

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
November 17, 2016**

President Emily Hall called the November 17, 2016, meeting of the Board of Education to order at 6:31 PM in the Guilford School Cafeteria. Call to Order

Board members in attendance were Tina Ammon, Emily Hall, Keith Hanvey, Jeanne Shields, Gary Smith and Kay Striegler. Rebecca Sullivan arrived at 6:40 PM. Board Members in Attendance

Administrators in attendance were Tim Ryan, Janice Rideout and Jennifer Henderson. Administrators in Attendance

On a motion by Kay Striegler, seconded by Gary Smith, the Board of Education voted to go into executive session at 6:32 PM to discuss CSE recommendations, the employment history of particular person, the appointment of a particular person and a student issue. Yes – 6, No – 0. Carried. Executive Session

On a motion by Kay Striegler, seconded by Jeanne Shields, the Board of Education voted to return to open session at 7:26 PM. Yes –7, No – 0. Carried. Open Session

On motion by Keith Hanvey, seconded by Kay Striegler, the Board of Education voted to approve the evening’s revised agenda as presented. Yes –7, No – 0. Carried. Order of the Agenda
Established & Approved

No comments from guests this evening. Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE Recommendations

- Amendment with no meeting of: None
- CSE minutes of: None
- CPSE minutes of: None
- Subcommittee minutes of: 10/31/16
- 504 Minutes: 11/7/16

On motion by Tina Ammon, seconded by Rebecca Sullivan, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 7, No – 0. Carried.

Mr. Tim Ryan, Superintendent reported on the following items:

- The Legislative Breakfast sponsored by DCMO BOCES will be held on December 3, 2106. Four legislators will be in attendance. Sixty-four people have made reservations to attend.
- The Cafeteria Audit was completed with a few minor citations that can easily be corrected.
- Bus Drop-offs were discussed. A letter from Afton Central School and an example of a complicated bus drop off form were presented to the Board.
- Mr. Ryan will be meeting with Perry Dewey, District Superintendent, to discuss concerns and needs of the district. Mr. Dewey has offered to come to a Board meeting to meet board members.
- There has been a preliminary discussion with the Administrators and the BGTA regarding the possibility of bringing back Department Heads. This would need

Reports and
Presentations

to be negotiated in the next contract. A stipend would be attached to this duty.

- Coffee with the Community is tomorrow at 8:00 in the District Conference room. The Capital Project and the school budget will be discussed.
- The new school bobcat costume has arrived. All three schools are participating in the voting on a name. Five names were chosen by the Senior Honor Society since they donated funds toward the purchase of the costume.
- Mr. Ryan has met with representatives from the BGTA to start negotiations. The next meeting will be December 6th at 3:00 PM. At this time, Kevin Flannigan, negotiator, will explain the intense bargaining process. A board member is invited to sit on the negotiating team. K. Striegler expressed interest.
- Mr. Ryan will be presenting information on the Capital Project at the January Bainbridge Rotary meeting.
- The District met with Lourdes hospital to gather information on their Mobile Medical Unit. Mental Health and Dental are offered. Lourdes representatives will be sending service and cost information.
- Lead testing reports are not back from the lab. There were 350 faucets tested. Parents will receive a letter when the data is available.
- The Veterans' Day breakfast was a huge success. Forty veterans were served and the fifth grade students did a wonderful job with the entertainment. There were many positive comments.
- School Related Professionals Day was this past Tuesday. All staff that were not teachers, LTA's or Administrators were recognized for their service.

Mr. Ryan provided an update on the Capital Project. The architects and engineers visited the school buildings this week. The kick-off meeting with the architectural firm and the construction management firm was productive. The next meeting is November 22nd. At this meeting, the group will meet with the building principals for their input on the scope items. On December 5th, community members will be invited to discuss the scope items and start promoting the project. Tours of the facility highlighting needs as well as meeting with community groups will be planned prior to the public vote in March.

