

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
September 21, 2017**

President Emily Hall called the September 21, 2017, meeting of the Board of Education to order at 6:35 PM in the Guilford Elementary School Cafeteria. Call to Order

Board members in attendance were Tina Ammon, Emily Hall, Keith Hanvey, Jeanne Shields and Kay Striegler. Gary Smith and Rebecca Sullivan were excused. Board Members in Attendance

Administrators in attendance were Tim Ryan and Jenn Henderson. Administrators in Attendance

On a motion by Tina Ammon, seconded by Kay Striegler, the Board of Education voted to go into executive session at 6:37 PM to discuss CSE recommendations. Yes –5, No – 0. Carried. Executive Session

On a motion by Jeanne Shields, seconded by Keith Hanvey, the Board of Education voted to return to open session at 7:22 PM. Yes –5, No – 0. Carried. Open Session

On a motion by Keith Hanvey, seconded by Kay Striegler, the Board of Education voted to approve the evening’s revised agenda. Yes – 5, No – 0. Carried. Order of the Agenda Established & Approved

A member of the community commented on and thanked the Superintendent for supplying a list of books that are assigned in English class for grades 6-12. They also commented on the construction on the Bainbridge-Guilford road and encouraged people to say something if you see something that isn’t correct. Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE Recommendations

- Amendment with no meeting of: None
- CSE minutes of: None
- CPSE minutes of: 9/14/17
- Subcommittee minutes of: 9/14/17
- 504 Minutes: None

On a motion by Kay Striegler, seconded by Tina Ammon, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 5, No – 0. Carried.

Mr. Ryan updated the BOE on the appointment of the Forester. The contract is in review with legal counsel. This item should be on the next BOE agenda for approval. At that time, the Forester will seek permits from the State, mark the trees to be harvested, and gather bids from the logging companies. Mr. Ryan also gave a short summary on his trip to the national RTI conference in New Orleans which was held this week. He will give a more detailed report in October. The Elementary Principals have been asked to report on the new reading series sometime this Fall. Reports and Presentations

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the following financial reports: Business Office

- Request approval of Treasurer’s Report for July and August.
- Request approval of the Internal Claims Auditors Report dated 8/22/17, 9/4/17 and 9/16/17.

- Request approval of the Student Activities Report for July and August
- Board Expenditure Report through August 31, 2017

Yes – 5, No – 0. Carried. (See attachments #1-4)

BAN renewal information was presented to the Board. (See Attachment #5)

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the Standard Workday Resolution for Employees as presented.

Yes-5, No-0. Carried. (See Attachment #6)

On a motion by Keith Hanvey, seconded by Kay Striegler, the Board of Education voted to approve the cash donations from Amphenol and BG Alumni Association as presented. Yes-5, No-0. Carried. (See Attachment #7)

On a motion by Tina Ammon, seconded by Keith Hanvey, the Board of Education voted to approve the Tax Roll Assessment corrections as presented.

Yes-5, No-0. Carried. (See Attachment #8)

There have been several communications to the Superintendent and Board members regarding edible rewards in the classroom. This protocol is under investigation and has been brought to the attention of the Health and Safety committee. After administrative review of these concerns, recommendations regarding updating protocols and procedures will be presented to the Board.

Communications

On a motion by Keith Hanvey, seconded by Kay Striegler, the Board of Education voted to approve the open meeting minutes of September 7, 2017. Yes-5, No-0. Carried.

Old Business

Mr. Ryan reported to the Board the staff suggestion regarding revising the District Mission Statement. It was suggested that the mission statement be left as is and that the District would adopt as a slogan the statement. “Ensuring high levels of learning for all.” Board members were in agreement with this suggestion.

The update on the After School Program was positive with 45 students interested in attending. Approval of the program will be requested at the October 19th BOE meeting.

It was decided that the BOE will not be handing out items at Open House this year.

