

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
September 15, 2016**

President Emily Hall called the September 15, 2016, meeting of the Board of Education to order at 6:34 PM in the Guilford School Cafeteria. Call to Order

Board members in attendance were Tina Ammon, Emily Hall, Keith Hanvey, Jeanne Shields and Rebecca Sullivan. Kay Striegler arrived at 6:37 PM.. Gary Smith was excused. Board Members in Attendance

Administrators in attendance were Tim Ryan, Janice Rideout and Jennifer Henderson. Administrator in Attendance

On a motion by Rebecca Sullivan, seconded by Tina Ammon, the Board of Education voted to go into executive session at 6:35 PM to discuss CSE recommendations and the employment history of particular person. Yes – 5, No – 0. Carried. Executive Session

On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education voted to return to open session at 7:05 PM. Yes –6, No – 0. Carried. Open Session

On motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education voted to approve the evening’s revised agenda. Yes –6, No – 0. Carried. Order of the Agenda Established & Approved

No comments from guests this evening. Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE Recommendations

- Amendment with no meeting of: 8/25/16, 9/7/16
- CSE minutes of: None
- CPSE minutes of: None
- Subcommittee minutes of: None
- 504 Minutes: None

On motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 6, No – 0. Carried.

Mr. Ryan reported on the following items:

- Opening day for Teachers and Staff was September 6 and 7. The agenda presented to the Board. Staff appreciated the time to hold these meetings.
- The first day with students was September 8. The Greenlawn/Guilford bus transition is improving and Guilford has gained 20 more minutes of instruction.
- Mr. Ryan met with Ms. Rideout to discuss the financial plan for the District. A three year plan will be presented at the beginning of budget process recognizing that there are many unpredictable variables that can’t be predicted.
- Ordering Band Uniforms is proceeding. Since the dollar amount exceeds \$20,000, they need to go through a bidding process.
- The new school attorney, Susan Johns, met with the administration and cabinet members today to answer questions.
- Over 70 meet and greet meetings with staff have been completed. The first community coffee is tomorrow.

Reports and Presentations

- A meeting with the principals to discuss their APPR evaluation is scheduled for next week.
- Enrollment numbers as of Monday September 12, 2016 were presented to the Board. Current enrollment is 850 students.
- BOE goals collected from BOE members since the retreat were presented to the Board.
- The evaluation for the Superintendent will use the same format as last time.
- Students drop off at the end of the day was presented. It was proposed to move to two drop offs in February 1st. Ken Starr can come in and explain the problems that are occurring.
- BOE members are welcome to contribute to the purchase of pens and magnets to be given out at open house this year. The cost is about \$50 dollars per BOE member.
- The Agenda from the Administrative cabinet meeting was presented to the BOE for their information.

Business Office

On a motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education voted to approve the following financial reports:

- Request approval of Treasurer’s Report for July and August.
- Request approval of the Internal Claims Auditors Report dated 8/21/16 and 9/4/16.
- Request approval of the Student Activities Report for July and August.

Yes – 6, No – 0. Carried. (See Attachment #1).

Correspondence from Utica National regarding the upcoming webinar and several emails regarding the Girls Varsity Basketball Coaching position were received by President Hall.

Communications

On a motion by Keith Hanvey, seconded by Tina Ammon, the Board of Education approved the open meeting minutes of September 1, 2016. Yes-6, No-0. Carried.

Old Business

Ipads for BOE members have been ordered. Ed Monico and Phil Sheridan Have been contacted to develop a short Tech Survey to assess training needs.

Pens and magnets have been ordered to distribute at Open House. All BOE members are encouraged to attend.

Mr. Ryan compiled a list of BOE goals that members submitted following the BOE retreat. From this list, a maximum of four goals will be decided. Superintendent goals will also be determined. Two goals will be established by the BOE and two goals by the Superintendent.

Required Board Policy #5460, Suspected Child Abuse and Mistreatment, was presented to the BOE for a first reading.

New Business

September 23, 2016 will be a half-day for students. Teachers will be learning about the new APPR evaluation. The District apologizes to parents for the short notice. It is planned that November 10, 2016 will be a half-day for students also.

On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education approved the appointment of Jennifer Henderson as Interim Girls Varsity Soccer Coach. Yes-6, No-0. Carried.

On a motion by Tina Ammon, seconded by Kay Striegler, the Board of Education voted to approve the following certified personnel recommendations:

Personnel

- The appointment of Lorraine Porter to the position of Odyssey of the Mind Coordinator for the 2016-17 school year.
- Request approval for an unpaid leave of absence for Jennifer White following her FMLA leave through the end of the 2016-17 school year.

Yes –6, No – 0. Carried

On a motion by Tina Ammon, seconded by Keith Hanvey, the Board of Education voted to approve the following non-certified personnel recommendations:

- The retroactive appointment of Brandy Butts to the position of Teacher Aide, full time, 10 months, at a rate of \$9.74/hr, effective September 6, 2016. Probationary period is 52 weeks. Vice: Jeniffer Hawkins

Yes –6, No – 0. Carried

On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education voted to approve the following sports personnel recommendations:

- Volunteer Coach - Cheerleading – Christina Smith

Yes –7, No – 0. Carried

The following Planning items were discussed:

Planning

Board Events

- Fiscal Training – Sept 28 & Oct 4
- Workers' Compensation Meeting – Sept 30 @ 6:30 PM
- New Staff Meet & Greet – Oct 6 @ 5:30 PM in The HS Library
- Open House: Jr-Sr HS, Oct 5; Greenlawn, Oct 13; Guilford, Oct 19
- NYSSBA Convention – October 27-29

School Events

- Superintendent Coffee – Sept 16 @ 8:00 AM
- Red Cross Blood Drive – Greenlawn, Sept 28

On a motion by Rebecca Sullivan, seconded by Keith Hanvey, the Board of Education voted to adjourn 7:28 PM. Yes –6, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel
District Clerk