

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
October 3, 2019**

President Keith Hanvey called the October 3, 2019, meeting of the Board of Education meeting to order at 6:33 PM in the District Conference Room.	Call to Order
Board members in attendance were Tina Ammon, Shelly Bartow, Emily Hall, Keith Hanvey, Jeanne Shields, Tim Suda and Rebecca Sullivan.	Board Members in Attendance
Administrators in attendance were Tim Ryan, Linda Maynard, Jenn Henderson, William Zakrajsek and Scott Graham.	Administrators in Attendance
On a motion by Tina Ammon, seconded by Shelly Bartow, the Board of Education voted to go into executive session at 6:34 PM to discuss CSE recommendations, a particular student issue, possible litigation issues and the employment history of particular persons. Yes-7, No-0. Carried.	Executive Session
On a motion by Emily Hall, seconded by Shelly Bartow, the Board of Education voted to return to open session at 7:05 PM. Yes-7, No-0. Carried.	Open Session
On motion by Rebecca Sullivan, seconded by Tim Suda, the Board of Education voted to approve the evening's revised agenda. Yes-7, No-0. Carried.	Order of the Agenda Established & Approved
The principals reported on events in the Guilford building, grade 3-8 state testing results, safety protocols including the Raptor visitor system and lockdown procedures, Open House at the High School, Open House next week at Guilford, and current professional development for teachers.	Reports and Presentations
Mr. Ryan reported on the following items: <ul style="list-style-type: none"><li>• Report on the ongoing Capital Project. Locker rooms are completed at the High School. Showers will be operational next week. Tree roots have been removed from the drainage pipes in Guilford. Pipes will need to be replaced in the future.</li><li>• The Guilford building had a faulty water fountain creating a fire hazard and an evacuation of the building this week. The fountain has been replaced and should be operational by next week.</li><li>• Report on the Campaign for Grade Level Reading which is a team of area educators put together by BOCES to create a cohesive approach to childhood literacy. Mr. Ryan is on the chronic absenteeism and summer regression teams. He will be proposing a summer reading program for elementary students next year.</li><li>• A letter has been sent to the representative of the Amish School regarding immunizations. If these students have not started the immunization process by October 15<sup>th</sup>, we will not be allowed by law to transport them to their school building.</li><li>• NY State Trooper Jared Porter presented the timeline of the Parkland Shooting last Friday to all staff. It was very informative and well received.</li><li>• The Board Retreat is October 8<sup>th</sup> at 6 PM in the District Conference room. Jason Andrews will be presenting on communication and leadership styles.</li><li>• The Lions Club will be providing eye screening starting in the Guilford building.</li><li>• Enrollment for the 2019-20 school year was presented to the BOE. There has not been a significant change since last school year.</li></ul>	

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

- CSE minutes of: 9/13/19, 9/17/19, 9/19/19, 9/20/19, 9/23/19, 9/26/19
- CPSE minutes of: 9/25/19
- Subcommittee minutes of CSE: 8/07/19, 9/17/19
- 504 Minutes: 9/17/19, 9/19/19,9,23,19, 9/23/19

On motion by Shelly Bartow, seconded by Emily Hall, the Board of Education reviewed and arranged for the appropriate special education placements.  
Yes-7, No-0. Carried.

On a motion by Tina Ammon, seconded by Shelly Bartow, the Board of Education voted to approve the following Certified Personnel recommendations:

Personnel

- The appointment of Kayla Terpstra to the position of Substitute Teacher effective 10/4/2019. Background check is complete.
- The appointment of Hannah Taggart to the position of Substitute Teacher effective 10/4/2019. Background check is complete.

Yes-7, No-0. Carried.

On a motion by Rebecca Sullivan, seconded by Emily Hall, the Board of Education voted to approve the following Non-Certified Personnel recommendations:

- The resignation of Jennifer Fassett, Teacher Aide, effective October 11, 2019.
- The appointment of Hannah Taggart to the position of Teacher Aide PT (Sub) effective 10/4/2019. Background check is complete.
- The appointment of Clayton Santic to the position of Teacher Aide PT (Sub) retroactive to 10/1/2019. Background check is complete.

Yes-7, No-0. Carried.

Jeanne Shields, BOCES Board member, shared with the BOE two publications that the BOCES Board received. Proposed acquiring them for our Board too.

Communications

On a motion by Emily Hall, seconded by Rebecca Sullivan, the Board of Education voted to approve the revised Tax Roll Assessment. Yes – 7, No – 0. Carried

Business Office

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to approve the following audited policies:

Old Business

- 1003 Visitors to the Schools (revised)
- 4402 Auditing Claims for Payment
- 4800 Accepting Gifts, Grants and Bequests to the School District
- 4801 Fundraising by Students
- 5200.2 AED Collaborative Agreement
- 5203.1 Contagious Diseases
- Student Medications - MO POLICY UPDATE

Yes-7, No-0. Carried.

On a motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education voted to approve the Section IV Merger with Afton Central School for Indoor Track (BGA) and the merger with Afton Central School and Harpursville Central School for Wrestling (BGAH). Yes – 7, No – 0. Carried

New Business

The following Planning items were discussed:

Planning

**Board Events**

- Oct 3 – New Staff Meet & Greet @ 5:30 PM
- Oct 8 – BOE Retreat @ 6:00 PM District Conference Room
- Oct 7 – CAASC School Board Institute – SUNY Oneonta
- Oct 24-26 – NYSSBA Convention

CSE Recommendations

**School Events**

- Oct 4 – Homecoming Football Game
- Oct 10 – Guilford Open House @ 6:00 PM
- Oct 23 – Greenlawn Open House @ 6:00 PM
- Oct 24 – Superintendent Coffee – HS 8:00 AM;  
Guilford 6:00 – CANCELLED rescheduled for November 5<sup>th</sup>

On a motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education voted to adjourn 7:49 PM. Yes – 7, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk