

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
November 2, 2017**

President Emily Hall called the November 2, 2017, meeting of the Board of Education to order at 6:28 PM in the Guilford Elementary School Cafeteria.

Call to Order

Board members in attendance were Tina Ammon, Emily Hall, Keith Hanvey, Jeanne Shields, Gary Smith and Kay Striegler. Rebecca Sullivan arrived at 6:38 PM.

Board Members in Attendance

Administrators in attendance were Tim Ryan, William Zakrajsek, Jenn Henderson, Linda Maynard and Scott Graham.

Administrators in Attendance

On a motion by Kay Striegler, seconded by Gary Smith, the Board of Education voted to go into executive session at 6:29 PM to discuss CSE recommendations, personnel and negotiations. Yes –6 No – 0. Carried.

Executive Session

On a motion by Keith Hanvey, seconded by Kay Striegler, the Board of Education voted to return to open session at 7:12 PM. Yes –7, No – 0. Carried.

Open Session

On a motion by Rebecca Sullivan, seconded by Gary Smith, the Board of Education voted to approve the appointment of Tristan Watford as the Student member of the Board of Education for 2017-18. Yes –7, No – 0. Carried.

Order of the Agenda
Established & Approved

Mr. Ryan presented the Board with school umbrellas and thank-you balloons in honor of Board Appreciation Week. He thanked the members for their service to the B-G School District.

CSE
Recommendations

On a motion by Rebecca Sullivan, seconded by Gary Smith, the Board of Education voted to approve the evening's revised agenda. Yes – 7, No – 0. Carried.

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following:

- Amendment with no meeting of: None
- CSE minutes of: 10/13/17
- CPSE minutes of: 10/02/17
- Subcommittee minutes of: 09/28/17, 10/02/17, 10/17/17
- 504 Minutes: None

Reports and
Presentations

On a motion by Kay Striegler, seconded by Tina Ammon, the Board of Education reviewed and arranged for the appropriate special education placements. Yes –7, No – 0. Carried.

Prior to the BOE meeting, Mr. Ray Preusser, CPA, P.C. was in attendance to review the Independent Audit and Extraclassroom Activity Funds Audit with the members of the Audit Committee. There were no outstanding findings in the report.

The Principals, Linda Maynard, Bill Zakrajsek and Jenn Henderson reported on activities in their buildings during the month of October. These included: Fall Parade and Movie Reward celebrations, Professional Development Days for teaching staff,

Student Learning events, Fall Sports update, Emergency Drills and attendance at the SAANYS convention. Jennine Brewer and Kimberly Mayo presented to the BOE on the NYS learning standards, module process and the effects on the ELA and Math curriculum in grades 4-6.

Scott Graham and Joe Reilly presented the process for obtaining the Smart Bond Funding from SED.

Mr. Ryan reported on the following items:

- The Veterans' Breakfast is scheduled for November 9th. BOE members are invited to attend and assist with serving breakfast.
- Administrators and Architects met this week to finalize the plans to be submitted to State Ed for the capital project. We are still hoping to start in April.
- The After School Child Care Program has received less student interest than originally projected. The program will start next week however the staffing may need to be adjusted.
- Recycling is up and running at Greenlawn. More signage was provided by Laing Trucking this week. Fruits, Vegetables and Milk waste is being collected for the pigs. Guilford and the High School will start recycling soon.
- RTI presentation will be at the next BOE meeting. Linda Maynard will report on Wonders in December. Buildings and Grounds along with Transportation will report on their departments in January.
- Lourdes Mental Health is working with Joanne Moxley to provide services to students starting next week.
- Raymond Corporation will be providing 3-4 stalls for welding. Hook-ups for the power will need to be provided by the District. Donations are being sought to offset this cost.
- An update on Health Insurance options were reviewed with the Board.

Vice President Jeanne Shields reported on the NYSSBA Convention. Highlights included rural schools initiatives, student mental health, school board collaboration and employee discipline. BOE members are encouraged to go to the NYSSBA website for more information on the workshops.

Most BOE members attended the Chenango County School Boards Association workshop on budgeting on October 19, 2017.

On a motion by Kay Striegler, seconded by Gary Smith, the Board of Education voted to approve the 2016-17 Independent Audit & Extraclassroom Activity Funds Audit performed by Raymond G. Preusser, CPA, P.C. Yes – 7, No – 0. Carried.

Business Office

On a motion by Jeanne Shields, seconded by Gary Smith, the Board of Education voted to approve the following resolution:

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools and legal counsel for the District to file a Notice of Claim to preserve the District's right to bring an action or proceeding in New York State Supreme Court seeking review of the denial by NY44 Health Benefits Plan Trust ("NY44"), on or about August 24, 2017, of the District's appeal under the Freedom of Information Law, and to pursue such other remedies as may be available to the District based on NY44's failure and refusal to provide the District with claims experience data.

Yes – 7, No – 0. Carried

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the corrective action plan for Student Activities.

Yes – 7, No – 0. Carried

President Emily Hall received a request from the Auburn City School District regarding collaboration to request State Ed to change the Foundation Aid Formula.

Communications

On a motion by Tina Ammon seconded by Rebecca Sullivan, the Board of Education voted to approve the open meeting minutes of October 5, 2017. Yes-7, No-0. Carried.

Old Business

Description of Duties for BOE Committees will be tabled until the January meeting.

On a motion by Keith Hanvey seconded by Kay Striegler, the Board of Education voted to approve the following BOE Policies:

- 5001 District-Wide Safety Plan and Building-Level Emergency Response Plans
- 5220 Emergency Closings
- 5003 Fire and Emergency Drills and Bus Emergency Drills
- 5004 Short Term Worker Asbestos Notification
- 5005 Pesticide Alternatives and Notification
- 5006 Reporting Hazards
- 5007 Safe Use of Hazardous Chemicals
- 5100 Management, Inspection and Renovation of Facilities
- 5101 Facilities Development Goals
- 5102 Facilities Planning
- 5103 Educational Specifications
- 5104 Plans, Specifications and Cost Estimates
- 5105 Naming and Dedication of New Facilities
- 5106 Closing Facilities
- 5201 First Aid
- 5202 Hygiene Precautions and Procedures
- 5203 Contagious Diseases

Yes-7, No-0. Carried

On a motion by Kay Striegler seconded by Keith Hanvey, the Board of Education of the Bainbridge- Guilford Central School approves the ‘Agreement for Joint Financing of Workers’ Compensation Benefits Under General Municipal Law Article 5-G’ copy attached, through June 30, 2023. Yes-7, No-0. Carried.

New Business

On a motion by Gary Smith seconded by Rebecca Sullivan, the Board of Education voted to approve to have the Superintendent sign the APPR plan as presented. Yes-7, No-0. Carried.

On a motion by Gary Smith, seconded by Kay Striegler the Board of Education voted to approve the following certified personnel recommendations:

Personnel

- The appointment of Robin Blincoe to the position of Substitute Teacher. Background check is complete.
- The appointment of Karen Mertz and Joshua Smith to the position of co-advisors for Spanish club.
- The appointment of Joshua Smith to the position of Director of the After School Care Program; Approximately 2.5 hrs/day; \$18/hr; Effective November 6, 2017.

Yes-7, No-0. Carried.

On a motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education voted to approve the following non-certified personnel recommendations:

- The revised appointment of Kristen Figary to the position of Occupational Therapist, subject to the rules of the Chenango County Civil Service Commission. In accordance with the Civil Service Rules, such appointment is a probationary appointment, in effect for a maximum of twenty-six 26 weeks due to a transfer from another district, effective September 1, 2017. Starting Salary is \$65,000. Background check is complete. Vice: NEW
- The resignation of Melissa Morlano-Johnson, Teacher Aide, effective November 2, 2017.
- The appointment of Stephanie Freer to the position of Substitute LPN PT. Background check is complete.

Yes-7, No-0. Carried.

On a motion by Kay Striegler, seconded by Gary Smith, the Board of Education voted to approve the following sports personnel recommendations:

- The retroactive appointment of Teresa Hager to the position of Timekeeper/scorekeeper for Modified Soccer.
- The appointment of the Volunteer Coaches and Winter Timekeeper/Scorekeepers for the Winter Season as presented.

Yes-7, No-0. Carried.

The following Planning items were discussed:

Planning

Board Events

Nov 6 – LINKS

Nov 9 – Veteran’s Day B-Fast – 8:00 AM

Nov 16 - Policy Committee – 6:00 PM

Nov 16 – CCSBA Collaboration Meeting – SUNY Oneonta (Conflicts with BG BOE Mtg)

Dec 2 – Legislative Breakfast – SUNY Oneonta

School Events

Nov 6 – Red Cross Blood Drive – Jr-Sr High School 8 AM – 2 PM

Nov 9 - Spaghetti Dinner – 10th Grade

Nov 14 - Superintendent Coffee @ 6:00 PM – District Conference Room

Nov 27 – Food Drive begins

On a motion by Rebecca Sullivan, seconded by Gary Smith, the Board of Education voted to adjourn 9:22 PM. Yes – 7, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel., District Clerk