

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
September 18, 2014**

President Jason Fleming called the September 18, 2014 meeting of the Board of Education to order at 6:29 PM in the Guilford School Cafeteria.

Call to Order

Board members in attendance were Charles Blincoe, Jason Fleming, Emily Hall, Julee Hartwell and Jeanne Shields. Patrick McElligott arrived at 6:42.

Board Members in Attendance

Administrators in attendance were Don Wheeler and Vic Gullo for CSE minutes.

Administrators in Attendance

On a motion by Charles Blincoe, seconded by Emily Hall, the Board of Education voted to go into executive session at 6:30 PM to discuss CSE recommendations and a personnel item. Yes – 5, No – 0. Carried.

Executive Session

On a motion by Charles Blincoe, seconded by Emily Hall, the Board of Education voted to return to open session at 6:59 PM. Yes – 6, No – 0. Carried

Open Session

On motion by Julee Hartwell, seconded by Emily Hall, the Board of Education voted to approve the evening's revised agenda with a correction under certified personnel and changing the order under reports and presentations. Yes – 6, No – 0. Carried.

Order of the Agenda Established & Approved

There were no guest comments this evening.

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following:

CSE  
Recommendations

- Amendment with no meeting of: 8/28/14
- CSE minutes of: None
- CPSE minutes of: None
- Subcommittee minutes of: 9/4/14
- 504 Minutes: None

On motion by Charles Blincoe, seconded by Julee Hartwell, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 6, No – 0. Carried.

Congratulations to Ethan Colley who received he High School Diploma this evening! The presentation was made by Mr. Zakrajsek, Dr. Wheeler and President Fleming.

Reports and Presentations

Candidates for the open Board seat were in attendance and shared why they would like to be a board member. President Fleming stated that the Board was pleased that there were three candidates interested and urged them to run for the three open seats that will be available in May. The Board will vote for the candidate of their choice at the next meeting with the appointment taking place at the October 16<sup>th</sup> meeting.

Dr. Wheeler provided an explanation and presented information on the Grade 3-8 NY state test data.

On a motion by Charles Blincoe, seconded by Julee Hartwell, the Board of Education voted to approve the following financial reports: Business Office

- Treasurer's Report for August.
- Student Activities Report for August.
- Internal Claims Auditors Report dated 9/1/2014 and 9/14/2014.

Yes – 6, No – 0. Carried. (See Attachment 1-3)

On a motion by Emily Hall, seconded by Julee Hartwell, the Board of Education voted to approve the following donation resolution:

Be it hereby resolved that, the Board of Education of the Bainbridge- Guilford Central School District amends the 2014-15 school budget by increasing Estimated Revenue and Appropriations in the amount of \$1,287.08. The amendment is in response to proceeds received as presented.

Yes – 6, No – 0. Carried. (See 4)

Candidates for the NYSSBA Board of Directors were presented to the Board. On a motion by Jeanne Shields, seconded by Emily Hall the Board of Education voted to cast one vote for Sandra Ruffo for the NYSSBA Board of Directors. Communications

Yes – 6, No – 0. Carried.

The softball team, Bainbridge Streakers, sent the Board of Education a thank-you note for their support .

Second reading for the following mandated policies that were reviewed and discussed by the Policy committee: Old Business

- BP 5560 Parents Bill of Rights Relating to Student Data
- BP 5700 Wellness Policy
- BP 9520.2 Family and Medical Leave

These policies will be presented for approval at the next meeting.

The Board discussed the Board Goals for “Budget” and made some adjustments to the objectives. “Facilities” will be discussed at the next meeting.

Pens have been ordered to give out at Open House nights. Jason Fleming has offered to make a donation to cover the cost of the pens.

The Board has agreed to participate in the NYSSBA sponsored Board Self Evaluation Survey. Surveys will be provided at the next meeting.

Dr. Wheeler provided a district update to the Board. This update will be posted on the website. New Business

On a motion by Charles Blincoe, seconded by Julee Hartwell, the Board of Education voted to approve the following certified personnel recommendations: Personnel

- The retroactive appointment of Jason Northrup to the position of Social Studies Teacher. His appointment reads as follows:  
**Name:** Jason Northrup  
**Tenure Area:** Social Studies  
**Commencement of Appointment:** September 1, 2014  
**Expiration of Appointment:** June 30, 2015  
**Certification Status:** Initial – Social Studies 7-12  
**Salary:** Base #3 + Masters + 30 Credit Hours  
**Vice:** New – Mr. Northrup is moving from a 0.6 FTE to 1.0 FTE for the 2014-15 school year.
- Rescind the appointment of Jason Northrup to the position of Mathematics Teacher (0.2).
- The appointment of Heather Wood to the position of substitute Teacher. Background check is complete.

Yes – 6, No – 0. Carried.

On a motion by Charles Blincoe, seconded by Emily Hall, the Board of Education voted to approve the following non-certified personnel recommendations:

- The appointment of Doris Fay Parsons to the position of Cook/Manager, full time, 10 months, 7.0 hrs/day, at a rate of \$13/hr, effective September 19, 2014. Probationary period through 8/28/2015. Background check is complete. Vice: William Whyte

Yes – 6, No – 0. Carried.

The following Planning items were discussed:

Planning

- Facility Walk Through Tour – September 18 – starting at 9:00 AM. Eight Firms attended.
- CCSBA Meeting – Sept 29 in Norwich – 6:00 – Jeanne Shields will attend.
- BOCES Forum Oct 8 – Harrold Campus – Conflicts with the Jr-Sr High School Open House.
- Workers' Compensation Dinner Meeting – Oct 10 – Charlie Blincoe will attend.
- Facility Committee Meeting – October 20 – 6:00 at District Conference Room.
- CCSBA Fall Dinner meeting October 21 at Oxford.
- BOCES Forum Oct 22 – Chenango Campus – no Board members can attend.
- Facility committee – interviews with architects firms week of November 3.
- Facility Committee Meeting – November 13 – 6:00 at District Conference Room.
- Legal Counsel – Professional Development – will wait for Self Evaluation Survey results before deciding on a topic.
- Transportation Committee meeting to discuss Walking Zones will be at 5:30 on October 2 in the District Conference Room.
- School Functions:
  - Jr-Sr Open House – October 8 – 6:30 PM
  - Guilford Open House – October 9 - 6-7:30 PM
  - Homecoming Game – October 10 – 7:00 PM
  - Greenlawn Open House – October 23 – 6:00 PM

A board member asked about participating as a volunteer in the Football Concession Stand.

Miscellaneous

A board member spoke about the Lowes Toolbox for Education grant. Send information out to staff.

A board member reported on a comment made by a parent regarding the positive program and empathetic staff at Guilford.

On a motion by Patrick McElligott, seconded by Julee Hartwell, the Board of Education voted to adjourn at 8:48 PM. Yes – 6, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk