

**Bainbridge-Guilford Central School
Board of Education Special Meeting Minutes
August 29, 2013**

President Jason Fleming called the August 29, 2013 special meeting of the Board of Education to order at 6:30 p.m. in the District Conference Room.

Call to Order

Board members in attendance were Charles Blincoe, Jason Fleming, Emily Hall, Julee Hartwell and Jeanne Shields. , Patrick McElligott arrived at 6:32 p.m.. Brenda Parsons was excused.

Board Members in Attendance

Administrators in attendance were Don Wheeler, Ken Wilcox and Vic Gullo for CSE Minutes.

Administrators in Attendance

On motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to go into executive session at 6:31 p.m. to discuss a personnel matter. Yes – 5; No – 0. Carried.

Executive Session

On motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to go into open session at 7:34 p.m. Yes – 6; No – 0. Carried.

Open Session

On motion by Jeanne Shields, seconded by Charles Blincoe, the Board of Education voted to approve the evening's revised agenda and tabled the Professional Development report until the next meeting.
Yes – 6, No – 0. Carried.

Order of the Agenda
Established &
Approved

Paul Davis requested a meeting with the Board of Education members in Executive Session prior to the September 5, 2013 meeting. Rick Bunting spoke on his concerns with a LTA teaching PE.

Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following:

CSE Minutes
Approved

- Amendment with no meeting of: 8/13/13; 8/16/13; 8/22/13
- CSE minutes of: 8/8/13
- CPSE minutes of: 8/27/13
- Subcommittee minutes of: None
- 504 Minutes:None

On motion by Julee Hartwell, seconded by Jeanne Shields the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 6, No – 0. Carried.

Billie Reigles, Cafeteria Supervisor, reviewed the Cafeteria proposal for the coming school year. With a decrease in a Head Start classroom, one full-time position at Guilford will be decreased to half-time.

Reports and
Presentations

Ms. Reigles reported that Free and Reduced applications have increased this year and that the on-line pay system is working well. Connie Latham reviewed new government regulations and changes from State Ed.

Dr. Wheeler reviewed a draft of Board Goals for the 2013-14 school year. Questions will be addressed at the next meeting.

On motion by Jeanne Shields, seconded by Charles Blincoe, the Board of Education voted to approve the financial reports as presented:

- The Treasurer's Report for June and July.
- The Student Activities Report for June and July
- The Internal Claims Auditors Report dated 7/2/13, 7/20/13 and 8/10/2013.
- The Financial Reports for June.

Yes – 6, No – 0. Carried.

On motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to approve the 2013-13 Final Request for Services with DCMO BCES. Yes – 6, No – 0. Carried.

Business Office

On motion by Charles Blincoe, seconded by Julee Hartwell, the Board of Education voted to approve the Tax Collection Agreement with NBT Bank for the 2013 collection year. Yes – 6, No – 0. Carried.

On motion by Jeanne Shields, seconded by Charles Blincoe, the Board of Education voted to approve the 2013-14 Tax Warrant. Yes – 6, No – 0. Carried.

On motion by Charles Blincoe, seconded by Emily Hall, the Board of Education voted to declare the list of vehicles presented as surplus to current needs. Yes – 6, No – 0. Carried.

On motion by Jeanne Shields, seconded by Charles Blincoe, the Board of Education voted to approve the following budget transfer:

Be it hereby resolved, that the Board of Education of the Bainbridge-Guilford Central School District authorizes the 2012-13 Intra Function Appropriation Transfers as presented.

Yes – 6, No – 0. Carried.

On motion by Charles Blincoe, seconded by Julee Hartwell, the Board of Education voted to approve the Classroom Rental Agreement with DCMO BOCES as presented. Yes – 6, No – 0. Carried.

An article regarding the post voting survey was presented to the Board. It was agreed that it is ready for submission to the Blue & White.

Communications

A letter to Community Groups regarding collecting the deposit fee when using the facilities will be drafted by the administration. The fee will be returned if the facilities are left clean and undamaged.

Reductions in co-curricular and extracurricular programs will be reviewed by the administration.

The “Special Education Alert” from legal counsel was shared with the Board.

The Audit Committee Charter was presented to the Board. Approval for this document will be sought at the next meeting.

New Business

On motion by Charles Blincoe, seconded by Emily Hall, the Board of Education voted to approve the appointment of Amy Lamb to the position of Spanish Teacher. Her appointment is as follows:

Certified Personnel

Name: Amy Lamb
Tenure Area: Foreign Language
Commencement of Appointment: September 1, 2013
Expiration of Appointment: June 30, 2016
Certification Status: Initial-Spanish 7-12
Salary: Step 4
Vice: Kara Patterson

Yes – 6, No – 0. Carried.

On motion by Charles Blincoe, seconded by Emily Hall, the Board of Education voted to approve the appointment of Cierra Hartwell to the position of Mathematics Teacher. Her appointment is as follows:

Name: Cierra Hartwell
Tenure Area: Mathematics
Commencement of Appointment: September 1, 2013
Expiration of Appointment: June 30, 2014
Certification Status: Initial-Mathematics-7-12
Salary: Step 1 + 24 credit hours
Vice: Kevin Wehrli (one year leave of absence)

Yes – 6, No – 0. Carried.

On motion by Charles Blincoe, seconded by Emily Hall, the Board of Education voted to approve the following certified personnel appointments:

- The appointment of Karen Mertz as Mentor for Amy Lamb.
- The appointment of Tammy Slack as Mentor for Cierra Hartwell.
- The revised appointment of Heather Amatuccio to the position of Girls Modified Soccer coach at Step 3 - \$1710.
- The appointment of Chris Howard to the position of Substitute Teacher. Background check is complete.
- The appointment of Lindsay DeLap to the position of Substitute Teacher. Background check is complete.

Yes – 6, No – 0. Carried.

On motion by Jeanne Shields, seconded by Julee Hartwell, the Board of Education voted to approve the following non-certified personnel appointments:

Non-Certified Personnel

- The appointment of Shaney Stevens to the position of substitute Custodial Worker PT. Background check is complete.
- The appointment of James Goulette to the position of substitute Bus Driver PT. Background check is complete.
- The appointment of Laura DelGreco to the position of substitute Bus Attendant PT. Background check is complete.
- The appointment of Luanne Gaudio to the position of substitute Custodial Worker PT. Background check is complete.
- The appointment of Timothy Bauer to the position of substitute Custodial Worker PT. Background check is complete.
- The appointment of George Hinkley to the position of Bus Driver, full time, 10 months, at a rate of \$22.73/hr, effective September 1, 2013. Background check is complete. Vice: Ruth Tillapaugh
- The acceptance of the retirement of Dixie Schultz effective February 8, 2014.

Yes – 6, No – 0. Carried.

Board of Education October meeting dates were discussed. Don will not be able to attend the October 3, 2013 meeting. Options were presented. The Board will decide at the next meeting.

Planning

Open House Dates were presented. Board members will be in attendance. Purchasing pens to hand out to community members was discussed. Rick Bunting offered to pay for the pens if the Board felt that this effort would encourage communication with community members.

President Fleming announced that the format of the board meetings would include a comment session at the end of the meeting. Members of the audience would be able to comment at this time.

On a motion by Julee Hartwell seconded by Jeanne Shields, the Board of Education voted to move to executive session to discuss negotiations and personnel issues at 9:34 p.m. Yes – 6, No – 0. Carried.

Return to Executive Session

On a motion by Patrick McElligott, seconded by Emily Hall, the Board of Education voted to return to open session at 11:16 p.m. Yes – 6, No – 0. Carried.

Return to Open Session

On a motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to adjourn at 11:17 p.m. Yes – 6, No – 0. Carried.

Adjournment

Respectfully submitted,

Susan L. Weibel
District Clerk