A “job description” for BOE committees outlining expectations and reports was requested by the Board. The LINKS committee report will be on the next agenda.

New Business

As part of the policy audit, the Board conducted a first read of the following policies:

- 5001 District-Wide Safety Plan and Building-Level Emergency Response Plans
- 5220 Emergency Closings
- 5003 Fire and Emergency Drills and Bus Emergency Drills
- 5004 Short Term Worker Asbestos Notification
- 5005 Pesticide Alternatives and Notification
- 5006 Reporting Hazards
- 5007 Safe Use of Hazardous Chemicals
- 5100 Management, Inspection and Renovation of Facilities
- 5101 Facilities Development Goals
- 5102 Facilities Planning
- 5103 Educational Specifications
- 5104 Plans, Specifications and Cost Estimates
- 5105 Naming and Dedication of New Facilities

- 5106 Closing Facilities
- 5201 First Aid
- 5202 Hygiene Precautions and Procedures
- 5203 Contagious Diseases

On a motion by Tina Ammon, seconded by Kay Striegler the Board of Education voted to approve the following certified personnel recommendations:

Personnel

- The appointment of Terri Korba to the position of LT Substitute School Counselor.
Name: Terri Korba
Commencement of Appointment: On or about October 4, 2017 depending on commencement of medical leave.
Expiration of Appointment: On or about December 22, 2017 or until duties are not needed.
Certification: Permanent - School Counselor
Salary: Base 1
Vice: Phylcia Dunham-Fleming (Medical and Family Leave)

Yes-5, No-0. Carried.

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the following non-certified personnel recommendations:

- The appointment of Vicki Stith to the position of Substitute Food Service Helper PT. Background check is complete.
- The appointment of Nancy Sweet Ives to the position of Substitute Food Service Helper PT and the position of Substitute Custodial Worker PT. Background check is complete.
- The following volunteer Extracurricular positions:
 - MaryAnn Lorenzen – Talent Show Coordinator and Box Tops Coordinator
 - Jenna Buttice – Elementary Student Council co-advisor
 - Phylcia Dunham-Fleming – Elementary Student Council co-advisor
 - Mary Diemer - Elementary Honor Society Advisor
 - Jennifer Cannistra – Guilford Box Tops Coordinator
 - Lori Miller – Jr-Sr High School Box Tops Coordinator
 - Teresa Hager – Labels for Education Coordinator
 - Julie Fuller – Tools for School Jr-Sr HS Coordinator
 - Mia Macpherson –Tools for Schools Greenlawn Coordinator
 - Mary (Kathi) Ives – Tools for Schools Guilford Coordinator
- CPI Trainers
 - Jennine Brewer – CPI Instructor
 - Nick Mayo – CPI Instructor

Yes –5, No – 0. Carried

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the following sports personnel recommendations:

- Lorraine Porter – Scorekeeper, Volleyball

Yes –6, No – 0. Carried

The following Planning items were discussed:

Board Events

- Sept 29 – Workers’ Compensation Dinner Meeting (RSVP by 9/25). Kay Striegler will attend.
- Open House Dates: Jr-Sr HS Oct 4; Greenlawn Oct 18; Guilford Oct 26
- Oct 5 - New Staff Meet and Greet @ 5:30 PM HS Library
- October 12-14, 2017 - NYSSBA Convention. Jeanne Shields is attending.

School Events

- Oct 6 – Homecoming Football Game
- Oct 20 - Superintendent Coffee – Guilford 9:00 AM
- Oct 31 – Greenlawn and Guilford Fall Parades

Planning

All Fall sports teams are doing quite well this year.

Miscellaneous

Gary Smith provided contact information for a NYSSBA insurance consultant. Mr. Ryan will arrange for a presentation to the BOE.

On a motion by Keith Hanvey, seconded by Tina Ammon, the Board of Education voted to adjourn 8:10 PM. Yes – 5, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel., District Clerk