

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
September 3, 2020**

President Keith Hanvey called the September 3, 2020 meeting of the Board of Education to order at 6:34 PM in the District Office Conference Room.

Call to Order

Board members in attendance were Keith Hanvey and Tim Suda (arrived at 6:37 PM). Tina Ammon, Shelly Bartow, Rebecca Sullivan and Emily Hall were participating via a ZOOM link. Jeanne Shields was excused. The meeting was recorded and the public was provided access to view this meeting without attending in person due to the current COVID-19 pandemic.

Board Members in Attendance

The administrator in attendance was Superintendent Tim Ryan. Principals William Zakrajsek, Jennifer Henderson, Linda Maynard and Assistant Principal Scott Graham attended via ZOOM.

Administrators in Attendance

On a motion by Shelly Bartow, seconded by Tina Ammon, the Board of Education voted to go into executive session at 6:36 PM to discuss CSE recommendations and the employment history of a particular persons known to the Board of Education. Yes-5, No-0. Carried.

Executive Session

On a motion by Shelly Bartow, seconded by Tim Suda, the Board of Education voted to return to open session at 6:50 PM. Yes-6, No-0. Carried.

Open Session

On motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to approve the evening's revised agenda adding principal reports and a resignation. Yes-6, No-0. Carried.

Order of the Agenda
Established & Approved

Mr. Ryan reported on the following items:

Reports and
Presentations

- The capital project is in the finishing stages. Interior doors for the Guilford Building have been delayed. They should be delivered on Tuesday, Sept 8th. There are 8 doors that are critical and should be installed by September 10th when students arrive. The project is still on track to finish by the end of October.
- New Staff Orientation was held on Wednesday. Mrs. Moxley and Mr. Ryan presented on DASA, Child Abuse, and Sexual Harassment regulations. The remaining staff will have the annual sexual harassment training online.
- Staff development days were held yesterday and today. Guest speakers Shelly Bartow and Karlee Hoyt did a great job presenting on stress related topics for both staff and students. Many thanks to both of them. Mr. Hanvey's welcome back words were well received. Staff was treated to a super lunch on Wednesday catered by the cafeterias. Next week we have two more staff days with more tech and safety training. Students come back on Thursday. The biggest hurdle for staff was getting back in the buildings. They have been very positive and flexible.
- Thank-you to Tina and Keith for organizing the BOE retreat. The book was very applicable, relevant and real creating positive discussions.
- A Virtual Parent Information Coffee meeting was held on Wednesday evening. Approximately 20 parents participated. Some questions were more procedural, but questions about masks, gaiters and other safety issues were answered. We have hosted four parent meetings and one staff meeting prior to re-opening school.
- Board members received a draft letter to Legislators from the DCMO BOCES

Superintendents regarding effects of the 20% cut in state aid. After further discussion, this will be posted on Facebook and the Website.

- We received notice today, that starting next week, we will need to report daily to the Department of Health any positive COVID cases in the district.
- Fall sports schedule possibilities will be reviewed by the Section IV schools this coming week.

The principals reported on events happening with their staff and in their buildings that included two successful staff development days; work in the buildings to make socially distanced spaces in the classrooms and cafeterias; signage for movement in the hallways and hygiene reminders; transition meetings and schedules for students; technology preparedness for virtual learning and temperature checks; and curriculum training for staff.

The board thanked the principals for their hard work this summer and for the thorough student information packets that were sent home.

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

CSE
Recommendations

- CSE minutes of: 8/4/20, 8/25/20
- CPSE minutes of: 8/4/20
- Subcommittee minutes of CSE: None
- 504 Minutes: 8/25/20

On a motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education reviewed and arranged for the appropriate special education placements. Yes-6, No-0. Carried.

On a motion by Tina Ammon, seconded by Emily Hall, the Board of Education voted to approve the following:

Certified Personnel

- The appointment of Dana Fitchlee to the position of Long Term Substitute Special Education Teacher. Background check is complete.
Name: Dana Fitchlee
Position: Special Education Teacher
Certification: Pending – Initial-Students with Disabilities Gr 1-6 (temporary certificate in Florida)
Date of Commencement of Appointment: 9/1/2020
Expiration of Appointment: 6/30/2021
Salary: Step 1
Vice: B. Summers
Provided Ms. Fitchlee obtains certification in the area of Students with Disabilities Gr1-6, the Board shall reappoint Ms. Fitchlee to a probationary position in the Special Education-General area. No term of employment is conferred by this appointment until a probationary appointment is subsequently granted by the Board of Education.
- The appointment of Christopher Ray Jones to the position of Long Term Substitute Secondary Math Teacher. Background check is complete.
Name: Christopher R. Jones
Position: Long Term Substitute Secondary Math Teacher
Certification: Transitional Math B (pending)
Date of Commencement of Appointment: 9/1/2020
Expiration of Appointment: 6/30/2021 or until no longer needed.
Salary: Step 1
Vice: Kara Ackley (LOA)
This appointment is contingent on the receipt of a Transitional Math B certification.
- The appointment of Richard A DeLousia III to the position of Long Term Substitute Music Teacher. Background check is complete.
Name: Richard A DeLousia III
Position: Long Term Substitute Music Teacher
Certification: Initial – Music (Pending)
Date of Commencement of Appointment: 9/1/2020
Expiration of Appointment: 6/30/2021 or until no longer needed
Salary: Step 1
Vice: J. White (LOA)

Yes-6, No-0. Carried.

On a motion by Tim Suda, seconded by Rebecca Sullivan, the Board of Education voted to approve the following:

Non-Certified
Personnel

- The appointment of Alan White to the position of Bus Driver PT (sub) effective September 4, 2020. Background check is complete.
- The appointment of Tiffani Ruling to the position of Custodial Worker PT (sub) effective September 4, 2020. Background check is complete.
- The retroactive appointment of Cassandra Safford to the position of Bus Attendant, part time, 10 Months, 4 hrs/day, \$12.50/hr, probationary period 52 weeks, effective September 1, 2020. Background check is complete. Vice: Marie Koerner
- The retroactive appointment of Melissa Baker to the position of Teacher Aide, Full time, 10 Months, 7hrs/day, \$11.80/hr, probationary period 52 weeks, effective September 2, 2020. Background check is complete. Vice: Clayton Santic
- The resignation of Gabrielle Hurlbert, Teacher Aide, effective September 1, 2020.
- The retroactive appointment of Elizabeth Prezorski to the position of Teacher Aide, Full time, 10 Months, 7hrs/day, \$11.80/hr, probationary period 52 weeks, effective September 2, 2020. Background check is complete. Vice: Gabrielle Hurlbert
- List of Extracurricular Advisors and Volunteers as presented

Yes-6, No-0. Carried.

On a motion by Tina Ammon, seconded by Shelly Bartow, the Board of Education voted to approve the following:

Sports Personnel

- The appointment of Tracy Kutz to the position of Varsity Volleyball Coach – Step 7
- The appointment of Leslie Cuzzo to the position of JV Volleyball Coach – Step 6
- The appointment of Justin Autera to the position of Modified Football Coach - Step 6

Yes-6, No-0. Carried.

Second read of the BOE policy regarding Student Registration and Pre-Registration to Vote.

Old Business

On a motion by Tim Suda, seconded by Rebecca Sullivan, the Board of Education voted to approve the following requests:

Miscellaneous

- Request approval of the MOU for the BGSSA change in days in the 2020-21 school year.
- Request approval of the MOU for the BGSSA change in pay and payroll options in the 2020-21 school year

Yes-6, No-0. Carried

The following planning items were discussed:

Planning

Board Events

October – NYSSBA Convention – Virtual

School Events

September 8 & 9 – Staff Development Days

September 10 & 11 – First days of School for Students

The Board discussed meeting configuration options if the Governor does not extend the current Executive order.

Miscellaneous

President Hanvey reminded BOE members to review Board Policy #0010 Code of Ethics for District Personnel. This is an annual requirement.

On a motion by Tim Suda, seconded by Shelly Bartow, the Board of Education voted to adjourn at 7:50 PM. Yes –6, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel
District Clerk