

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
November 7, 2019**

President Keith Hanvey called the November 7, 2019 meeting of the Board of Education to order at 6:33 PM in the Guilford Elementary School Cafeteria.

Call to Order

Board members in attendance were Tina Ammon, Shelly Bartow, Emily Hall, Keith Hanvey, Jeanne Shields, Tim Suda and Rebecca Sullivan.

Board Members in Attendance

Administrators in attendance were Tim Ryan, William Zakrajsek, Jenn Henderson, Linda Maynard and Scott Graham.

Administrators in Attendance

On a motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to go into executive session at 6:34 PM to discuss CSE recommendations and the Superintendent evaluation. Yes-7, No-0. Carried.

Executive Session

On a motion by Rebecca Sullivan, seconded by Emily Hall, the Board of Education voted to return to open session at 7:06 PM. Yes-7, No-0. Carried.

Open Session

On motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to approve the evening's revised agenda as presented. Yes-7, No-0. Carried.

Order of the Agenda
Established & Approved

Mr. Adam McCauley, CPA, of Piaker & Lyons reported to the Board on the Independent Audit performed for the 2018-19 school year. The District received an excellent opinion with no audit concerns reported. The Business Office personnel were praised for their cooperation and their knowledge of the audit process.

Reports and
Presentations

Mr. Ryan presented the BOE members with small gifts in appreciation of their service on the Board of Education. He stated that the District recognizes their service to the students of the Bainbridge-Guilford community.

Ms. Bartow, Ms. Hall, Ms. Shields and Mr. Ryan reported on the various workshops and meetings they attended at the NYSSBA convention in Rochester on October 24-26. It was suggested that next year, ad hoc committees be convened to discuss the proposed NYSSBA resolutions in advance of the convention. In summary, everyone felt that the workshops were well presented and maybe next year, BG could present on a topic.

A summary of the last LINKS meeting was given by Ms. Maynard and Mr. Zakrajsek. The committee is continuing discussions on technology and attendance. Feedback regarding the last staff development day was positive.

The principals reported on the events in their buildings including academics, curriculum, professional development for staff, sports teams, capital project updates, emergency drills and incident trainings, and celebrations.

Kyle Fuller and Linda Maynard spoke to the BOE about concerns with bus transportation at the end of the school day. There are too many parents changing their student's after school arrangements. Proposed going to one drop off in the afternoon to alleviate this problem. Many concerns are that young students will not be dropped

at the correct location. It was asked that the Board consider this request. A public forum explaining the concerns was recommended.

Mr. Ryan reported on the following items:

- A list of personnel contracts that will be ending on June 30, 2020 was presented to the BOE. Negotiations will be starting with these groups.
- The Veterans Breakfast will be held tomorrow. BOE members were invited to attend. This is one of the most important community events in the BG district.
- Board members were asked if they would like to have student presentations at BOE meetings possibly once a month.
- Reported on the visit to the Cullman Center this week and a summary of the services offered at that site.
- The attorney that is handling the Amphenol Solar Field agreement has sent a letter with her findings and the monetary benefit to the district.
- Student data privacy is becoming a hot topic with reference to Ed Law 2D. Topics including Alexa recordings and parent photos from school events that are posted on social media are in question.
- One guest attended the Coffee with the Superintendent on November 5th.

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

CSE Recommendations

- CSE minutes of: 10/16/19
- CPSE minutes of: 10/15/19
- Subcommittee minutes of CSE: 10/15/19, 10/17/19, 10/22/19, 10/23/19, 10/30/19
- 504 Minutes: 10/17/19

On a motion by Emily Hall, seconded by Rebecca Sullivan, the Board of Education reviewed and arranged for the appropriate special education placements.
Yes-7, No-0. Carried.

On a motion by Emily Hall, seconded by Rebecca Sullivan, the Board of Education voted to approve the following Certified Personnel recommendations:

Personnel

- The resignation of Clayton Santic from the position of substitute Teacher effective 10/21/2019.
- The appointment of Piper Umbra to the position of Substitute Teacher effective 11/8/2019. Background check is complete.
- The appointment of Marki Kinnear to the position of temporary Special Education Chairperson at the daily rate of \$425 not to exceed 40 days retroactive to October 23, 2019. Background check is complete.

Yes-7, No-0. Carried.

On a motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education voted to approve the following Non-Certified Personnel recommendations:

- The change in appointment for Gabrielle Hulbert from November 1, 2019 to November 4, 2019. Background check is complete.
- The resignation of Clayton Santic from the position of Teacher Aide PT (Sub) effective 10/21/2019.
- The unpaid leave of absence due to medical issues for Nancy Sweet Ives from October 14, 2019 through December 2, 2019.
- The resignation of Lizette Pruskowski from the position of Teacher Aide effective 11/15/2019.
- OM Coaches:
 - Amanda Madugno & Kimberly Morris Schinn – Step 6 Co-Coaches
 - Leslie Cuzzo – Step 5
 - Judy Hinman – Step 6
 - Paul Davis – Step 1
 - Lori Miller – Step 5

Yes-7, No-0. Carried.

On a motion by Emily Hall, seconded by Shelly Bartow, the Board of Education voted to approve the following Sports Personnel recommendations:

- Winter Volunteer Coaches and Paid Timekeepers/Scorekeepers as presented.

Yes-7, No-0. Carried.

On a motion by Emily Hall, seconded by Shelly Bartow, the Board of Education voted to approve the following:

Business Office

- The acceptance of the 2018-19 Independent Audit performed by Piaker & Lyons Certified Public Accountants, P.C.
- The approval of the 2018-19 Reserve Fund Plan and Analysis Year-End Summary Report

Yes-7, No-0. Carried.

Board members discussed setting goals for this school year. For the next meeting, they will complete the self-evaluation document. The President and Vice President will compile the results. The evaluation and setting goals will be discussed at the next meeting.

Old Business

First read of the following policies:

New Business

- 4800 Accepting Gifts, Grants and Bequests to the School District
- NEW Procurement: Uniform Grant Guidance for Federal Awards
- UPDATE: 7101 Immunization and Dental Health of Students
- UPDATE: 7303 Concussion Management
- UPDATE: 7006 Student Attendance

On a motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to approve the NYSSBA membership for 2020. Yes-7, No-0. Carried.

The following planning items were discussed:

Planning

Board Events

Nov 4 – LINKs @ 4:30 PM
Nov 7 – Audit Committee @ 5:30 PM
Nov 7 – Policy Committee @ 6:00 PM
Nov 15 – Workers' Compensation Alliance Dinner Meeting @ 6:30 PM
Feb 1 – Legislative Breakfast @ Silo @ 9:30 AM

School Events

Nov 5 – Coffee with the Superintendent @ 6 PM in Guilford
Nov 8 - Veteran's Breakfast – 9 AM @ Greenlawn

A question regarding custodial staffing was asked by a Board member.

Miscellaneous

The varsity girls' basketball team was discussed.

On a motion by Rebecca Sullivan, seconded by Emily Hall, the Board of Education voted to adjourn 9:13 PM. Yes – 7, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel
District Clerk