

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
November 5, 2020**

President Keith Hanvey called the November 5, 2020 meeting of the Board of Education to order at 6:04 PM in the Jr-Sr High School MPR.

Call to Order

Board members in attendance were Tina Ammon, Shelly Bartow, Emily Hall, Keith Hanvey, Tim Suda, Rebecca Sullivan, and student BOE member Ryan Porter. Jeanne Shields participated via a ZOOM link.

Board Members in Attendance

The administrators in attendance were Superintendent Tim Ryan, Principals William Zakrajsek, Jennifer Henderson and Linda Maynard, Assistant Principal Scott Graham and Business Manager Janice Rideout.

Administrators in Attendance

Board of Education members toured the Jr-Sr High School to review the capital project renovations.

On a motion by Emily Hall, seconded by Tim Suda, the Board of Education voted to go into executive session at 6:50 PM to discuss CSE recommendations, the employment history of a particular persons known to the Board of Education and BGTA contract negotiations. Yes-7, No-0. Carried.

Executive Session

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to return to open session at 7:20 PM. Yes-7, No-0. Carried.

Open Session

On motion by Rebecca Sullivan, seconded by Emily Hall, the Board of Education voted to approve the evening's revised agenda. Yes-7, No-0. Carried.

Order of the Agenda  
Established & Approved

On a motion by Emily Hall, seconded by Rebecca Sullivan, the Board of Education voted to approve the appointment of Ryan Porter as the BOE Student Representative. Yes-7, No-0. Carried. Members welcomed Ryan to the BOE.

Mr. Ryan thanked the members of the Board of Education for their service to the district. In recognition of School Board Appreciation Week, each member received a mask with BG initials.

Jeanne Shields reported on the resolution meeting held virtually by NYSSBA on October 31<sup>st</sup>. There were 207 people in attendance for the voting on the resolutions that had been reviewed by committee. BOE members thanked her for her attendance at this event.

Reports and  
Presentations

The principals reported on the activities in their buildings which included virtual open house events, students coming back from virtual learning, meal pick-up, Senior High honor student recognition from last year, pre-season sports fitness attendance and teacher professional development. It was stated by all that students and staff are working hard to make an unusual education setting a positive learning experience.

Student BOE member Ryan Porter was asked about his experience with virtual/hybrid learning. He reported that it was going well in the classes that he has attended.

Mr. Ryan reported on the following items:

- Some revenue sources have been held up due to the pandemic. Cafeteria funding is also a concern. The number of meals provided to students has dropped since meals are not being delivered to homes.
- The budget process has started. The proposed timeline was provided to BOE members.
- Mandatory annual sexual harassment training is being conducted on-line. All staff need to finish this training by December 31<sup>st</sup>.
- Fifty-one students will be coming back on campus on Monday. Social distancing rules are still in effect.
- The District just received word that Indoor Track has been cancelled. The college facilities where meets are held are closed due to the pandemic. The District is looking into continuing the program without participating in large competitions.
- The Capital Project is coming to an end and under budget by approximately \$700,000. There are many little final details to finish but the majority of the work is complete. New doors for the front of the High School and both side entrances will be replaced on Veterans Day. There may be a problem with the Guilford fuel tank. The nozzles on the furnace are clogging often. It has been suggested that as part of the required Building Condition Survey, all the fuel tanks are inspected. The High School Elevator will need to be replaced in the near future.
- In preparation for a possible yellow zone COVID designation, rules for keeping the buildings open were reviewed with Lourdes Hospital. Twenty percent of staff and students would need to be tested weekly. The alternative is going virtual for the duration of the designation. Caution around the possible spike in cases due to the upcoming holidays has been discussed.
- During the last virtual Coffee with the Community, the 48 hour rule was explained and clarified.
- Increase in cleaning supplies are costing the district \$4,000 a month for all three buildings.
- Unfortunately, we will be cancelling the Staff Christmas Breakfast this year.

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

- CSE minutes of: None
- CPSE minutes of: 10/09/20
- Subcommittee minutes of CSE:10/01/20, 10/09/20
- 504 Minutes: None

On a motion by Shelly Bartow, seconded by Emily Hall, the Board of Education reviewed and arranged for the appropriate special education placements. Yes-7, No-0. Carried.

CSE  
Recommendations

On a motion by Rebecca Sullivan, seconded by Tina Ammon, the Board of Education voted to approve the following non-certified personnel:

- The resignation of Elizabeth Prezorski from the position of Substitute Teacher Aide effective August 31, 2020.
- The resignation of Melissa Baker from the position of Substitute Teacher Aide effective August 31, 2020.
- The resignation of Bobbie Jo Mason from the position of Substitute Teacher Aide effective August 31, 2020.

Yes-7, No-0. Carried.

Non-Certified  
Personnel

Janice Rideout presented the 2021-22 Budget Development Schedule. It was proposed that a BOE meeting to adopt the budget be added on April 15, 2021.

Business Office

Janice Rideout presented a proposal from NYSIR regarding increasing flood insurance coverage. The BOE requested more information on what would be included in that coverage.

On a motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to accept the Northland Power (Highbridge Wind Farm) donation in the amount of \$1,000. Yes-7, No-0. Carried

On a motion by Tina Ammon, seconded by Tim Suda, the Board of Education voted to award the Elevator & Lift Preventative Maintenance Services contract to KONE Elevators & Escalators of Syracuse effective December 1, 2020. Yes-7, No-0. Carried

On a motion by Rebecca Sullivan, seconded by Tina Ammon, the Board of Education voted to approve the following:

New Business

- The revised Instructional Calendar for the 2020-21 school year as presented.
- The Section IV merger for Wrestling with Afton and Harpursville and for Indoor Track with Afton as presented.
- To renew membership with NYSSBA.

Yes-7, No-0. Carried

The following planning items were discussed:

Planning

**Board Events**

Nov 5 – Jr-Sr High School Building Tour @ 6 PM

Nov 13 – Workers Compensation ZOOM meeting at 6:30 PM (Hall, Hanvey)

Nov 17 – Catskill Area School Study Council School Board Institute Virtual Training 6-8 PM (\$35) RSVP 11/9

The Board discussed the change in the Instructional Calendar regarding half days in the Elementary buildings for Parent Conferences and the cancellation of the regents in January.

Miscellaneous

Funding sources were discussed in more detail along with what we can expect in the future.

The 5<sup>th</sup> Grade teacher vacancy was discussed. Potential candidates will be reviewed when the job posting closes tomorrow.

On a motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to adjourn at 9:06 PM. Yes –7, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk