

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
November 16, 2017**

President Emily Hall called the November 16, 2017, meeting of the Board of Education to order at 6:31 PM in the Guilford Elementary School Cafeteria. Call to Order

Board members in attendance were Tina Ammon, Emily Hall, Keith Hanvey, Jeanne Shields, Gary Smith and Rebecca Sullivan. Kay Striegler arrived at 6:33 PM. Board Members in Attendance

Administrators in attendance were Tim Ryan, Jenn Henderson and Linda Maynard. Administrators in Attendance

On a motion by Tina Ammon, seconded by Keith Hanvey, the Board of Education voted to go into executive session at 6:32 PM to discuss CSE recommendations. Yes –6 No – 0. Carried. Executive Session

On a motion by Rebecca Sullivan, seconded by Gary Smith, the Board of Education voted to return to open session at 7:00 PM. Yes –7, No – 0. Carried. Open Session

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the evening’s revised agenda. Yes – 7, No – 0. Carried. Order of the Agenda
Established & Approved

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE
Recommendations

- Amendment with no meeting of: None
- CSE minutes of: None
- CPSE minutes of: 10/30/17, 11/07/17, 11/08/17
- Subcommittee minutes of: 11/01/17, 11/03/17
- 504 Minutes: None

On a motion by Keith Hanvey, seconded by Gary Smith, the Board of Education reviewed and arranged for the appropriate special education placements. Yes –7, No – 0. Carried.

Mr. Ryan reported on the following items:

- The Veterans Breakfast was a very successful event with 54 people attending. It was suggested that next year area Legion posts be notified and signs should be placed around the community. Some veterans stayed to speak in classrooms.
- A Hall of Distinction to honor distinguished alumni has been proposed. The BOE was encouraged to provide input. This is a great way to connect the community to the school. Grant funding may be available to start this program.
- Lourdes Hospital services have been well received. Athletic Trainers were available during football season. Physicals were handled smoothly. Mental Health services will be starting soon. Substitute nursing services are available.
- Free breakfast numbers have stayed the same in the elementary schools. They have increased slightly in the Jr-Sr High School.
- Clothes closets are open in all buildings. Donations from SFCU and the consignment store in Unadilla are greatly appreciated. Committees in each building keep the closet organized. A snappy name for the closet was suggested.
- Recycling in Greenlawn is going great. Food buckets for the pigs are going

Reports and
Presentations

daily to two families.

- The Berean Bible Church has asked to use either the High School or Greenlawn for Sunday Services. It was brought to their attention that parking may be difficult when the capital project starts.
- Eliminating admission fees for sporting events was proposed to the BOE. Currently, the admission money goes to the general fund. The BOE asked for a report on the revenue before making a final decision.
- Mike Gray has reported that he is continuing to mark trees on the Searles Hill property. He is confident that we can get a good harvest and will have a good plan for future harvest possibilities. He also proposed a staging area for log trucks that can double as a parking area.
- At a meeting this week with the architects for the capital project, it was suggested to add a slope to the roofs at both the High School and Guilford buildings. This would allow for more efficient snow melt and drainage.
- The Heroin/Opioid information meeting at Sidney had about 125 people in attendance including students from our YES LEADS group. Mr. Ryan was a speaker.
- Saturday, the Girls Volleyball Team will be competing in the State final in Glens Falls. Mr. Ryan will attend on Saturday. If the team moves on to play on Sunday, Mr. Zakrajsek and Mr. Graham will attend. Congratulations and Good Luck Lady Bobcats!
- The After School Program has 16 students in attendance. We need about 10-14 more to make the program self-sustaining. If we don't have more participation by the end of January, we will probably end the program for this year and try again in July for the new school year.
- A mid-year BOE retreat was proposed. Jim Merrins or George Meade were suggested as possible speakers. George Meade (Part 2) along with concerns raised on the BOE Self Evaluation were suggested.
- At a recent Health Insurance meeting at DCMO BOCES, District representatives discussed the conundrum regarding the rising rates proposed by NY44 and the possibility of other insurance plans being accepted by bargaining units. A meeting with bargaining units is proposed for after Thanksgiving. The District is required to give NY44 12 months notice to leave.
- Linda Maynard will be presenting at the December BOE meeting on the Wonders program. Kyle Fuller and Howie Thompson will present in January on their respective departments.
- The Superintendent Coffee this week had 5 people in attendance. Topics included Modified Cheerleading, Fiber Optic Wiring, compliments on the Special Ed Program and transgender training.

Mr. Ryan presented a synopsis of the Response to Intervention program at B-G. RTI started as a federal program to reduce the number of Special Education recommendations. It is designed in a Tier system to help students bridge gaps in their learning. Currently the system is operating in the Elementary schools and will be in place next school year for 7th and 8th Grade. The BOE thanked Mr. Ryan for attending the national RTI conference and bringing this program to B-G.

The Policy Committee reviewed the highlights of the next set of policies for the audit review.

It was requested by the BOE to not have double financial reports for review. BOCES fees were questioned as we move into budget season. A question about the Treasurers report will be addressed at the next BOE meeting.

Business Office

On a motion by Tina Ammon, seconded by Keith Hanvey, the Board of Education voted to approve the following financial reports:

- The Treasurer's Report for September and October
- The Internal Claims Auditors Report dated 9/30/17, 10/14/17 and 10/28/17
- The Student Activities Report for September and October
- The Financial Reports for September and October.
- The Profit and Loss Statement for the School Lunch Program

Yes – 7, No – 0. Carried. (See attachments #1-4)

On a motion by Gary Smith, seconded by Jeanne Shields, the Board of Education voted to approve the following resolution:

BE IT RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools and legal counsel for the District to commence and pursue an action or proceeding against NY44 Health Benefits Plan Trust (“NY44”) in New York State Supreme Court, if NY44 neglects or refuses to provide certain information to the District within thirty days of service on NY44 of the notice of claim authorized by the Board on November 2, 2017.

Yes – 7, No – 0. Carried

On a motion by Gary Smith, seconded by Jeanne Shields, the Board of Education voted to approve the Budget Appropriation Transfers as presented.

Yes – 7, No – 0. Carried (See attachments #5)

On a motion by Gary Smith, seconded by Jeanne Shields, the Board of Education voted to approve the Tax Collector's Report as presented.

Yes – 7, No – 0. Carried (See attachments #6)

On a motion by Kay Striegler, seconded by Gary Smith, the Board of Education voted to approve the Corrective Action Plan for the Independent Audit Report. Yes – 7, No – 0. Carried (See attachments #7)

Old Business

On a motion by Kay Striegler seconded by Gary Smith, the Board of Education voted to approve the open meeting minutes of November 2, 2017. Yes-7, No-0. Carried.

The Board discussed the Auburn City School District request regarding Foundation Aid. It was decided to not join them at this time since NYSSBA and the School Boards in our area have a similar agenda.

The Board discussed the results of the BOE Self Evaluation. Holding BOE meetings in other buildings, committee representation and orientation of new BOE members were topics that received more attention by members.

New Business

First Read of the following polices:

- 4001 Fiscal Accounting and Reporting
- 5200 AED Policy (Regulations: 5200.1, 5200.2, 5200.3)
- 5300 Internet Policy
- 5301 Purpose, Use and Administration of District Digital Information
- 5302 Use of Copyrighted Materials
- 5303 Use of Surveillance Cameras in School District
- 5304 Information Security Breach Policy (Regulation: 5304.1)
- 5400 School Wellness Policy
- 5401 School Food Service Program and Meal Charge
- 5500 Student Transportation
- 5501 Student Conduct on School Buses (Regulation: 5501.1)
- 5502 Student Transportation in Private Vehicles (Regulation: 5502.1)
- 5503 Support Services: Special Us of School Buses (Regulation: 5503.1)
- 5504 Community use of School Buses
- 5600 Display of Flag

Opioid Overdose Prevention

On a motion by Gary Smith seconded by Kay Striegler, the Board of Education voted to approve to renew membership with NYSSBA. Yes-7, No-0. Carried.

It was reported that when asked for advice regarding finding Health Insurance options, NYSSBA representatives were not very helpful and disappointing.

On a motion by Gary Smith seconded by Rebecca Sullivan, the Board of Education voted to approve to have the Superintendent sign the BGTA Contract. It was discussed that the BOE would like to see the finished contract before signing. Yes-4, No-3 (Shields, Smith, Striegler) Carried.

On a motion by Tina Ammon, seconded by Rebecca Sullivan the Board of Education voted to approve the following certified personnel recommendations:

Personnel

- The revised appointment of Sharon Morris to the position of Elementary Teacher. Her appointment reads as follows:
Name: Sharon Morris
Tenure Area: Elementary
Commencement of Appointment: September 1, 2017
Expiration of Appointment: June 30, 2021
Certification: Initial- Childhood Education Gr 1-6 and Students with Disabilities Gr 1-6
Salary: Base 21 + Masters + 60 Credit Hours
Vice: Laura Dodd
- The appointment of Jeffrey Smith to the position of Substitute Teacher effective November 16, 2017. Background check is complete
- The appointment of Judy Hinman, Sharon Morris, Vicki Ives, Jim Mosher and Brian Foster to the position of Elementary After School Academic Support effective November 27, 2017 to April 26, 2018; 1.5 hrs/day; 2 days/week; at a rate of 1/1400th of their salary..

Yes-7, No-0. Carried.

On a motion by Kay Striegler, seconded by Gary Smith, the Board of Education voted to approve the following non-certified personnel recommendations:

- The retroactive appointment of Rebecca Binelli to the position of Student Monitor (Assistant Director - After School Care Program); Not to exceed 2.5 hrs/day; \$15/hr; effective 11/6/2017. Vice: Theodore Webb IV
- The appointment of Christina Smith to the position of a Teacher Aide; Full Time; 10 months; 7 hours/day; \$9.93/per hour. Probationary period 52 weeks. Effective 11/7/2017. Vice: Melissa Morlano-Johnson.
- The appointment of Jeffrey Smith to the position of Teacher Aide PT (Sub) effective November 16, 2017. Background check is complete
- Parent Volunteer – Wendy Jennings

Yes-7, No-0. Carried.

The following Planning items were discussed:

Planning

Board Events

- Nov 16 – Policy Committee @ 6:00 PM
- Nov 16 – CCSBA Collaboration Meeting – SUNY Oneonta
- Dec 2 – Legislative Breakfast – SUNY Oneonta

School Events

- Nov 27 – Food Drive begins
- Dec 6 - Sr High Winter Concert – 7:00 PM
- Dec 13 – Jr High Winter Concert – 7:00 PM
- Dec 21 – Greenlawn Holiday Assembly 9:00 AM
- Dec 22 – Guilford Sing-a-Long 1:30 PM

On a motion by Gary Smith, seconded by Kay Striegler, the Board of Education voted to adjourn 9:26 PM. Yes – 7, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel., District Clerk