

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
August 28, 2014**

Vice President Charles Blincoe called the August 28, 2014 meeting of the Board of Education to order at 6:33PM in the District Conference room. Call to Order

Board members in attendance were Charles Blincoe, Emily Hall, Julee Hartwell, Patrick McElligott and Jeanne Shields. Jason Fleming arrived at 6:39 PM. Board Members in Attendance

Administrators in attendance were Don Wheeler and Ken Wilcox. Administrators in Attendance

On a motion by Charles Blincoe, seconded by Emily Hall, the Board of Education voted to go into executive session at 6:34 PM to discuss CSE recommendations and contract negotiations. Yes – 6, No – 0. Carried. Executive Session

On a motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to return to open session at 7:25PM. Yes – 6, No – 0. Carried Open Session

On motion by Charles Blincoe, seconded by Emily Hall, the Board of Education voted to approve the evening’s agenda. Yes – 6, No – 0. Carried. Order of the Agenda  
Established & Approved

The President of the BGTA commented that the Board of Education has not responded to survey results that were presented to the Board in May. The Board of Education President responded that legal counsel has been contacted regarding a response. Legal opinion was just received this week and was forwarded to all Board members that morning.

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE  
Recommendations

- Amendment with no meeting of: None
- CSE minutes of: None
- CPSE minutes of: 8/21/14
- Subcommittee minutes of: 8/11/14
- 504 Minutes: None

On motion by Jeanne Shields, seconded by Charles Blincoe, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 6, No – 0. Carried.

NYSSBA Board Achievement Award – Level 1 was presented to Julee Hartwell. Reports and  
Presentations

Dr. Wheeler presented high school regents data results from January and June 2014.

Mr. Zakrajsek presented the degree sequence required to obtain an Associate Degree from TC3.

On a motion by Jeanne Shields, seconded by Julee Hartwell, the Board of Education voted to approve the following business reports: Business Office

- Treasurer’s Report for June and July.
- Student Activities Report for June and July.

- Internal Claims Auditors Report dated 6/22/14, 6/30/14, 7/19/14 and 8/17/14.
- Financial Reports for June.

Yes –6, No – 0. Carried. (See attachments 1-4)

On a motion by Charles Blincoe, seconded by Emily Hall, the Board of Education voted to approve the Tax Collection Agreement with NBT Bank for the 2014 collection year. Yes – 6, No – 0. Carried. (See attachments #5)

The Board discussed the possibility of changing collection agencies.

On a motion by Charles Blincoe, seconded by Julee Hartwell, the Board of Education voted to approve the 2014-15 Tax Warrant. (See attachments #6)

Yes – 6, No – 0. Carried.

On motion by Jeanne Shields, seconded by Charles Blincoe, the Board of Education voted to approve the Bond Resolution – Financing of School Bus purchases.

Yes – 6, No – 0. Carried. (See attachments #7a)

On motion by Julee Harwell, seconded by Charles Blincoe, the Board of Education voted to approve the Financial Services Agreement with Fiscal Advisors & Marketing.

Yes – 6, No – 0. Carried. (See attachments #7b)

Cindy Cifone has received certification as a Personal Fitness Trainer. Dr. Wheeler added that upgrades to the Weight Room will allow students and staff to have weight training options.

Communications

Board Goal for Environment was discussed. Dr. Wheeler and Charles Blincoe will work on the final wording for presentation at the next meeting. The Board will discuss budget goals next.

Old Business

The Board discussed using the NYSSBA self-evaluation survey to determine areas for board professional development. The self-evaluation survey that was used last time was mentioned. The Board would like to have a professional facilitator

New Business

On motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to surplus according to needs the following school buses:

- Bus #22
- Bus #24
- Bus #25

Yes – 6, No – 0. Carried. (See attachments #8)

The Board discussed the Voter Exit Survey. Comments will be addressed in the December issue of the Blue and White prior to the Budget Cycle. (See attachments #9)

The Facility Use Policy was discussed by the Board. The \$100 fee will be waived for youth organizations.

The Facility committee reported on the final revisions to the Request for Proposal for an architect for the next capital project.

On motion by Charles Blincoe, seconded by Julee Hartwell, the Board of Education voted to approve the RFP for architectural services. Yes – 6, No – 0. Carried.

On a motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education Personnel voted to approve the following certified personnel recommendations:

- The unpaid leave request for Deb Erickson for the 2014-15 school year.
- The appointment of Scott Hornung to the position of LT Substitute LTA:  
**Name:** Scott Hornung  
**Position:** Licensed Teacher Assistant  
**Date of Commencement of Appointment:** September 1, 2014  
**Date of Expiration of Appointment:** June 30, 2015  
**Salary:** \$20,000  
**Vice:** Deb Erickson (LOA)
- The appointment of Kelly Hromada-Johnson to the position of School Social Worker:  
**Name:** Kelly Hromada-Johnson  
**Position:** School Social Worker  
**Date of Commencement of Appointment:** September 1, 2014  
**Date of Expiration of Appointment:** June 30, 2017  
**Salary:** Base #8 + Masters + 60 credit hours  
**Vice:** New
- The appointment of April Geiger to the position of Special Education Teacher:  
**Name:** April Geiger  
**Position:** Special Education Teacher  
**Date of Commencement of Appointment:** September 1, 2014  
**Date of Expiration of Appointment:** June 30, 2017  
**Salary:** Base #15 + Masters + 45 credit hours  
**Vice:** Elizabeth Blackman
- Mentors for:
  - Jenna Buttice -Judy June (prorated-3 months)
  - Kevin Hores – Cindy Cifone (prorated-5 months)
  - Paul Jenkins – Dorian Bunting-Cliffe
  - Nicole Marshall – LT Sub – Erin Degan
  - Phylicia Dunham – Keren Seiler
  - Kim Mayo – Chris Metch
  - April Geiger – Andy Duesler & Pam Filor
- The retroactive appointment of Scott Hornung to the position of long term substitute Licensed Teacher Assistant at the salary of \$18,000 prorated from January 10, 2014 through June 20, 2014.
- The retroactive appointment of Bethany Norris to the position of long term substitute Licensed Teacher Assistant at the salary of \$18,000 prorated from March 31, 2014 through June 30, 2014.
- The appointment of Marie Loher to the position of substitute Teacher. Background check is complete.
- The appointment of Christina Palmer to the position of substitute Teacher. Background check is complete.
- The appointment of Jonathan Calhoun to the position of substitute Teacher. Background check is complete.

Yes – 6, No – 0. Carried.

On a motion by Jeanne Shields, seconded by Charles Blincoe, the Board of Education voted to approve the following non-certified personnel recommendations:

- The appointment of Doris Fay Parsons to the position of substitute Cook Manager. Background check is complete.
- The appointment of Sharon Delello to the position of substitute Teacher Aide and Food Service Helper PT. Background check is complete.
- The appointment of Zach Cuyler to the position of substitute Food Service Helper PT. Background check is complete.
- The appointment of Dara Smith to the position of substitute Cook/Manager PT and Food Service Helper PT. Background check is complete.
- The appointment of Tracy Kutz to the position of Teacher Aide, full time, 10 months, approximately 7 hrs/day, at a rate of \$10.18/hr, effective September 1, 2014. Probationary period is 52 weeks ending 8/31/2015. Background check is complete. Vice: NEW
- The appointment of Jeanmarie Innes to the position of Teacher Aide, full time, 10 months, approximately 7 hrs/day, at a rate of \$10.61/hr, effective October 1, 2014. Probationary period is 52 weeks ending 9/30/2015. Background check is complete. Vice: NEW
- The appointment of Stephanie Brown to the position of Teacher Aide, full time, 10 months, 6.67 hrs/day, at a rate of \$9.36/hr, effective September 1, 2014. Probationary period is ending 3/6/2015. Background check is complete. Vice: Phylcia Dunham

Yes – 6, No – 0. Carried.

The following Planning items were discussed:

- Blue and White article is due in September 10<sup>th</sup>
- Policy Committee Meeting– September 4 @ 6:00 PM
- Facility Walk Through Tour – September 18
- Facility Committee Meeting – October 20
- CCSBA Fall Dinner meeting October 21 – in Oxford
- NYSSBA Convention Oct 26-28 Transportation to NYC for NYSSBA Convention. BOCES Bus or Train? Check with BOCES – Bus to NY?
- Facility Committee Meeting – November 13
- School Functions:
  - Staff Development Day September 2
  - First Day of School – September 3
  - Jr-Sr Open House – October 8 – 6:30 PM
  - Guilford Open House – October 9 - 6-7:30 PM
  - Homecoming Football Game – October 10

Planning

A board member requested information on the transferring of college course credits earned at B-G.

Miscellaneous

On a motion by Charles Blincoe, seconded by Emily Hall, the Board of Education voted to go into executive session at 9:44 PM to discuss personnel and contract negotiations. Yes – 6, No – 0. Carried.

Executive Session

On a motion by Patrick McElligott, seconded by Julee Hartwell, the Board of Education voted to return to open session at 10:37 PM. Yes –6, No – 0. Carried.

Open Session

On a motion by Julee Hartwell, seconded by Patrick McElligott, the Board of Education voted to adjourn at 10:38 PM. Yes – 6, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk