

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
September 20, 2018**

President Emily Hall called the September 20, 2018, meeting of the Board of Education to order at 6:37 PM in the Guilford Elementary School. Call to Order

Board members in attendance were Tina Ammon, Emily Hall, Keith Hanvey, Jeanne Shields and Kay Striegler. Shelly Bartow arrived at 6:38 PM. Rebecca Sullivan was excused. Board Members in Attendance

Administrators in attendance were Tim Ryan and Jenn Henderson. Administrators in Attendance

On a motion by Keith Hanvey, seconded by Kay Striegler, the Board of Education voted to go into executive session at 6:38 PM to discuss CSE recommendations, BGSSA negotiations and the potential discipline of a particular person. Executive Session
Yes –5, No – 0. Carried.

On a motion by Kay Striegler, seconded by Shelly Bartow, the Board of Education voted to return to open session at 7:04 PM. Yes –6, No – 0. Carried. Open Session

On motion by Shelly Bartow, seconded by Keith Hanvey, the Board of Education voted to approve the evening’s revised agenda tabling the appointment of the Student Board member until the next meeting. Yes –6, No – 0. Carried. Order of the Agenda Established & Approved

Dolores Nabinger, Town of Bainbridge Supervisor, addressed the Board regarding the request for road signs announcing the State Champion Girls Volleyball Team. Representatives from the school were invited to attend the next Town Board meeting on October 9th to discuss this with the entire Town Board. Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE Recommendations

- Amendment with no meeting of: None
- CSE minutes of: None
- CPSE minutes of: 8/16/18
- Subcommittee minutes of: None
- 504 Minutes: 9/13/18

On motion by Kay Striegler, seconded by Jeanne Shields, the Board of Education reviewed and arranged for the appropriate special education placements. CSE Recommendations
Yes – 6, No – 0. Carried.

Mr. Nelson Torres, of KST Security Consultants, presented the history of this company and how this service could be beneficial to the B-G District with providing an School Resource Officer. Reports and Presentations

Mr. Ryan, Keith Hanvey and Jeanne Shields attended the School Board Institute Fall workshop on Tuesday. Roles and Responsibilities of Board Members, Leadership and running an effective BOE meeting and Social Emotional Learning Standards were discussed. Attendees remarked that this information was well presented.

Jeanne Shields reported on Board of Education member representatives travelling to Albany to advocate for changing the District Superintendent salary cap. BOCES board members met with representatives from the Governor's office as well as Board members from many regions in NY State. President Emily Hall thanked Mrs. Shields for representing the B-G Board of Education.

Mr. Ryan reported on the following items:

- The SRO presentation was discussed with the Board. Questions should be directed to Mr. Ryan. He will contact Mr. Torres to discuss a possible contract.
- Mr. Ryan will attend the Town Board meeting to promote the road signs announcing the State Championship Volleyball Team.
- There are four students paying tuition as non-resident students.
- The Capital project continues to move along. Striping on the parking areas and signage have been completed. The playground at Greenlawn is showing progress. Installing the Guilford playground equipment should start next week. Roofing continues as well as installing railings at the High School.
- Tuesday's emergency day call was detailed for the Board. Concern was expressed that there is no secondary road to get to the Guilford Building. This is the second time in seven years that the road has flooded cutting off that building.
- The SCRUBs project will be started this fall. This program is based out of Bassett Hospital in Cooperstown and invites students to observe medical professions at the hospital. No cost is involved except transportation. Five students will be participating.
- Website update and design is almost complete and should be launched sometime in October.
- It was reported that LPN's are allowed to work if they are being monitored by an RN. RN's provide some diagnosis and dispense medications. Substitute LPN's would report to a fulltime RN in the District.
- Mr. Ryan proposed a program for struggling readers in Grades 3-5 to visit the ASPCA and read books to dogs and cats. He has contacted the director and they are very excited about this opportunity!
- Chenango County Mental Health representatives will be presenting to their Board to request providing services at B-G. Contracts should be ready for approval in December.
- Youth Sports practices are cancelled on school grounds when school is closed due to emergency road conditions. Safety concerns were cited. A line stating this can be added to the Building Use information.

On a motion by Tina Ammon, seconded by Keith Hanvey, the Board of Education voted to approve the following Financial Reports;

Business Office

- Request approval of Treasurer's Report for July and August.
- Request approval of the Internal Claims Auditors Report dated 8/20/18 & 9/3/18
- Request approval of the Student Activities Report for July and August.

Yes-6, No-0. Carried.

On a motion by Kay Striegler, seconded by Shelly Bartow, the Board of Education voted to accept the cash donation in the amount of \$100 from Scoville Meno for School Supplies. Yes-6, No-0. Carried.

On a motion by Kay Striegler, seconded by Jeanne Shields, the Board of Education voted to approve the following resolution:

WHEREAS, the Bainbridge-Guilford Central School District (“District”) maintains the Bainbridge-Guilford Central School District 403(b) Retirement Plan (“Plan”); and WHEREAS, the Plan was duly adopted on the 1st day of January, 2009 by the District’s Board of Education (“Board”); and WHEREAS, the Board desires to restate and amend the Plan as regards section 5.4 Hardship Withdrawals; NOW, THEREFORE, BE IT RESOLVED that section 5.4 of the Plan is hereby restated and amended to read as follows:

5.5 Hardship Withdrawals

Hardship withdrawals shall be permitted under the Plan to the extent permitted by the Individual Agreements controlling the Account assets to be withdrawn to satisfy the hardship. If applicable under an Individual Agreement, no Elective Deferrals shall be allowed under the Plan during the 6-month period beginning on the date the Participant receives a distribution on account of hardship.

(b) The Individual Agreements shall provide for the exchange of information among the Employer or Employer’s agent and the Service Provider(s) to the extent necessary to implement the Individual Agreements, including, in the case of a hardship withdrawal that is automatically deemed to be necessary to satisfy the Participant’s financial need (pursuant to Section 1.401(k)-1(d)(3)(iv)(E) of the Income Tax Regulations), the Service Provider notifying the Employer of the withdrawal in order for the Employer to implement the resulting 6-month suspension of the Participant’s right to make Elective Deferrals under the Plan. In addition, in the case of a hardship withdrawal that is not automatically deemed to be necessary to satisfy the financial need (pursuant to Section 1.401(k)-1(d)(3)(iii)(B) of the Income Tax Regulations), the Service Provider shall obtain information from the Employer or other Service Provider(s) to determine the amount of any plan loans and rollover accounts that are available to the Participant under the Plan to satisfy the financial need.

Yes-6, No-0. Carried.

Invitations to certain events at the NYSSBA convention were shared with the BOE.

Communications

On a motion by Tina Ammon, seconded by Keith Hanvey, the Board of Education voted to accept the updated policy #5401 School Food Service Program and Meal Charge Policy as presented. Yes-6, No-0. Carried.

Old Business

Alternate delegate Kay Striegler will be the voting delegate at the NYSSBA convention and attend the Annual Business Meeting.

The discussion on Board Goals was led by President Emily Hall. BOE members were asked to come prepared with their goal choices at the next meeting.

The Board discussed goals for Mr. Ryan for the next school year. They included investigating new Math curriculum for 7th and 8th graders; pursuing grant funding and other funding streams; and upgrading the interior of the Guilford building.

First read of the following policies:

New Business

- 2001 Board of Education Authority
- 2002 Number of Board Members and Terms of Office
- 2003 Qualifications of a Board of Education Member
- 2004 Nomination and Election of Board of Education Member
- 2005 New Board Member Orientation
- 2006 Board Member Training
- 2007 Oath of Office
- 2008 Reimbursement of Expenses for Board Members (Conferences)
- 2009 Evaluation of School Board Operational Procedures
- 2010 Resignation, Dismissal, Filling Vacancies
- 2100 Powers and Duties of the Board
- 2101 Annual Organizational Meeting
- 2102 Appointed Board Officials
- 7002 Education of Homeless Children – UPDATED POLICY

On a motion by Kay Striegler, seconded by Jeanne Shields, the Board of Education voted to approve the Section IV merger for Indoor Track with Afton Central School. Yes-6, No-0. Carried.

On a motion by Tina Ammon, seconded by Kay Striegler, the Board of Education voted to approve the following certified personnel appointments:

Personnel

- The appointment of Joanne Aumann to the position of Substitute Teacher effective September 20, 2018. Background check is complete.
- The appointment of Kathleen Long to the position of Substitute Teacher effective September 21, 2018. Background check is complete.
- The appointment of William J. Drew to the position of Substitute Teacher effective September 20, 2018. Background check is complete.
- The appointment of Taylor Sherwood to the position of Substitute Teacher effective September 20, 2018. Background check is complete.
- The appointment of Mary Diemer to the position of Substitute Teacher effective September 20, 2018. Background check is grandfathered (retired from B-G).
- The appointment of Laureen Scott-Treacy to the position of Substitute Teacher effective September 20, 2018. Background check is grandfathered (retired from B-G).

Yes-6, No-0. Carried.

On a motion by Kay Striegler, seconded by Shelly Bartow, the Board of Education voted to approve the following non-certified personnel appointments:

- The appointment of William Drew to the position of Teacher Aide PT (Sub) effective September 20, 2018. Background check is complete.
- The appointment of Jill Cole to the position of Custodial Worker PT (Sub) effective September 20, 2018. Background check is complete.
- The appointment of Kally Haskell to the position of Custodial Worker PT (Sub) effective September 20, 2018. Background check is complete.
- The provisional appointment of Stacey Golden to the position of Payroll Clerk effective October 22, 2018 at a salary of \$41,000. Background check is pending.
- The appointment of Rachel Barron to the position of Student Monitor PT (Sub) retroactive to 9/12/18. Background check is complete.

Yes-6, No-0. Carried.

On a motion by Keith Hanvey, seconded by Tina Ammon, the Board of Education voted to approve the appointment of the appointment the Winter Coaches as presented. Yes –6, No – 0. Carried

The following Planning items were discussed:

Planning

Board Events

- Oct 18 – New Staff Meet & Greet – 5:30 PM HS Library
- Oct 18 – School Board Institute – DCMO BOCES 5:30 -8:00 @ Sidney CSD
- Oct 25-27 - NYSSBA Convention

School Events

- Sept 24 – 28 – Pride and Spirit Week
- Sept 28 – Homecoming Football Game
- Oct 3 – Jr-Sr HS Open House

President Hall will investigate purchasing decals to hand out at Open House.

Miscellaneous

The Wind Farm would like to come and speak at a Board meeting. Jeanne Shields and Tim Ryan will discuss available dates with the representative.

On a motion by Keith Hanvey, seconded by Shelly Bartow, the Board of Education voted to adjourn 9:43 PM. Yes – 6, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel
District Clerk