

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
October 4, 2018**

President Emily Hall called the October 4, 2018, meeting of the Board of Education to order at 6:35 PM in the District Conference Room.	Call to Order
Board members in attendance were Tina Ammon, Emily Hall, Keith Hanvey, Jeanne Shields, Kay Striegler and Rebecca Sullivan. Shelly Bartow was excused.	Board Members in Attendance
Administrators in attendance were Tim Ryan, Bill Zakrajsek, Jenn Henderson, Linda Maynard and Scott Graham.	Administrators in Attendance
On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education voted to go into executive session at 6:40 PM to discuss CSE recommendations, BGSSA negotiations, a legal matter, the employment history of a particular person and the construction contract. Yes-6, No-0. Carried.	Executive Session
On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to return to open session at 7:10 PM. Yes-6, No-0. Carried.	Open Session
On a motion by Jeanne Shields, seconded by Kay Striegler, the Board of Education voted to appoint Tina Ammon as Clerk Pro-Tem for this meeting. Yes -6, No - 0. Carried.	Clerk Pro-tem
On a motion by Rebecca Sullivan, seconded by Keith Hanvey, the Board of Education voted to establish the order of the revised agenda adding to the Business Office the request for action regarding the grub infestation at the football field. Yes -6, No - 0. Carried.	Order of the Agenda Established & Approved
On a motion by Jeanne Shields, seconded by Kay Striegler, the Board of Education voted to approve the appointment of Jared Pruskowski to the position of Student Representative on the Board of Education. Yes-6, No-0. Carried.	Student BOE Member
No visitor comments this evening.	Guest Comments
After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: <ul style="list-style-type: none"><li>• Amendment with no meeting of: None</li><li>• CSE minutes of: 09/14/18</li><li>• CPSE minutes of: None</li><li>• Subcommittee minutes of: 08/02/18, 09/11/18, 09/24/18, 09/25/18, 09/26/18, 09/27/18, 09/28/18</li><li>• 504 Minutes: None</li></ul>	CSE Recommendations
On motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education reviewed and arranged for the appropriate special education placements. Yes-6, No-0. Carried.	
Ms. Susan Johns, from the legal firm of Ferrara & Fiorenza, introduced herself and expressed that it was a pleasure to work with the District staff. She offered that the	Reports and Presentations

District should reach out to her at any time. A possible retreat with this firm was discussed.

The Principals and Assistant Principal reported on the following items:

- Academics, enrollment, safety (drills and procedures), and celebrations at Guilford.
- District Initiatives regarding Incident Management and Technology
- State Test Scores Grades 3-8

Mr. Ryan reported on the following items:

- Capital Project update: The steps are done, railings are going in, flagpoles are up and flashing around roofs needs finishing.
- ASCP is up to 40 students and may require adding another staff member. Checking the financials and see where we are and if the current number of students will support hiring a third person.
- Scrubs project update. Five students attended the first session and they seem to enjoy the program.
- Chenango County Mental Health update and sample contract was presented. Will continue to work on contract with this organization.
- Contacted the Delaware Valley Humane Society to request our students reading to animals. Waiting to hear back regarding this request.
- FFA/Agricultural Club MOU for approval this evening. We can call this group “FFA” after we are granted a charter. For now will add the “AG” to the club name.
- Rotary presentation on mental health focused on what we do at BG for students including working with our counselors, social workers, Lourdes and soon Chenango County Mental Health.
- There is a serious grub problem on the football field. Request approval to apply an emergency pesticide application (True Green). Explained why we need to do this and how the grubs destroy the football field.
- There will be a brief presentation at the next BOE meeting on Sexual Harassment/Child Abuse reporting.

On a motion by Jeanne Shields, seconded by Kay Striegler, the Board of Education voted to approve the resolution to declare equipment surplus to current needs as presented. Yes-6, No-0. Carried. (See attachment #1)

Business Office

On a motion by Kay Striegler, seconded by Jeanne Shields, the Board of Education voted to approve the following resolution:

WHEREAS the voters of the District at a duly authorized meeting approved the short term lease of one (1) 30-passenger bus, pursuant to Chapter 472 of the Session Laws of 1998, at a maximum estimated cost of Eleven thousand dollars (\$11,000), and for a term not to exceed five (5) years, and upon the recommendation of the Superintendent of Schools, it is hereby

RESOLVED, that the approved short term lease for said motor vehicle be and is hereby awarded to as follows:

Leonard Bus Sales (Lease Source: Santander Leasing, LLC), for a period of five (5) years from the date of said agreement at a cost of Nine thousand seven hundred ninety three dollars (\$9,793) for one (1) 30 passenger Bus.

Yes-6, No-0. Carried. (See attachment #2)

On a motion by Kay Striegler, seconded by Jeanne Shields, the Board of Education voted to approve the acceptance of the donation from Amphenol as presented.

Yes-6, No-0. Carried. (See attachment #3)

On a motion by Kay Striegler, seconded by Jeanne Shields, the Board of Education voted to approve tax roll assessment correction as presented. Yes-6, No-0. Carried. (See attachment #4)

On a motion by Keith Hanvey, seconded by Kay Striegler, the Board of Education voted to approve the following resolution:

**WHEREAS**, the Bainbridge-Guilford Central School District (“District”) maintains the football field located behind Greenlawn Elementary School at 43 Greenlawn Ave, Bainbridge, NY:

**NOW, THEREFORE, BE IT RESOLVED** that Emergency Pesticide Application at the Football Field due to grub infestation is necessary for proper maintenance and will be funded by the District.

Yes-6, No-0. Carried

Communications

It was suggested that elementary students have an extended playground time once the new playgrounds are open.

An email was received regarding concerns about youth sports practicing during the latest emergency closing.

Old Business

Second read of the following policies:

- 2001 Board of Education Authority
- 2002 Number of Board Members and Terms of Office
- 2003 Qualifications of a Board of Education Member
- 2004 Nomination and Election of Board of Education Member
- 2005 New Board Member Orientation
- 2006 Board Member Training
- 2007 Oath of Office
- 2008 Reimbursement of Expenses for Board Members (Conferences)
- 2009 Evaluation of School Board Operational Procedures
- 2010 Resignation, Dismissal, Filling Vacancies
- 2100 Powers and Duties of the Board
- 2101 Annual Organizational Meeting
- 2102 Appointed Board Officials
- 7002 Education of Homeless Children – UPDATED POLICY

Board Goals discussion continued. Focus should be on three goals: Fiscal, Curriculum and BOE professional development. The Superintendent goals were also discussed.

On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education voted to approve the creation of the Agriculture/FFA Club. Yes-6, No-0. Carried.

New Business

The Board continued discussion of the SRO and reviewed the proposed contract with KST Security Consultants, LLC.

On a motion by Rebecca Sullivan, seconded by Keith Hanvey, the Board of Education voted to approve the following certified personnel appointments:

Personnel

- The appointment of Nathena Kain to the position of Substitute Teacher effective September 20, 2018. Background check is complete.
- The retroactive appointment of Sarah Nezelek to the position of Social Studies Teacher Gr 7-12:  
**Name:** Sarah Nezelek  
**Commencement of Appointment:** 9/1/2018  
**Expiration of Appointment:** 6/30/2022  
**Tenure Area:** Social Studies  
**Certificate:** Conditional Initial Social Studies 7-12  
**Salary:** Step 1  
**Vice:** L. Scott-Treacy

Yes-6, No-0. Carried

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the following non-certified personnel appointments:

- The appointment of Jennifer Sienko to the position of Agricultural/FFA Club Advisor at Step 1.
- The appointment of Rhiannon Cross to the position of Teacher Aide PT (Sub) retroactive to September 14, 2018. Background check is complete.
- The unpaid Leave of Absence for Tina Lutz from 9/25/18 to 11/5/18.
- Background check is complete for Stacey Golden, Payroll Clerk.
- Approval for the creation of three (3) Student Aide positions.
- The appointment of Ariell Bound, Student Aide at a rate of minimum wage effective October 5, 2018.
- The appointment of Justice Franklin, Student Aide at a rate of minimum wage effective October 5, 2018.
- The appointment of Justin Butts, Student Aide at a rate of minimum wage effective October 5, 2018.
- The appointment of Carrie Higley to the position of Bus Attendant PT (Sub) effective October 4, 2018. Background check is complete.
- The appointment of Carrie Higley to the position of Typist PT (Sub) effective October 4, 2018. Background check is complete.
- The appointment of Carrie Higley to the position of Teacher Aide PT (Sub) effective October 4, 2018. Background check is complete.
- The appointment of Shaney Stevens to the position of Bus Attendant PT (Sub) effective October 4, 2018. Background check is complete.

Yes-6, No-0. Carried.

On a motion by Keith Hanvey, seconded by Rebecca Sullivan, the Board of Education voted to approve the following Sports appointment:

- The appointment of Sarah Nezelek to the position of Girls 7<sup>th</sup> Grade Basketball Coach at Step 1.

Yes –6, No – 0. Carried

The following Planning items were discussed:

Planning

**Board Events**

Oct 18 – New Staff Meet & Greet – 5:30 PM HS Library

Oct 18 – School Board Institute – DCMO BOCES 5:30 -8:00 @ Sidney CSD. J. Shields will attend.

Oct 25-27 - NYSSBA Convention

Nov 1 – Policy Committee – 6:00 PM

**School Events**

Oct 3 – Jr-Sr HS Open House

Oct 17 – Greenlawn Open House

Oct 25 – Guilford Open House

Oct 31 – Fall Parades – Greenlawn @12:30; Guilford @ 1:45 PM.

On a motion by Keith Hanvey, seconded by Rebecca Sullivan, the Board of Education voted to adjourn 8:44 PM. Yes – 6, No – 0. Carried.

Adjournment

Respectfully Submitted,

Tina Ammon  
Clerk Pro-Tem