

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
November 19, 2020**

President Keith Hanvey called the November 19, 2020 meeting of the Board of Education to order at 6:02 PM in the Jr-Sr High School MPR.	Call to Order
Board members in attendance were Shelly Bartow, Keith Hanvey, Tim Suda and student BOE member Ryan Porter. Tina Ammon, Emily Hall, Rebecca Sullivan and Jeanne Shields participated via a ZOOM link.	Board Members in Attendance
The administrators in attendance were Tim Ryan, Jennifer Henderson and Business Manager Janice Rideout.	Administrators in Attendance
On a motion by Shelly Bartow, seconded by Tim Suda, the Board of Education voted to go into executive session at 6:03 PM to discuss CSE recommendations, insurance claims history and the employment history of a particular persons known to the Board of Education. Yes-7, No-0. Carried.	Executive Session
On a motion by Tim Suda, seconded by Shelly Bartow, the Board of Education voted to return to open session at 7:05 PM. Yes-7, No-0. Carried.	Open Session
On motion by Rebecca Sullivan, seconded by Jeanne Shields, the Board of Education voted to approve the evening's revised agenda. Yes-7, No-0. Carried.	Order of the Agenda Established & Approved
Representatives from Brown and Brown Insurance company reviewed with Board members Health Care Insurance options for Employees. Many schools are moving to a HCHP/HSA/HRA model. Further discussion with stakeholder groups will be held prior to contract negotiations.	Reports and Presentations
Emily Hall attended the Workers Compensation Alliance meeting on November 13, 2020. The Alliance is in good financial standing currently however there are concerns that some districts in financial stress may need to withdraw. If too many districts leave, the alliance will be in jeopardy.	
Mr. Ryan reported on the following items: <ul style="list-style-type: none"><li>• Attended a meeting with Jane Hamilton from Bassett Clinic to start exploring the possibility of starting a health clinic in the district. Space requirements and cost were discussed. They will be sending more information for further discussion. Initial cost is estimated at \$450,000.</li><li>• As we begin the budget process in January, we would like to involve the Finance Committee to break apart certain areas to establish a greater understanding of the budget. We may be struggling with State Aid funding for the next 3-5 years.</li><li>• Planning for the possibility of a Yellow Zone COVID designation would require 20% of staff and students to be tested on a weekly basis. Even though we would prefer to keep students on campus, it might not be feasible with the COVID guidelines. Board members expressed some concern about the testing. Per guidance from the Department of Health, we will not be closing the week after Thanksgiving.</li><li>• Low Risk sports, bowling and indoor track, will be starting on December 14. Indoor track meets have been canceled, but schools have plans to hold competitions at their</li></ul>	

home school, record the results and submit them to be compared against other districts.

- We received a nice email from Ken Wilcox regarding a very positive Real Estate rating for B-G Schools.
- The Lions Club has contacted the district about their Beds program. A representative will meet with the principals and social workers to identify families in need of this service.
- Parent conference days in December will be half conferences and half instruction for students. Special and academic services will still be provided.
- Snow days will be in place if needed. If we start to run out of days, we have the capability to switch to remote learning. Staff should be prepared for that possibility. The schedule on Wednesday is different with fewer staff and students attending but we will still take the road conditions into consideration to determine delays or closures.
- Fifty-one students returned to campus on Monday. It has been a smooth transition. Struggling students have been identified. If space considerations allow, we would like all elementary students back on campus at 30 weeks.
- Due to issues related to COVID, the anticipated completion date for Phase 2 of the 2017 Capital Project was unable to be met. This adversely impacted the district's ability to submit final cost reports in a timely manner for release of budgeted building aid revenue. The district applied for and was granted a request for Early Aid Start from SED.
- Sports fitness training has 75-100 students participating. The Board asked for an update on expenditures for this program.

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

- CSE minutes of: 11/10/20
- CPSE minutes of: None
- Subcommittee minutes of CSE: None
- 504 Minutes: 11/10/20

On a motion by Tina Ammon, seconded by Jeanne Shields, the Board of Education reviewed and arranged for the appropriate special education placements. Yes-7, No-0. Carried.

CSE  
Recommendations

On a motion by Shelly Bartow, seconded by Tim Suda, the Board of Education voted to approve the following certified personnel:

- The appointment of Joanne Aumann to the position of Substitute Teacher effective November 20, 2020. Background check is complete.
- The appointment of Miles Keene to the position of Elementary Teacher:  
**Name:** Miles Keene  
**Position:** Elementary Teacher  
**Certification:** Emergency COVID-19 - Childhood Education (Gr1-6)  
**Tenure Area:** Elementary  
**Date of Commencement of Appointment:** 11/20/2020  
**Conditional Expiration of Appointment:** 11/21/2024  
**APPR:** To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, **Miles Keene** must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if he receives an ineffective composite or overall rating in the final year of the probationary period he shall not be eligible for tenure at that time.  
**Salary:** Step 1  
**Vice:** Joanne Aumann

Yes-7, No-0. Carried.

Personnel

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to approve the following non-certified personnel:

- The appointment of Nadia M. Cafasso to the position of Teacher Aide PT (sub) effective November 20, 2020. Background check is complete.
- The appointment of Nancy Morse to the position of Custodial Worker PT (sub) effective November 20, 2020. Background check is complete

Yes-7, No-0. Carried.

On a motion by Tina Ammon, seconded by Emily Hall, the Board of Education voted to the following financial reports:

- Request approval of the Monthly Financial Reports for October 2020.
  - Treasurer, Student Activities, BOE, Revenue Status, Budget Status, Budget Amendments
- Request approval of the Internal Claims Auditors Report dated 10/18/20 and 11/1/20.

Yes-7, No-0. Carried

Business Office

On a motion by Shelly Bartow, seconded by Jeanne Shields, the Board of Education voted to approve the Correction Action Plan for the 2020 Audited Financial Statements Finding. Yes-7, No-0. Carried

On a motion by Jeanne Shields, seconded by Tim Suda, the Board of Education voted to approve the Tax Collector's Report as presented. Yes-7, No-0. Carried

On a motion by Tim Suda, seconded by Shelly Bartow, the Board of Education voted to approve the Budget Development Calendar as presented. Yes-7, No-0. Carried

On a motion by Shelly Bartow, seconded by Tim Suda, the Board of Education voted to approve the amendment to the King+King Agreement for the 2020 Building Condition Survey. Yes-7, No-0. Carried

On a motion by Tim Suda, seconded by Shelly Bartow, the Board of Education voted to approve increasing Earthquake & Excess Flood coverage as discussed and proposed. Yes-7, No-0. Carried

On a motion by Shelly Bartow, seconded by Tina Ammon, the Board of Education voted to approve:

- The BGTA Contract revisions as presented.
- The Superintendent Contract Amendment as presented

Yes-7, No-0. Carried

New Business

Mr. Ryan asked the Board to think about a possible retreat in February and what topics and/or speakers they would like to have on the agenda.

Miscellaneous

On a motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to adjourn at 8:28 PM. Yes –7, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk