

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
September 5, 2019**

President Keith Hanvey called the September 5, 2019, meeting of the Board of Education to order at 6:37 PM in the District Conference Room.	Call to Order
Board members in attendance were Tina Ammon, Shelly Bartow, Emily Hall, Keith Hanvey, Jeanne Shields, Rebecca Sullivan and Tim Suda.	Board Members in Attendance
Administrators in attendance were Tim Ryan, William Zakrajsek, Jenn Henderson and Linda Maynard.	Administrators in Attendance
On a motion by Jeanne Shields, seconded by Tina Ammon, the Board of Education voted to go into executive session at 6:38 PM to discuss the employment history of a particular person and a possible litigation matter. Yes-7, No-0. Carried.	Executive Session
On a motion by Emily Hall, seconded by Rebecca Sullivan, the Board of Education voted to return to open session at 6:56 PM. Yes-7, No-0. Carried.	Open Session
On motion by Shelly Bartow, seconded by Jeanne Shields, the Board of Education voted to approve the evening's revised agenda. Yes-7, No-0. Carried.	Order of the Agenda Established & Approved
On motion by Emily Hall, seconded by Jeanne Shields, the Board of Education voted to appoint Hannah Sprow to the position of Student Representative on the BOE. Yes-7, No-0. Carried.	Reports and Presentations
The Principals reported on the First Day of school activities in their buildings. The new Raptor Visitor system was successful, Sneak Peek at the Elementary buildings was well attended and in general it was a good first day.	
Mr. Ryan reported on the following items: <ul style="list-style-type: none">• Opening day went very well. Parents seemed pleased. We have one student who is in the process of completing the vaccination requirements.• The BOE retreat is scheduled for October 8 with Jason Andrews presenting. Dinner will be picked up at Main Street Grill.• The After School Care Program has 22 students signed up as of today.• Open Houses are coming up in October. It was suggested that the BOE circulate in the buildings instead of standing in one location.• The Capital Project is running a bit behind. Construction will continue in the HS PE locker rooms and the fitness center during the school day and in the evening. Students will not be in contact with workers or in any work areas.• It was reported that Phase I expenditures are \$200,000 UNDER contract!• A report on the Capital Outlay, Smartbond and Safe Schools projects regarding camera systems was presented to the BOE. We are halfway through this process.	
On a motion by Rebecca Sullivan, seconded by Emily Hall, the Board of Education voted to approve the following Certified Personnel recommendations: <ul style="list-style-type: none">• Substitute List – Teachers and RN's Yes-7, No-0. Carried. (See Attachment #1)	Personnel

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to approve the following Non-Certified Personnel recommendations:

- The appointment of Gabriel Zakrajsek to the position of Custodial Worker PT (Sub) retroactive to 8/26/2019. Background check is complete.
- Substitute List – Civil Service
- The appointment of Jill Cole to the position of Bus Attendant PT (Sub) and School Monitor PT (Sub) effective 9/6/2019. Background check is complete.
- The appointment of Cynthia Judd to the position of Teacher Aide, full time, 10 Months, 7.25 hrs/day, \$12.39/hr, probationary period 52 weeks, effective 9/12/2019. Background check is complete. Vice: Emily Gregory
- The background check on Kristina Nightengale is complete.
- The approval of Mia Macpherson to the volunteer list at Greenlawn.

Yes-7, No-0. Carried. (See Attachment #2)

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to approve the following Sports Personnel recommendations:

- The appointment of Justin Autera as a Volunteer Football Coach.
- The appointment of Justin Autera (Football) and Nanci Miller (Soccer) to the position of Timekeeper/Scorekeeper.
- The appointment of Pete Feltham to the position of additional Boys Modified A Soccer Coach at Step 7.

Yes-7, No-0. Carried. (See Attachment #3)

A letter from a community member that lives near the Jr-Sr High School was shared with the Board. They expressed their concern regarding street parking after school.

Communications

On a motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to approve the following policies:

Old Business

- 4304 Accounting of Fixed Assets, Inventory and Tracking
- 4305 Sale of Surplus Property
- 4306 Insurance
- 4400 Audit Committee
- 4401 Annual Audit
- 4500 General Procurement Standards
- 4501 Competitive Bidding
- 4502 Non-Bid Purchasing
- 4502.1 Request for Quotation
- 4600 Petty Cash
- 4601 Expense Reimbursement (Employees)
- 4700 Use of District Credit Card
- 4701 Use of District Cell Phone

Yes-7, No-0. Carried.

On a motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to approve the contract with KST Assoc regarding SRO, Dan Demer .

New Business

Yes-7, No-0. Carried.

On a motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to approve the MOU with the BGTA regarding substitute teacher duties with BGTA members. Yes-7, No-0. Carried.

First read of the following audited policies:

- 1003 Visitors to the Schools (revised)
- 4402 Auditing Claims for Payment
- 4800 Accepting Gifts, Grants and Bequests to the School District
- 4801 Fundraising by Students
- 5200.2 AED Collaborative Agreement
- 5203.1 Contagious Diseases
- Student Medications - MO POLICY UPDATE

Yes-7, No-0. Carried.

The following Planning items were discussed:

Planning

Board Events

- Sept 5 – Policy Committee @ 6 PM for Last Set
- Sept 30 – DCMO BOCES Fall Forum – Community Event
- Oct 3 – New Staff Meet & Greet @ 5:00 PM
- Oct 8 – BOE Retreat @ 6:00 PM District Conference Room
- Oct 7 – CAASC School Board Institute – SUNY Oneonta (RSVP by 9/26)

School Events

- Sept 3 – Sneak Peek at Elementary Schools
- Sept 5 – First Day of School for Students
- Sept 6 – First Home Football Game @ 7:00 PM
- Sept 6 – First Home Soccer Game @ 4:30 PM
- Sept 30- Oct 4 – Pride and Spirit Week
- Oct 2 – Jr-Sr HS Open House @ 6:30 PM
- Oct 4 – Homecoming Football Game
- Oct 10 – Guilford Open House @ 6:00 PM
- Oct 23 – Greenlawn Open House @ 6:00 PM
- Oct 24 – Superintendent Coffee – HS 8:00 AM; Guilford 6:00 PM

Board members discussed the latest article in the NYSSBA On Board publication regarding concerns about ransomware.

Miscellaneous

Discussed having an assembly regarding the epidemic of teenagers “vaping”.

On a motion by Emily Hall, seconded by Shelly Bartow, the Board of Education voted to adjourn 8:00 PM. Yes – 6, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel
District Clerk