On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education approved of the following financial reports:

- Request approval of Treasurer's Report for October
- Request approval of the Internal Claims Auditors Report dated 10/16/16 & 10/28/16
- Request approval of the Student Activities Report for October
- Request approval of the Financial Reports for October

Yes-7, No-0. Carried. (See Attachment #1-3)

On a motion by Jeanne Shields, seconded by Gary Smith, the Board of Education approved the acceptance of the cash donations as presented. Yes – 7, No – 0. Carried. (See Attachment #4).

On a motion by Tina Ammon, seconded by Kay Striegler, the Board of Education approved the 2016-17 Tax Collectors Report. Yes – 7, No – 0. Carried. (See Attachment #5).

The Food Drive is starting this coming week. Turkey donations can be made to Lorraine Porter. President Hall will be bringing a basket to the next meeting for BOE members to make a contribution to the can drive.

Business Office

Communications

On a motion by Gary Smith, seconded by Kay Striegler, the Board of Education approved the open meeting minutes of November 3, 2016. Yes-7, No-0. Carried.

Old Business

On a motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education approved Board Policy #5710 (New #7601), Concussion Management. Yes-7, No-0. Carried.

Mr. Ryan presented the Board with a list of their goals. The Board discussed the list and narrowed it down to two goals. At the next meeting, the Board will discuss action items to meet these goals.

Board members are still learning their new iPads. Some members still prefer paper packets. There have also been many procedural changes this year so Board Docs will be tabled until the May meeting.

On a motion by Kay Sullivan, seconded by Rebecca Sullivan, the Board of Education approved the following resolution:

New Business

BE IT RESOLVED, that the Board of Education of the Bainbridge-Guilford CSD hereby establishes the Adult Walker Program from 6:15 to 7:00 AM, Monday-Friday in the Guilford Elementary School and the Jr-Sr High School from December 1 – May 1.

Yes – 7, No – 0. Carried.

The policy committee met prior to the Board meeting to discuss the first set of policies in the Policy Audit. There were several formatting and spelling changes. Moving forward there will be some procedures that will need to be in place. Under General Commitment, the following policies received a first read: 0001, 0002, 0010, 0015, 0016, 0020, 0021.

On a motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education voted to approve the following certified personnel recommendations:

Personnel

- The appointment of Tracy Kutz as per diem substitute teacher at a rate of \$125.00 per day for the time period of October 31, 2016 through December 23, 2016. (Vice: LOA for Kara Ackley).

Yes – 7, No – 0. Carried.

On a motion by Kay Striegler, seconded by Gary Smith, the Board of Education voted to approve the following non-certified personnel recommendations:

- The retirement of Louise Glozik, Teacher Aide, effective December 31, 2016.
- The appointment of Emma Kate Pemberton to the position of Food Service Worker PT, part time, 10 months, 3.75/hrs per day, at a rate of \$9.75/hr, effective November 18, 2016. Probationary period is 52 weeks. Background check is complete. Vice: Robin Sherman

Yes – 7, No – 0. Carried.

On a motion by Gary Smith, seconded by Rebecca Sullivan, the Board of Education voted to approve the following Volunteer personnel recommendations:

- Jason MacPherson - Volunteer Basketball Coach

Yes –7, No – 0. Carried

The following Planning items were discussed:

Planning

Board Events

- Nov 17 - Policy Committee @ 5:30 PM
- Nov 29 – School Board Academy (First Session- Special Education)
- Dec 3 – Legislative Breakfast – DCMO BOCES

School Events

- Nov 18 – Superintendent Coffee 8:00 AM @ HS
- Nov 28 – Holiday Food Drive Begins – Emily will bring a crate to collect from the BOE.

Greenlawn is planning an informational conversation for parents to discuss school goals, NYS testing and the LAP plan on November 29, 2016 at 6:30 PM. Snacks and childcare will be provided for parents that attend.

Miscellaneous

On a motion by Gary Smith, seconded by Keith Hanvey, the Board of Education voted to adjourn 8:34 PM. Yes –7, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel
District Clerk