

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
October 7, 2021**

President Keith Hanvey called the October 7, 2021 meeting of the Board of Education to order at 6:05 PM in the Guilford Elementary School cafeteria.

Call to Order

Board members in attendance were Keith Hanvey, Shelly Bartow, Gordon Daniels, John Gliha, Jeanne Shields, Tim Suda and Rebecca Sullivan.

Board Members in Attendance

The administrators in attendance were Tim Ryan, Jennifer Henderson, Linda Maynard and Scott Graham with Business Manager Janice Rideout. William Zakrajsek was excused.

Administrators in Attendance

On a motion by Shelly Bartow, seconded by Jeanne Shields, the Board of Education voted to go into executive session at 6:05 PM to discuss CSE recommendations and the employment history of persons known to the Board of Education. Yes-7, No-0. Carried.

Executive Session

On a motion by Tim Suda, seconded by Gordon Daniels, the Board of Education voted to go back to open session at 6:49 PM. Yes-7, No-0. Carried.

Open Session

On a motion by, Rebecca Sullivan seconded by Shelly Bartow, the Board of Education voted to approve the evening's revised agenda. Yes-7, No-0. Carried.

Order of the Agenda
Established & Approved

Mr. Duane Shoen from Insero & Company, Certified Public Accountants, provided a summary of the Executive Audit report for year ended June 30, 2021. The report is "clean" and requires no modifications.

Reports and
Presentations

Mr. Mike James, from King & King Architects, presented a summary of the Five-year Capital Facilities Plan. This plan will be used to prioritize the next items for the next Capital Project. Mr. Ryan summarized the history of problems with the Guilford Fuel tanks. After much research and many consultants, it has been determined that the tanks need to be cleaned to get rid of the bacteria that is creating the pipe corrosion and sludge that clogs the system. It is anticipated that the tanks will need to be replaced in an upcoming capital project.

The principals reported on events in their buildings which included student activities in each building, Social Emotional Learning initiatives, Fire Safety week, fall sports, and new curriculum for this school year.

Mr. Ryan reported on the following items:

- Mr. Ryan introduced Tullio Morbidini, Transportation Supervisor, to the BOE. Mr. Morbidini gave a short biography of his experience.
- The audit on Network User Accounts that was performed by the State Comptroller is complete. The minor findings from this audit have been noted and will be addressed.
- An update on the COVID protocol was reported to the BOE. We have 31 staff members who are not vaccinated and will be tested once a week. Currently we have four active cases. Contact tracing has changed a lot since last year and is more manageable.
- The annual required trainings (Blood Borne Pathogens, Right to Know and Sexual Harassment) are available for all staff on-line and will be completed by mid-December.
- Discussion regarding hiring a second mechanic was presented to the BOE. Sending buses out for service when the current mechanic is unavailable is not aidable and therefore more expensive. The Board was in agreement to post for this position.
- BEDS day (October 6) enrollment figures were presented to the BOE. There are 793 students enrolled in grades Pre-K to 12.

Jeanne Shields reported on the Fall CCSBA Legislative Dinner. Representatives Akshar, Miller, and Angelino were present to answer questions. Preparing students for future

careers in trades as well as college, recruiting and retaining quality staff in upstate rural schools, and revamping the foundation aid formula. The next legislative event will be on February 5th.

Shelly Bartow reported on the LINKS committee meeting. The focus was on the upcoming staff development day and discussions about how to support staff and students with more social emotional learning.

Visitors Kris and Kassie Fuller, parents of a kindergarten student, spoke to the BOE about their concern regarding the length of lunchtime in Guilford. They requested that this be increased from 15 minutes to 20 minutes. Mr. Ryan and Mrs. Maynard have addressed this concern and reiterated that the length of time allotted is 30 minutes however, if students are finished eating sooner, they are allowed to go back to their classrooms.

Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

CSE
Recommendations

- CSE minutes of: 9/16/21, 9/23/21, 9/28/21, 9/29/21
- CPSE minutes of: 9/23/21
- Subcommittee minutes of CSE: 8/21/21, 9/17/21, 9/22/21
- 504 Minutes: 9/29/21

On a motion by Shelly Bartow, seconded by Gordon Daniels, the Board of Education reviewed and arranged for the appropriate special education placements. Yes-7, No-0. Carried.

On a motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education voted to approve the following certified personnel:

Personnel

- The retroactive appointment of Lindsay Thompson to the position of Long-Term Substitute School Social Worker. Background check is complete.
Name: Lindsay Thompson
Position: School Social Worker
Certification: Pending – School Social Worker
Date of Commencement of Appointment: 9/20/2021
Expiration of Appointment: 6/30/2022
Salary: Step 1 + Masters + 48 Credit Hours
Vice: L. Basso
Provided Ms. Thompson obtains certification in the area of School Social Worker, the Board shall reappoint Ms. Thompson to a probationary position in the School Social Worker. No term of employment is conferred by this appointment until a probationary appointment is subsequently granted by the Board of Education.
- The Tenure appointment of Cassandra Boeltz.
Name: Cassandra Boeltz
Tenure Area: Special Education
Certificate: Initial - Students with Disabilities Gr 1-6; Professional – Childhood Education Gr 1-6
Commencement of Service on Tenure: 10/13/2021
- The resignation of Matt Downey as Mentor for Ryan Kuehhas due to scheduling difficulties.
- The appointment of Dorian Bunting-Cliffe to the position of mentor for Ryan Kuehhas.
- The appointment of Joanne Moxley to the position of mentor for Lindsay Thompson.

Yes-7, No-0. Carried.

On a motion by Gordon Daniels, seconded by Rebecca Sullivan, the Board of Education voted to approve the following non-certified personnel:

- The acknowledgement of the retirement of William Hurtubise, Bus Driver, effective 10/14/2021.
- The resignation of William Ackley, Substitute Bus Driver, effective September 8, 2021.
- The resignation of Amy Nordberg, Substitute Bus Driver, effective October 14, 2021.
- The appointment of Olivia Hawkins to the position of Teacher Aide, FT, 10 Months, 6.5 hrs/day, per contract, effective 9/20/2021. Temporary Pre-K position until no longer needed. Probationary period is up to 52 weeks. Background check is complete. Vice: NEW Grant Funded
- The appointment of William Ackley to the position of Bus Driver, FT, 10 Months, per contract, effective 9/9/2021. Probationary period is up to 52 weeks. Background check is complete. Vice: Leon Pearsall.
- The appointment of Amy Nordberg to the position of Bus Driver, FT, 10 Months, per contract, effective 10/15/2021. Probationary period is up to 52 weeks. Background check is complete. Vice: B. Hurtubise.

- The revised appointment of William Quick to the position of Bus Driver PT Sub effective 9/3/2021. Background check is complete.
- The revised appointment of Tullio Morbidini to the position of Transportation Supervisor effective September 7, 2021 at a salary of \$70,000 with a probationary period of 52 weeks. Background check is complete. Vice: Ken Starr
- The revised appointment of Sharon Meres to the position of Food Service Worker, PT, 10 Months, 3.75 hrs/day, \$12.50 per hour effective 9/13/2021. Probationary period is up to 52 weeks. Background check is complete. Vice: Brenda Palmer.
- The appointment of Alexander Holland to the position of Custodial Worker, 12 months 2nd shift, \$13.00 per hour + shift differential effective 10/14/2021. Position is a grant funded position which will extend through June 30, 2024. Probationary period of 52 weeks. Background check is complete. Vice: Ryan Jones

Yes-7, No-0. Carried.

On a motion by Tim Suda, seconded by Shelly Bartow, the Board of Education voted to approve the following sports personnel:

- **The appointment of the following Coaches:**
Boys Varsity Basketball- Kevin Wehrli- Step 7
Boys JV Basketball- Devin Schmitz – Step 4
Boys Modified Basketball- Phil Bianchi- Step 5
Boys Modified Basketball- Matt Carlin- Step 1
Girls Varsity Basketball- Bob Conway- Step 7
Girls JV Basketball- Kimberly Mayo- Step 7
Girls Modified Basketball- Sarah Nezelek- Step 4
Girls Modified Basketball- Taylor Palmatier- Step 1
Indoor Track and Field- Nick Mayo- Step 7
Modified Girls Volleyball- Kassi Hastings- Step 3
Boys & Girls Bowling- Sam Ventura- Step 7
JV Wrestling- Tom Kelly- Step 7
- **The appointment of the following timekeepers and scorekeepers:**
Soccer: Mike Davidson
Volleyball: Lorraine Porter, Cathy Vigneri
Basketball: Mary Diemer, Bonnie Scherhauser, Emily Anderson, Christine Oliver, Israel Lorimer, Justin Autera, Ryan Jones, Mike Davidson, Jody Wombacker (Modified), Kassi Hastings, Cameron Race, Rachel Seiler, Craig Cerverizzo, Phil Bianchi
- **The approval of the following Volunteers:**
Girls Soccer: Colleen Jenkins
Boys Basketball: Cameron Race, Brad Aldrich
Girls Basketball: Dana Fitchlee
Wrestling: Miles Keene
Indoor Track & Field: Colin Smith (Assistant paid by Afton), Justin Autera, Israel Lorimer, Dick Goodwin, Kimberly Mayo

Yes-7, No-0. Carried.

On a motion by Rebecca Sullivan, seconded by Gordon Daniels, the Board of Education voted to approve the following After School Program personnel:

- Request appointment of the following teaching staff for the After School Program at their current hourly rate calculated at 1/1400th of their salary: Catherine Mercurio, Meaghan Keesler, Brian Foster
- Request appointment of the following substitute Teachers for the After School Program at their current hourly rate calculated at 1/1400th of their salary: Patricia Myers, Vicki Ives, Kelly O'Rourke, Lori Miller, Christine Oliver, Emily Anderson, Phylcia Dunham-Fleming
- Request appointment of the following School Monitors for the After School Program at a rate of \$18.00 per hour: Cassandra Carr (Vice: K. Pratt), Linda Anders (Vice: R. Barron)
- Request appointment of the following Substitute School Monitors for the After School Program at a rate of \$18.00 per hour: Phylcia Dunham-Fleming, Brandi Donnelly

Yes-7, No-0. Carried.

On a motion by Shelly Bartow, seconded by John Gliha, the Board of Education voted to approve the following Business Office requests:

Business Office

- The Monthly Financial Reports for August 2021. (Treasurer, Student Activities, BOE Expenditure)
- The Internal Claims Auditors Report dated 9/6/21, 9/19/21 & 10/3/21.
- The year ending June 30, 2021 Audited Financial Statements as presented by Insero & Co. CPA's, LLP.
- The Corrective Action Plan for the Finding noted in the year ending June 30, 2021 Audited Financial Statements.
- The acceptance of a donation from the Youth Football Program of a cooler valued at \$800 for the Football Stadium Concession Stand.

- The Tax Roll Assessment correction as presented.

Yes-7, No-0. Carried

On motion by Rebecca Sullivan, seconded by Gordon Daniels, the Board of Education voted to approve Board authorization for the Superintendent to sign the finalized employment agreement with the Bus Drivers. Yes -7. No-0. Carried.

Old Business

On motion by Rebecca Sullivan, seconded by Tim Suda, the Board of Education voted to approve the following authorization:

New Business

AUTHORIZATION OF HIRING AND PAYROLL

To authorize the Superintendent of Schools to hire and approve payroll for employees between Board of Education meetings. Final approval of employment will be at the next regularly scheduled Board meeting.

Yes-7, No-0. Carried

The Board discussed how this would be administered moving forward.

On motion by Rebecca Sullivan, seconded by Tim Suda, the Board of Education voted to approve the following items:

- Request approval of the 2020-2022 Head Bus Driver Contract.
- Request approval of the MOA for BGSSA Sick Leave Donation Bank
- Request approval of the MOA for BGTA Specific Teacher Prep/Duty
- Request approval of the following sports merger agreements:
Bainbridge-Guilford Afton (BGA)- Indoor Track
Bainbridge-Guilford Afton Harpursville (BGAH)- Wrestling

Yes-7, No-0. Carried

The following planning events were discussed:

Planning

Board Events

Oct 4 - LINKS

Oct 7 – Guilford Building Tour at 5 PM

Oct 7 – Audit/Finance Committee at 5:30 PM (Shields, Bartow, Gliha)

Oct 7 – BOE Meeting – Guilford School Cafeteria – Guilford

Oct 24-26 – NYSSBA Convention NYC – in person CANCELLED! Going Virtual

Oct 30 – Bainbridge Chamber of Commerce Dinner – BG Business of Distinction – 20 Tickets.

Nov 4 – Greenlawn Building Tour at 5 PM

Nov 4 – BOE Meeting – District Conference Room – BOE Appreciation

Nov 12 – Workers Compensation Alliance – 6:30 PM – Broome BOCES (Daniels)

Nov 15 – CASSC School Board Institute Virtual Training – 6-8 PM TR going - Can set up in the conference room. Let Sue know.

School Events

Oct 27 – Greenlawn Open House 6-7 PM

Oct 28 – Fall Parades Greenlawn 12:30 PM; Guilford 1:45 PM

Nov 8 – Red Cross Blood Drive @ HS

Nov 10 – Veteran Breakfast @ Greenlawn

Nov 29 – Food Drive Begins

On a motion by Shelly Bartow, seconded by Jeanne Shields, the Board of Education voted to go into executive session at 8:22 PM to discuss the staffing employment of personnel known to the Board of Education. No action will be taken. Yes-7, No-0. Carried.

Executive Session

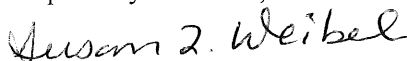
On a motion by Shelly Bartow, seconded by Gordon Daniels, the Board of Education voted to go back to open session at 8:43 PM. Yes-7, No-0. Carried

Open Session

On a motion by Gordon Daniels, seconded by Rebecca Sullivan, the Board of Education voted to adjourn at 8:44 PM. Yes -4. No-0. Carried.

Adjournment

Respectfully Submitted,



Susan L. Weibel
District Clerk