request approval of Financial Reports for October 2018.

Yes-6, No-0. Carried. (See attachment #1)

The board discussed investment options for some accounts.

On a motion by Kay Striegler, seconded by Jeanne Shields, the Board of Education voted to approve the resolution to declare vehicles surplus to current needs as presented. Yes-6, No-0. Carried. (See attachment #2)

On a motion by Tina Ammon, seconded by Shelly Bartow, the Board of Education voted to approve the resolution to amend the 2018-19 budget increasing A511 Appropriated Reserves by \$64,039 and increasing expenditure account A9010.800-05-4700 Employee Retirement by \$64,039. Yes-6, No-0. Carried. (See attachment #3)

On a motion by Shelly Bartow, seconded by Kay Striegler, the Board of Education voted to approve the resolution for the Low Income Exemption to remain the same as the county level for the 2019 Assessment roll. Yes-6, No-0. Carried. (See attachment #4)

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the 2018-19 Tax Collector’s Report. Yes-6, No-0. (See attachment #5)

On a motion by Tina Ammon, seconded by Shelly Bartow, the Board of Education voted to approve the School Lunch Profit and Loss Statement for October. Yes-6, No-0. Carried. (See attachment #6)

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the following Board Goals. Yes-6, No-0. Carried.

Old Business

**GOAL 1: The Bainbridge-Guilford Board of Education will continually strive to frame all decisions made for the district around the mission of the Bainbridge-Guilford Central School District; “Ensuring High Levels of Learning for All”**

- Objective 1: All Board members will participate in annual professional development
- Objective 2: Maintain ongoing review and development of pertinent policies
- Objective 3: Choose five (5) practices from “Board Operating Protocols” established by DCMO BOCES to be discussed monthly
- Objective 4: Complete an annual Board of Education self-assessment to be used in goal-setting

**GOAL 2: The Bainbridge-Guilford Board of Education will build district and community trust and satisfaction through increased and meaningful communication**

Objective 1: Attend/be a presence at more school and community events including, but not limited to; athletic events, open houses, concerts, award assemblies, town/village meetings, etc

Objective 2: Review the chain of command and establish a process for passing on information received from community members

Objective 3: Rotate roles in established Board of Education committees to develop good working relationships between all members of the Board and other district personnel while also gaining experience in each committee domain

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the tentative BGSSA Contract. Yes-6, No-0. Carried.

New Business

First read of the following policies:

- 2200 Legal Qualifications of Voters at School District Meetings
- 2201 Annual District Meeting and Agenda
- 2202 Absentee Ballots When Schools Use Personal Registration
- 2300 Regular Board Meetings
- 2301 Special Meetings of the Board of Education
- 2302 Quorum of the Board
- 2303 Minutes
- 2304 Executive Session
- 2305 Board of Education Committees
- 2306 Public Participation at Board Meetings
- 2400 Shared Decision Making and School Based Planning
- 2401 Board Policy
- 1060 BOCES Annual Meeting
- 2115 BOCES Board Elections
- 2120.2 Application for Absentee Ballots
- 2270.1 Litigation Procedures
- 2341 Agenda Format
- 2352 Rules of Order
- 0015 Equal Opportunity and Prohibition of Discrimination and Harassment (Including Sexual Harassment)
- 7004 Admission of Non-Resident Students

On a motion by Shelly Bartow, seconded by Jeanne Shields, the Board of Education voted to approve the NYSSBA membership dues for 2019. Yes-6, No-0. Carried.

On a motion by Jeanne Shields, seconded by Keith Hanvey, the Board of Education voted to approve the BGTA Retirement Incentive MOA. Yes-6, No-0. Carried.

On a motion by Jeanne Shields, seconded by Kay Striegler, the Board of Education voted to approve the Science Teacher Day Extension Compensation MOA. Yes-6, No-0. Carried

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the following certified personnel appointments:

Personnel

- The appointment of William Zakrajsek, Jennifer Henerson and Linda Maynard to Lead Evaluators for the 2018-19 school year.
- The appointment of Nicole Rajner to the position of Substitute Teacher effective November 30, 2018. Background check is complete.
- The acceptance of the resignation of Julie Thompson retroactive to November 20, 2018.
- The appointment of Tracy Kutz as Long-Term teacher substitute at Step 1 retroactive to November 13, 2018 through June 30, 2019 or until no longer needed.
- The appointment of Rhiannon LaCross as Long-Term LTA substitute at an annual salary of \$18,500 retroactive to November 20, 2018 through June 30, 2019 or until no longer needed.

Yes-6, No-0. Carried

On a motion by Shelly Bartow, seconded by Kay Striegler, the Board of Education voted to approve the following non-certified personnel appointments:

- The appointment of Lucy A. Brady to the position of Teacher Aide PT/SUB effective November 30, 2018. Background check is complete.
- The appointment of Taylor Gonzalez to the position of Teacher Aide PT/SUB effective November 30, 2018. Background check is complete.
- The appointment of Paula Cole as a temporary Bus Driver retroactive to November 19, 2018 through December 30, 2018 or until no longer needed. (Vice: Medical LOA for Louise Butcher)
- The appointment of Derick Butts as a Bus Driver PT (Sub) retroactive to November 19, 2018.
- The termination of Justice Franklin, Student Aide effective November 2, 2018.
- Greenlawn Volunteers: Ria Nielsen, Pat Steeves, Rose Mary Morris
- The appointment of Kathy Chapin as a temporary Teacher Aide effective December 3, 2018 through June 30, 2019 or until no longer needed. (Vice: Medical LOA for Tina Lutz)

Yes-6, No-0. Carried.

The following Planning items were discussed:

Planning

**Board Events**

- Dec 3 – LINKS @ 4:30
- Dec 14 – Legislative Luncheon – Silo Restaurant – Noon (Ryan, Rideout, Hall, Hanvey)
- Jan 7 – LINKS @ 4:30
- Jan 9 – Health and Safety @ 6:30 PM
- Feb 2 – Legislative Breakfast

**School Events**

- Nov 26 - Food Drive Starts!
- Nov 30 – Superintendent Coffee, Guilford 9 AM (Moved from Nov 16)
- Dec 5 – Sr High Winter Concert @ 7 PM
- Dec 12 – Jr High Winter Concert @ 7 PM
- Dec 20 – Greenlawn Holiday Assembly @ 9 AM
- Dec 20 – Guilford Sing-a-long @ 1:30 PM
- Jan 14 – Superintendent Coffee, HS, 6 PM

On a motion by Shelly Bartow, seconded by Keith Hanvey, the Board of Education voted to return to executive session at 7:50 PM to discuss the Superintendent Evaluation. Yes – 6, No – 0. Carried

Executive Session

On a motion by Jeanne Shields, seconded by Keith Hanvey, the Board of Education voted to return to open session at 8:25 PM. Yes – 6, No – 0. Carried

Open Session

On a motion by Keith Hanvey, seconded by Kay Striegler, the Board of Education voted to adjourn 8:25 PM. Yes – 6, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk