

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
October 5, 2017**

President Emily Hall called the October 5, 2017, meeting of the Board of Education to order at 6:40 PM in the District Conference Room. Call to Order

Board members in attendance were Tina Ammon, Emily Hall, Keith Hanvey, Jeanne Shields, Gary Smith, Kay Striegler and Rebecca Sullivan. Board Members in Attendance

Administrators in attendance were Tim Ryan, William Zakrajsek, Jenn Henderson, Linda Maynard and Scott Graham. Administrators in Attendance

A public hearing regarding District and Building Safety Plans was held at this time. A summary of the plan was presented by Mr. Ryan. PUBLIC HEARING  
District & Building Safety Plans

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to go into executive session at 6:46 PM to discuss CSE recommendations and a personnel matter regarding a particular person. Yes –7, No – 0. Carried. Executive Session

On a motion by Rebecca Sullivan, seconded by Gary Smith, the Board of Education voted to return to open session at 7:08 PM. Yes –7, No – 0. Carried. Open Session

On motion by Keith Hanvey, seconded by Kay Striegler, the Board of Education voted to approve the evening’s revised agenda adding under new business approval of the District Safety Plan as presented. Yes –7, No – 0. Carried. Order of the Agenda  
Established & Approved

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE  
Recommendations

- Amendment with no meeting of: 9/11/17
- CSE minutes of: None
- CPSE minutes of: 9/26/17
- Subcommittee minutes of: 9/26/17, 9/27/17, 9/28/17
- 504 Minutes: None

On motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 7, No – 0. Carried.

The Buildings Principals reported on the events in their buildings which included: Enrollment information, parent information meetings, student goal setting, blood drive update, discipline, free breakfast, Jr-Sr HS open house update, elementary reading and writing series update, fire prevention week preview, and the announcement of Robin Blincoe’s official retirement. Mr. Zakrajsek and Ms. Nanci Miller presented information on graduation requirements. Reports and  
Presentations

Mr. Ryan reported on the following topics:

- The Bluestone Wind LLC project regarding the proposed wind farm to be located in the town of Sanford. A portion of this property will be in the B-G School District. All correspondence is being forwarded to our attorneys at this time.

- Thank-you to Tina Ammon and Keith Hanvey for attending the open house at the Jr-Sr High School. Posters regarding the After School Care Program and Free Breakfast were on display.
- The After School Care Program is moving forward. With BOE approval tonight, the posting for the Director will be tomorrow. Seventy-two students are interested and we hope to start the first week of November.
- A meeting of key supervisors will be held to refine the regulation regarding edible rewards and sugary cereals. Parents have the option to ask that their child be given an alternative reward. Food preferences will be more difficult to monitor. Currently, the Principals do not feel that edible rewards are excessive.
- A report on the National RTI conference will be presented at the next BOE meeting.
- Free breakfast participant numbers were reported. Students eating breakfast have doubled from last school year. Some concerns about the length of the line in the cafeteria have been expressed and are being addressed.
- Two families have volunteered to take food scraps for their pigs. Pigs on campus will not be happening at this time due to insurance requirement concerns.
- NYSSBA has been contacted for information regarding Health Insurance Plans. The cost of taking NY44 to the Supreme Court regarding the FOIL request was presented to the BOE.
- A summary of “Ag in the Classroom”, a program provided by Cornell Cooperative Extension, was presented to the BOE.
- A meeting on Phase I of the Capital Project will be held in the next couple of weeks. We are waiting for final plans and designs for submittal to State Ed.
- Raised garden beds were put in at Greenlawn by the Bainbridge Rotary Club and the Jericho Garden Club.
- The next court date for the Jennison Plant tax grievance will be on October 23, 2017.
- CSE classification rates were reported to the BOE. We are currently at 12% which is below the 14% NY State benchmark.
- Currently six Amish students are being transported to the Amish School in Guilford.
- The schedule for the Staff Development Day on October 6<sup>th</sup> was presented to the BOE.
- Mr. Ryan will send his goals for the school year to the BOE tomorrow.
- The Veteran’s Day Breakfast will be held on November 9<sup>th</sup> in the Greenlawn Cafeteria. BOE members are welcome to help at this event.
- Two action items are on the agenda that concern the Searles Hill property timber. The forester, Mike Gray, is in attendance. If granted the contract, he welcomes students to participate in the process of marking the surplus timber.

Tina Ammon reported on the past two LINKS committee meetings. The focus is on poverty and what the District can do to be more aware of community needs. Free breakfast, the clothing closet and school supply lists were discussed. The focus question “What are you going to do to help?” was shared with the BOE.

Jeanne Shields reported on the last meeting of the Chenango County School Board Association and the collaboration with the Catskill Area School Study Council. The next workshop will be on October 19<sup>th</sup> and will be focused on budget development. BOE members expressed an interest in attending and decided to cancel the B-G BOE meeting on October 19, 2017 to be able to attend.

On a motion by Jeanne Shields, seconded by Tina Ammon, the Board of Education voted to approve the Low Income Exemption to remain the same as the County level for the 2018 Assessment Roll. Yes – 7, No – 0. Carried. (See Attachment #1).

Business Office

On a motion by Jeanne Shields, seconded by Kay Striegler, the Board of Education voted to approve the Tax Roll Assessment correction as presented. Yes – 7, No – 0. Carried. (See Attachment #2)

On a motion by Kay Striegler, seconded by Gary Smith, the Board of Education voted to declare Timber on the Searles Hill Property surplus to current needs:

RESOLVED, that the Board of Education hereby determines that the lumber on its Searles Hill Road property (Tax Map ID 254.-1-48) is not needed to further the pedagogical purpose of the District and, after consideration by the Board, hereby declares such lumber as surplus property, to be disposed of in accordance with applicable laws and local policy.

Yes – 7, No – 0. Carried.

On a motion by Jeanne Shields, seconded by Keith Hanvey, the Board of Education voted to award the forester contract to Perfect Circle Forestry LLC. Yes-5, No-0. Carried.

On a motion by Gary Smith, seconded by Keith Hanvey, the Board of Education approved the open meeting minutes of September 21, 2017. Yes-7, No-0. Carried.

Old Business

On a motion by Jeanne Shields, seconded by Kay Striegler, the Board of Education approved the creation of the After School Care Program. Yes-7, No-0. Carried.

The Board discussed providing descriptions of the responsibilities of BOE committees. Meeting dates for existing committees were provided. Transportation and Facilities will be scheduled once a year.

As part of the policy audit, the Board conducted a second read of the following policies:

- 5001 District-Wide Safety Plan and Building-Level Emergency Response Plans
- 5220 Emergency Closings
- 5003 Fire and Emergency Drills and Bus Emergency Drills
- 5004 Short Term Worker Asbestos Notification
- 5005 Pesticide Alternatives and Notification
- 5006 Reporting Hazards
- 5007 Safe Use of Hazardous Chemicals
- 5100 Management, Inspection and Renovation of Facilities
- 5101 Facilities Development Goals
- 5102 Facilities Planning
- 5103 Educational Specifications
- 5104 Plans, Specifications and Cost Estimates
- 5105 Naming and Dedication of New Facilities
- 5106 Closing Facilities
- 5201 First Aid
- 5202 Hygiene Precautions and Procedures
- 5203 Contagious Diseases

Mr. Ryan reported to the Board on the process for selecting a student to sit on the Board. The attorneys have sent the requirements and students will be contacted.

New Business

On a motion by Jeanne Shields, seconded by Kay Striegler, the Board of Education approved the District and Building Safety Plans. Yes-7, No-0. Carried.

On a motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education voted to approve the following non-certified personnel recommendations: Personnel

- The appointment of Ryan Jones to the position of a Custodial Worker; Full Time; 12 months; 8 hours/day; \$12/per hour. Probationary period through June 8, 2018. Effective 10/6/2017. Vice: Kyle Fuller
- Approval for increase in hours from Food Service Helper PT (3.75 hrs. per day) to Food Service Helper FT (6 hrs. per day) for Francesca Covello retroactive to September 25, 2017.
- Classroom Volunteers: Ellen Bosworth, Dan Wilcox, Nancy Wilcox, Emily Hall, Marilyn Cotter and Pat Stevens.
- The creation of the position of Afterschool Care Program Director.
- Odyssey of the Mind Volunteers and Coaches as presented.
- The appointment of Lorraine Page to the position of Substitute Custodial Worker PT effective October 5, 2017. Background check is complete.
- The appointment of Tina Lutz to the position of Substitute Custodial Worker PT effective October 5, 2017. Background check is complete

Yes –7, No – 0. Carried

On a motion by Tina Ammon, seconded by Keith Hanvey, the Board of Education voted to approve the following sports personnel recommendations:

- REVISED: Christine Oliver – Modified A Girls Soccer, Step 7
- Winter Coaches as presented.
- Jeanne Howard – Scorekeeper Modified Volleyball

Yes –7, No – 0. Carried

The following Planning items were discussed:

**Board Events**

New Staff Meet and Greet – Oct 5 @ 5:30 PM HS Library  
NYSSBA Convention – October 12-14, 2017  
Open House Dates: Greenlawn Oct 18; Guilford Oct 26  
CCSBA – SUNY Oneonta Oct 19 @ 6:00 PM

**School Events**

Superintendent Coffee – October 20, 9:00 AM in Guilford  
Fall Parades at the Elementary Schools – Oct 31

Planning

On a motion by Tina Ammon, seconded by Rebecca Sullivan, the Board of Education voted to adjourn 9:19 PM. Yes – 7, No – 0. Carried. Adjournment

Respectfully Submitted,

Susan L. Weibel, District Clerk