

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
September 19, 2019**

President Keith Hanvey called the September 19, 2019, meeting of the Board of Education to order at 6:34 PM in the Guilford Elementary School Cafeteria.

Call to Order

Board members in attendance were Shelly Bartow, Emily Hall, Keith Hanvey, Jeanne Shields and Tim Suda. Tina Ammon arrived at 7:47 PM. Rebecca Sullivan was excused.

Board Members in Attendance

Administrator in attendance was Tim Ryan.

Administrator in Attendance

On a motion by Shelly Bartow, seconded by Jeanne Shields, the Board of Education voted to go into executive session at 6:35 PM to discuss CSE, the employment history of a particular person, an update on a current litigation matter, an upcoming Superintendent Hearing and a possible PILOT agreement. Yes-5, No-0. Carried.

Executive Session

On a motion by Emily Hall, seconded by Shelly Bartow, the Board of Education voted to return to open session at 7:11 PM. Yes-5, No-0. Carried.

Open Session

On motion by Jeanne Shields, seconded by Tim Suda, the Board of Education voted to approve the evening's revised agenda. Yes-5, No-0. Carried.

Order of the Agenda Established & Approved

Mr. Ryan reported on the following items:

Reports and Presentations

- Reviewed the process for determining closings and delays during inclement weather.
- Shared with the BOE the list of teachers that are scheduled for tenure this year and reviewed the process for recommending tenure.
- New scoreboards are ordered for the MPR. Next year, the floor will be refinished and repainted moving the playing area to allow for the teams to sit on the opposite side of the court. New bleachers are also planned in the near future.
- The ASCP is up and running with 28 children. For safety reasons, an additional staff person was added to facilitate parent pick-up.
- Reported on the Campaign for Grade Level Reading which is a team of area educators put together by BOCES to create a cohesive approach to childhood literacy. Updates on the committee discussions will be provided to the BOE.
- The foreign exchange students for this school year are Katrine Nielson from Denmark and Leonard Jorde from Germany.
- The Capital Project is moving along. The Greenlawn nurse's office is beautiful and looks like a doctor's office. The floors and showers in the Jr-Sr High School locker rooms are almost finished. The Fitness Center is moving right along. There is a drainage problem in the Guilford Building requiring the removal of a tree root and probably replacing that section of pipe in the future. The lights in front of the Guilford building will be refurbished this fall.
- Immunizations are up-to-date in all buildings. There was a question about the Amish students who are transported by the district. Legal counsel will be contacted regarding this question.

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following:

CSE Recommendations

- Amendment with no meeting of: None
- CSE minutes of: None
- CPSE minutes of: 9/10/19
- Subcommittee minutes of: None
- 504 Minutes: 9/12/19

On motion by Shelly Bartow, seconded by Emily Hall, the Board of Education reviewed and arranged for the appropriate special education placements. Yes-5, No-0. Carried.

On a motion by Jeanne Shields, seconded by Shelly Bartow, the Board of Education voted to approve the following Certified Personnel recommendations:

Personnel

- The appointment of William Zakrajsek, Jennifer Henderson and Linda Maynard as LEAD Evaluators for the 2019-20 school year.

Yes-5, No-0. Carried.

On a motion by Jeanne Shields, seconded by Tim Suda, the Board of Education voted to approve the following Non-Certified Personnel recommendations:

- The appointment of Jessica Leo to the position of Typist PT (Sub) retroactive to 9/11/2019. Background check is complete.
- The appointment of Amanda Decker to the position of Teacher Aide PT (Sub) effective 9/20/2019. Background check is complete.
- The appointment of Carlene Palmer to the position of School Monitor PT (Sub) retroactive to 9/16/19. Background check is complete.

Yes-5, No-0. Carried.

On a motion by Emily Hall, seconded by Shelly Bartow, the Board of Education voted to approve the following Sports Personnel recommendations:

- The appointment of Michael Davidson to the position of timekeeper/scorekeeper for Soccer.

Yes-5, No-0. Carried.

A Board member reported that they have been receiving phone calls from Kindergarten parents regarding the class sizes this school year. It was reported that there seems to be a large number of high needs students in this grade. Additional aide support was mentioned.

Communications

On a motion by Emily Hall, seconded by Shelly Bartow, the Board of Education voted to approve the following Financial reports as presented:

Business Office

- Request approval of Treasurer's Report for July and August 2019.
- Request approval of the Internal Claims Auditors Report dated 8/18/19, 9/2/19 and 9/15/19.
- Request approval of the Student Activities Report for July and August.

Yes – 5, No – 0. Carried.

On a motion by Jeanne Shields, seconded by Emily Hall, the Board of Education voted to approve the acceptance of donations from NBT Bank and Thomas & Susan Witter as presented. Yes – 5, No – 0. Carried.

On a motion by Jeanne Shields, seconded by Shelly Bartow, the Board of Education voted to approve the budget amendments as presented. Yes – 5, No – 0. Carried

Second read of the following audited policies:

- 1003 Visitors to the Schools (revised)
- 4402 Auditing Claims for Payment
- 4800 Accepting Gifts, Grants and Bequests to the School District
- 4801 Fundraising by Students
- 5200.2 AED Collaborative Agreement
- 5203.1 Contagious Diseases
- Student Medications - MO POLICY UPDATE

Old Business

Yes-5, No-0. Carried.

It was reported that policy #4800 is still in review by legal counsel. This policy will need to be revisited after that review.

The following Planning items were discussed:

Planning

**Board Events**

- Sept 30 – DCMO BOCES Fall Forum – Community Event (RSVP by 9/23)
- Oct 3 – New Staff Meet & Greet @ 5:00 PM
- Oct 8 – BOE Retreat @ 6:00 PM District Conference Room
- Oct 7 – CAASC School Board Institute – SUNY Oneonta (RSVP by 9/26)

**School Events**

- Sept 30- Oct 4 – Pride and Spirit Week
- Oct 2 – Jr-Sr HS Open House @ 6:30 PM and 8th
- Oct 4 – Homecoming Football Game
- Oct 10 – Guilford Open House @ 6:00 PM
- Oct 23 – Greenlawn Open House @ 6:00 PM
- Oct 24 – Superintendent Coffee – HS 8:00 AM
- Nov 5 – Super coffee in Guilford 6 PM.

February 1<sup>st</sup> will be the CCSBA Legislative Breakfast and April 23<sup>rd</sup> will be the CCSBA Annual Dinner Meeting. Board members were asked for topic suggestions for this dinner meeting. Topics suggested included substance abuse, school law changes and a tax cap lesson from Mike Shusda.

Miscellaneous

On a motion by Emily Hall, seconded by Shelly Bartow, the Board of Education voted to adjourn 7:53 PM. Yes – 6, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk