

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
October 17, 2019**

President Keith Hanvey called the October 17, 2019, meeting of the Board of Education meeting to order at 6:32 PM in the District Conference Room.

Call to Order

Board members in attendance were Tina Ammon, Shelly Bartow, Keith Hanvey, Jeanne Shields, Tim Suda and Rebecca Sullivan. Emily Hall was excused.

Board Members in Attendance

Administrators in attendance were Tim Ryan and Jenn Henderson.

Administrators in Attendance

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to go into executive session at 6:33 PM to discuss CSE recommendations, the employment history of particular persons, a pending litigation issue and the possible removal of a particular person. Yes-6, No-0. Carried.

Executive Session

On a motion by Jeanne Shields, seconded by Tina Ammon, the Board of Education voted to return to open session at 7:17 PM. Yes-6, No-0. Carried.

Open Session

On motion by Tina Ammon, seconded by Tim Suda, the Board of Education voted to approve the evening's revised agenda adding the appointment of Jennifer Henderson to the position of CSE Chairperson, 504 coordinator and CPSE chairperson. Yes-6, No-0. Carried.

Order of the Agenda  
Established & Approved

The Senior Class officers presented their plans for the Senior Trip to Boston to the Board of Education.

Reports and  
Presentations

Mr. Ryan reported on the following items:

- Senator Fred Akshar was at the High School today to recognize Hannah Sprow as an "Akshar All-Star". This recognition is given to one Senior in the District that demonstrates outstanding leadership. Congratulations Hannah!
- The capital project update included progress on the showers in the high school locker rooms, score-boards and that the heat should be back in the Fitness Center wing by the end of the week.
- The meeting with the teacher concerned about the Kindergarten class size was very positive. High numbers and high needs in that grade level will be monitored and might require additional teaching coverage.
- The meeting with our Health Insurance provider indicates that we are spending more on premiums than originally predicted. Using the ER for services will be addressed to the staff. Tele-med training will be held on November 6 for the BGTA. Additionally, retirees over age 65 will be given the option to take advantage of a Medicare plan through BOCES that is significantly cheaper.
- The Veteran's Day Breakfast is being held on November 8<sup>th</sup> at 9 AM.
- BOE members were invited to guess the weight of the pumpkin in the lobby of the High School.

Shelly Bartow reported on the LINKs meeting held on October 7, 2019. The group focus is on attendance, technology and curriculum alignment. Staff development day activities were planned and discussed. Discussion about the organization of the Bobcat Boutique in Greenlawn was shared and has been addressed.

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

- CSE minutes of: 10/7/19
- CPSE minutes of: None
- Subcommittee minutes of CSE: 9/24/19
- 504 Minutes: None

On motion by Shelly Bartow, seconded by Jeanne Shields, the Board of Education reviewed and arranged for the appropriate special education placements. Yes-6, No-0. Carried.

CSE Recommendations

On a motion by Tina Ammon, seconded by Jeanne Shields, the Board of Education voted to approve the following Certified Personnel recommendations:

- The appointment of Aletha T. Cannistra to the position of Substitute Teacher effective 10/18/2019. Background check is complete.

Yes-6, No-0. Carried.

Personnel

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to approve the appointment of Jennifer Henderson to the position of CSE Chairperson, 504 coordinator and CPSE chairperson. Yes-6, No-0. Carried.

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to approve the following Non-Certified Personnel recommendations:

- The appointment of John Morajola Jr to the position of Food Service Worker PT (Sub) effective 10/18/2019. Background check is complete.
- The appointment of Aletha T. Cannistra to the position of Teacher Aide PT (Sub) effective 10/18/2019. Background check is complete
- The acceptance of the resignation of Kally Haskell, ASCP Monitor, effective October 17, 2019.
- The acceptance of the resignation of Derick Butts from the position of Food Service Worker PT (Sub) and Custodial Worker PT (Sub) effective 9/30/2019.
- The appointment of Gabrielle Hulbert to the position of Teacher Aide, full time, 10 Months, 7hrs/day, \$11.10/hr, probationary period 52 weeks, effective November 1, 2019. Background check is pending. Vice: Jennifer Fassett
- The appointment of Clayton Santic to the position of Teacher Aide, full time, 10 Months, 7hrs/day, \$11.10/hr, probationary period 52 weeks, effective October 21, 2019. Background check is complete. Vice: Lorraine Keckeisen

Yes-7, No-0. Carried.

On a motion by Tina Ammon, seconded by Timothy Suda, the Board of Education voted to approve the following Sports Personnel recommendations:

- Winter Coaches as presented

Yes-6, No-0. Carried.

On a motion by Jeanne Shields, seconded by Shelly Bartow, the Board of Education voted to approve the following financial reports:

- Treasurer's Report for September 2019.
- Internal Claims Auditors Report dated 9/30/19.
- Monthly Financial Reports for September 2019.

Yes-6, No-0. Carried.

Business Office

Board members discussed setting goals for this school year. For the next meeting, they will complete the self-evaluation document. The President and Vice President will compile the results. Goals will be discussed at the next meeting.

New Business

Shelly Bartow read the resolutions that will be presented at the NYSSBA convention next week. Board members are welcome to contact her with if additional information is needed or concerns are identified.

The following planning items were discussed:

Planning

**Board Events**

- Oct 24-26 – NYSSBA Convention
- Nov 7 – Audit Committee @ 5:30 PM
- Nov 7 – Policy Committee @ 6:00 PM
- Feb 1 – Legislative Breakfast @ Silo @ 9:30 AM

**School Events**

- Oct 23 – Greenlawn Open House @ 6:00 PM
- Oct 24 – Superintendent Coffee – HS 8:00 AM
- Oct 31 – Fall Parades: Greenlawn @ 12:30 and Guilford @ 1:45 PM
- Nov 5 – Superintendent Coffee – Guilford 6:00 PM
- Nov 7 – 10<sup>th</sup> Grade Spaghetti Dinner @ HS
- Nov 8 – Veterans Day Breakfast – Greenlawn @ 9:00 AM

The Board sends their thanks to Mr. Jason Andrews for attending their retreat and for his leadership presentation.

On a motion by Shelly Bartow, seconded by Tim Suda, the Board of Education voted to adjourn 8:49 PM. Yes – 6, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk