

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
October 18, 2018**

President Emily Hall called the October 18, 2018, meeting of the Board of Education to order at 6:30 PM in the District Conference Room.

Call to Order

Board members in attendance were Tina Ammon, Emily Hall, Keith Hanvey and Shelly Bartow. Kay Striegler and Rebecca Sullivan arrived at 6:34. Jeanne Shields was excused.

Board Members in Attendance

Administrators in attendance were Tim Ryan and Jenn Henderson.

Administrators in Attendance

On a motion by Shelly Bartow, seconded by Keith Hanvey, the Board of Education voted to go into executive session at 6:31 PM to discuss CSE recommendations, and the employment history of a particular person. Yes-4, No-0. Carried.

Executive Session

On a motion by Rebecca Sullivan, seconded by Keith Hanvey, the Board of Education voted to return to open session at 6:54 PM. Yes-6, No-0. Carried.

Open Session

On a motion by Keith Hanvey, seconded by Rebecca Sullivan, the Board of Education voted to establish the order of the revised agenda as presented. Yes -6, No - 0. Carried.

Order of the Agenda Established & Approved

No visitor comments this evening.

Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following:

CSE Recommendations

- Amendment with no meeting of: None
- CSE minutes of: None
- CPSE minutes of: None
- Subcommittee minutes of: 09/12/18, 09/14/18, 09/21/18,10/03/18
- 504 Minutes: None

On motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education reviewed and arranged for the appropriate special education placements. Yes-6, No-0. Carried.

Officers of the Junior class presented plans and fundraising events associated with the Junior Prom which will be held on May 4th at the River Club in Afton with the post prom at the High School.

Reports and Presentations

Officers of the Senior class presented plans and fundraising events associated with the Senior Trip which will be to Boston on May 18-19th.

The Junior Honor society officers reported on the leadership summit they attended in Connecticut. Leadership skills were presented through workshops, group participation and motivational speakers.

Judy Hinman and Kim Morris-Schinn reported on the LINKS goals for 2018-19 and the focus this year on trauma informed support of children.

Mr. Ryan reported on the following items:

- NYSSBA Clips had an article from Sidney Federal Credit Union and how they provide curriculum for students to learn budgeting and save for college.
- Encumbering Funds, by definition, is money that is set aside for expenses that we know are coming. Budget transfers occur when expenses come up unexpectedly.
- Capital Project Update. The Playgrounds are complete and have passed inspection. Waiting for the official certificate of occupancy before allowing students on the equipment. The Elementary students are excited! Flashing on Roof in Guilford needs to be completed. Pine trees were planted both at Guilford and one tree at Greenlawn to honor Howard Thompson. Lighting is up in the Guilford parking lot.
- Website update is complete and looks great!
- The color issue of the Blue & White has had very positive feedback. The next issue will have the jacket in color to highlight the playgrounds and the Veteran's Breakfast.
- Presentation on Sexual Harassment and Reporting Child Abuse. Each year the District is required to educate staff on sexual harassment. Unwelcome or unwanted behavior needs to be reported to the Compliance Officer or an Administrator. Everyone in this district is a mandated reporter for child abuse. Any suspected abuse must be reported. District personnel call the hotline and they decide if the behavior warrants more investigation.

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to approve the following Financial Reports;

- Request approval of Treasurer's Report for September 2018.
- Request approval of the Internal Claims Auditors Report dated 9/16/18 and 9/30/18.
- Request approval of the Student Activities Report for September 2018.
- Request approval of Financial Reports for September 2018.

Business Office

Yes-6, No-0. Carried. (See attachment #1)

On a motion by Kay Striegler, seconded by Tina Ammon, the Board of Education voted to approve the resolution to award the Bus Lease contract for a 65-passenger propane bus to Leonard Bus Sales (Lease source: Santander Leasing, LLC).

Yes-6, No-0. Carried. (See attachment #2)

Ferrara and Fiorenza Law firm will present a Special Ed Law Symposium at the Silo Restaurant in Greene. Administrators and Board Members are invited to attend.

Communications

Bold Systems LLC Will be at the NYSSBA convention next week. They provide electronic voting and polling systems.

A letter from a community member concerned about the EMT presence at a recent football game was received in the District Office. Mr. Ryan spoke with the individual and explained the roll of the trainer when injuries occur on the field.

On a motion by Shelly Bartow, seconded by Kay Striegler, the Board of Education voted to approve the following policies:

Old Business

- 2001 Board of Education Authority
- 2002 Number of Board Members and Terms of Office
- 2003 Qualifications of a Board of Education Member
- 2004 Nomination and Election of Board of Education Member
- 2005 New Board Member Orientation
- 2006 Board Member Training
- 2007 Oath of Office
- 2008 Reimbursement of Expenses for Board Members (Conferences)

- 2009 Evaluation of School Board Operational Procedures
- 2010 Resignation, Dismissal, Filling Vacancies
- 2100 Powers and Duties of the Board
- 2101 Annual Organizational Meeting
- 2102 Appointed Board Officials
- 7002 Education of Homeless Children – UPDATED POLICY

Yes-6, No-0. Carried.

The Board was presented with the most recent version of the SRO Contract. A candidate is in training and will be interviewed by a committee comprised of teachers, students, Board members and parents in early November.

Board Goals discussion continued and the final version should be ready by the next meeting. Superintendent goals have been agreed upon. It was requested that during the second BOE meeting in executive session, standards from the Superintendent Evaluation be discussed instead of waiting until the end of the school year.

On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education voted to approve the following resolution: New Business

WHEREAS, the District has received a letter dated October 5, 2018 from an employee requesting defense and indemnification under Sections 3023, 3028, and 3811 of the New York State Education Law, and Section 18 of the New York State Public Officers Law; and

WHEREAS, in support of the employee’s request, the employee attached a criminal summons dated October 3, 2018; and

WHEREAS, the District has reviewed the employee’s request;

NOW, THEREFORE, IT IS RESOLVED

The employee’s request for defense and indemnification under Sections 3023, 3028, and 3811 of the New York State Education Law, and Section 18 of the New York State Public Officers Law is **DENIED** because there are no statutory, contractual or legal grounds upon which the requested defense and indemnification could lawfully be provided.

Yes-6, No-0. Carried.

On a motion by Kay Striegler, seconded by Shelly Bartow, the Board of Education voted to approve the following certified personnel appointments: Personnel

- The appointment of Jacqui Green to the position of Substitute Teacher effective October 19, 2018. Background check is complete.
- The appointment of Wendy Jennings to the position of Substitute Teacher effective October 19, 2018. Background check is complete.
- The appointment of Donald Oliveira to the position of Substitute Teacher effective October 19, 2018. Background check is complete.
- The appointment of OM Teacher and Parent Coaches as presented.

Yes-6, No-0. Carried

On a motion by Tina Ammon, seconded by Kay Striegler, the Board of Education voted to approve the following non-certified personnel appointments:

- The appointment of Donald Oliveira to the position of Teacher Aide PT (Sub) effective October 19, 2018. Background check is complete.
- The appointment of Tiffani Hurd to the position of Teacher Aide PT (Sub) effective October 19, 2018. Background check is complete.
- The appointment of Tiffani Hurd to the position of Bus Attendant PT (Sub) effective October 19, 2018. Background check is complete.
- The acceptance of the retirement of Louise Butcher effective December 31, 2018.
- The acceptance of the retirement of Lori Shafer effective June 26, 2019.
- The appointment of Macala Walters to the position Bus Driver, FT, 10 Months, salary per contract, effective to October 31, 2018. Vice: Cindy Dedrick
- Resignation of Ariell Bound from the position of Student Aide effective October 30, 2018.

- The appointment of Alexis Matthews, Student Aide at a rate of minimum wage effective October 31, 2018. (Vice: Ariell Bound)

Yes-6, No-0. Carried.

On a motion by Keith Hanvey, seconded by Rebecca Sullivan, the Board of Education voted to approve the following Sports appointment:

- The appointment of Sam Ventura to the position of Bowling Coach at Step 1.
- The appointment of Tracy Evans Ventura to the position of Volunteer Bowling coach.

Yes-6, No-0. Carried.

The following Planning items were discussed:

Board Events

Oct 25-27 - NYSSBA Convention. E. Hall, K. Striegler and R. Sullivan attending.

Nov 1 – Audit Committee – 6:00 PM

Nov 9 – Workers Compensation Alliance – E. Hall will attend. S. Bartow might attend also.

Nov 15 – Policy Committee – 6:00 PM

School Events

Oct 25 – Guilford Open House

Oct 31 – Fall Parades – Greenlawn @12:30; Guilford @ 1:45 PM

Planning

A Board member requested that the District promote the positive things happening in the school district to counteract some of the bad press that might be out there on certain websites. More should be posted on Facebook, the website and in the Blue and White. It was suggested that window displays (i.e. NBT Bank) could promote the district also.

Miscellaneous

The grub problem on the football field will not be treated this fall. The company could not come out to do the treatment when it was warmer and now the grubs are too deep in the soil for treatment to be effective. Treatment will be scheduled for the spring.

On a motion by Shelly Bartow, seconded by Tina Ammon, the Board of Education voted to adjourn 8:50 PM. Yes – 6, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel
District Clerk