

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
November 21, 2019**

President Keith Hanvey called the November 21, 2019 meeting of the Board of Education to order at 6:31 PM in the Guilford Elementary School Cafeteria.	Call to Order
Board members in attendance were Tina Ammon, Shelly Bartow, Emily Hall, Keith Hanvey, Jeanne Shields and Tim Suda. Rebecca Sullivan was excused.	Board Members in Attendance
Administrator in attendance was Tim Ryan.	Administrators in Attendance
On a motion by Jeanne Shields, seconded by Shelly Bartow, the Board of Education voted to go into executive session at 6:32 PM to discuss CSE recommendations and the employment history of a particular individual. Yes-6, No-0. Carried.	Executive Session
On a motion by Emily Hall, seconded by Shelly Bartow, the Board of Education voted to return to open session at 7:03 PM. Yes-6, No-0. Carried.	Open Session
On motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to approve the evening’s revised agenda as presented. Yes-6, No-0. Carried.	Order of the Agenda Established & Approved
The Junior Class Officers presented the plans for the 2020 Junior Prom. The theme is “Paris: The City of Lights”. The Prom will be held at the River Club and the after prom events at the High School.	Reports and Presentations
Mr. Ryan reported on the last Health and Safety Committee meeting held on Wednesday, November 13. The capital project, sports accidents and water lead testing were topics of discussion. Questions related to available Narcan doses and breakfast cereal were raised and investigated. The student representative is under discussion.	
Mr. Ryan reported on the following items:	
<ul style="list-style-type: none">• The ASCP is running slightly below budget this school year. The director will look into the possibility of decreasing staff to help balance the budget. Currently there are an average of 26-28 kids each day and the program is going well. Potential grant funding was discussed.• The BOE was presented with information regarding an Athletic Survey sponsored by Life Track Services. Student athletes would be surveyed at the end of the season. The cost is about \$300.• The Veterans Breakfast was very well attended with approximately 80 people served. Very positive event with very positive feedback from the guests. Food was plentiful and the entertainment from the Elementary Chorus was terrific. Next year the years of military service will be included on the name tag and we hope to have 100 guests in attendance.• The Budget process will be starting soon. BOE budget presentations will follow the same schedule as last year. This year, the principals will be getting a dollar amount for their building to divide up among staff as needed.• The capital project work is progressing. Univentilators will be installed soon in the High School; fitness center work continues; locker colors have been chosen; upgrades to the PA system in all buildings will be completed in the next few months.	

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

CSE Recommendations

- CSE minutes of: 11/12/19, 11/15/19
- CPSE minutes of: None
- Subcommittee minutes of CSE: 10/22/19, 11/06/19, 11/07/19
- 504 Minutes: None

On a motion by Emily Hall, seconded by Tina Ammon, the Board of Education reviewed and arranged for the appropriate special education placements.
Yes-6, No-0. Carried.

On a motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to approve the following Certified Personnel recommendations:

Personnel

- The acknowledgement of the retirement of Theresa Davis effective June 30, 2020.
- The appointment of Wendy Jennings to the position of Long Term Substitute Teacher as follows:
Name: Wendy Jennings
Commencement of Appointment: Retroactive to 11-14-19
Expiration of Appointment: Until no longer needed
Certificate: Maryland – Elementary Education
Salary: Step 1
Vice: LOA – Melissa Margadona
- The appointment of Amanda Decker to the position of Substitute Teacher effective 11/22/19. Background check is complete.

Yes-6, No-0. Carried.

On a motion by Emily Hall, seconded by Shelly Bartow, the Board of Education voted to approve the following Non-Certified Personnel recommendations:

- The appointment of Barbara Gee to the position of Registered Professional Nurse PT (Sub) effective 11/22/2019. Background check is complete.
- The appointment of Christine Oliver to the position of Substitute Director of the After School Care Program at a rate of \$18/hr retroactive to 11/7/2019.
- The resignation of Tiffani Hurd from the full time temporary Teacher Aide position effective 11/24/19.
- The appointment of Tiffani Hurd to the position of Teacher Aide, full time, 10 Months, 7.25 hrs/day, \$11.10/hr, probationary period 52 weeks, effective 11/25/2019. Background check is complete. Vice: Lizzette Pruskowski
- The resignation of JoAnna Matthews from the position of Teacher Aide PT (Sub) and Substitute Teacher effective 11/24/19.
- The appointment of JoAnna Matthews to the position of Teacher Aide, full time, 10 Months, 7.25 hrs/day, \$11.10/hr, probationary period 52 weeks, effective 11/25/2019 (temporary until no longer needed). Vice: Tiffani Hurd
- The change in appointment for Kier Palmer, Spanish Club Advisor, from Step 1 to Step 6.
- The appointment of Elizabeth Prezorski to the position of Teacher Aide PT (Sub) effective 11/22/2019. Background check is complete.

Yes-6, No-0. Carried.

On a motion by Tina Ammon, seconded by Emily Hall, the Board of Education voted to approve the following Sports Personnel recommendations:

- Paid Time Keeper/Score Keeper -- Basketball: John Pruskowski
- Paid Time Keeper/Score Keeper -- Basketball: Nate Ford
- Volunteer Coach -- Boys JV/Varsity Basketball: Matt Carlin

Yes-6, No-0. Carried.

Board President Keith Hanvey thanked the Foods and Nutrition class for a delicious Thanksgiving Dinner this afternoon. Office personnel really enjoyed the feast!

On a motion by Emily Hall, seconded by Shelly Bartow, the Board of Education voted to approve the following reports from the Business Office:

Business Office

- Internal Claims Auditors Report dated 10/13/19, 10/27/19 and 11/11/19.
- Monthly Financial Reports for October 2019.
- Treasurer's Report for October 2019
- After School Care Program Profit & Loss for October 2019
- School Lunch Fund Profit & Loss for October 2019
- The Tax Collector's Report for 2019 School Tax Collection

Yes-6, No-0. Carried.

On a motion by Emily Hall, seconded by Shelly Bartow, the Board of Education voted to approve the resolution for the Low Income Exemption to remain the same as the County level for the 2020 Assessment Roll. Yes-6, No-0. Carried.

Second read of the following policies:

- 4800 Accepting Gifts, Grants and Bequests to the School District
- NEW Procurement: Uniform Grant Guidance for Federal Awards
- UPDATE: 7101 Immunization and Dental Health of Students
- UPDATE: 7303 Concussion Management
- UPDATE: 7006 Student Attendance

Old Business

Board self-evaluation forms were collected by the Vice President. The results will be compiled and results returned to BOE members at the next meeting. From these results, BOE goals will be discussed.

On a motion by Emily Hall, seconded by Jeanne Shields, the Board of Education voted to approve to designate the old Scoreboard from the High School MPR as surplus to current needs. Yes-6, No-0. Carried.

New Business

The following planning items were discussed:

Planning

Board Events

- Jan 30 – Regional Privacy Forum- Time and place TBD
- Feb 1 – Legislative Breakfast – SAVE THE DATE!

School Events

- Nov 21 - Food Drive through Dec 16
- Nov 21 – Food and Nutrition Thanksgiving Dinner
- Nov 26 – Red Cross Blood Drive
- Dec 4 – Sr HS Winter Concert
- Dec 7 – Yearbook Pancake Breakfast
- Dec 7 – BGTA Holiday Craft Fair – Jr Sr HS Gym – 9AM-1PM
- Dec 11 – Jr HS Concert
- Dec 19 – Greenlawn Holiday Concert – 9 AM
- Dec 19 – Guilford Sing-A-Long – 1:30 PM

BOE members requested a tour of the buildings to see the renovations that have been completed.

Miscellaneous

A BOE member inquired about guidance office planning with Senior students.

On a motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to adjourn 8:08 PM. Yes – 6, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel
District Clerk