

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
August 24, 2017**

President Emily Hall called the August 24, 2017, meeting of the Board of Education to order at 6:34 PM in the District Conference Room. Call to Order

Board members in attendance were Tina Ammon, Emily Hall, Keith Hanvey, Jeanne Shields, Gary Smith, Kay Striegler and Rebecca Sullivan. Board Members in Attendance

Administrators in attendance were Tim Ryan and Jenn Henderson. Administrators in Attendance

On a motion by Gary Smith, seconded by Rebecca Sullivan, the Board of Education voted to go into executive session at 6:35 PM to discuss CSE recommendations and the potential appointments of particular persons. Yes –7, No – 0. Carried. Executive Session

On a motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education voted to return to open session at 7:28 PM. Yes –7, No – 0. Carried. Open Session

On a motion by Keith Hanvey, seconded by Gary Smith, the Board of Education voted to approve the evening’s revised agenda. Yes –7, No – 0. Carried. Order of the Agenda
Established & Approved

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE
Recommendations

- Amendment with no meeting of: None
- CSE minutes of: None
- CPSE minutes of: 8/02/17
- Subcommittee minutes of: None
- 504 Minutes: None

On motion by Jeanne Shields, seconded by Kay Striegler, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 7, No – 0. Carried.

Mr. Ryan reported on the following topics:

- New Staff Orientation is next week on Tuesday and Wednesday. The orientation schedule was shared with the BOE. Mr. Ryan will be presenting on Sexual Harassment. The BOE is invited to attend at any time on those two days.
- September 5th and 6th are designated Staff Development Days. The schedule for those two days was shared with the BOE. Brooks BBQ lunch will be available on September 6th. BOE members are invited to attend.
- The BOE Retreat is scheduled for next Thursday, August 31 at the golf course in Guilford starting at 5:30 PM. George Mead will be the guest speaker. BOE and Superintendent goals will be discussed.
- Hats off to the Maintenance and Custodial Staff for the super job of cleaning, painting and fixing in the buildings. It looks great!
- Details about the Administrative Team workshop that included a presentation on personality styles were presented to the Board. This workshop was facilitated by Dr. Larry Van De Valk, from Cornell University. The focus was on recognizing how different personality styles work together.

Reports and
Presentations

- Our insurance company has requested more information on the housing of pigs at the Guilford Bus Garage. Who will take care of the pigs and what will happen to them was also discussed. The main purpose of this project is to recycle food waste from the cafeteria.
- District recycling will be in full swing starting in the Greenlawn building. A recycle and rinse station will be in the cafeteria. A compost pile will be located on the grounds for food waste.
- Discussion regarding the possibility of one Monday morning a month having an hour for Teacher Professional Development.

On a motion by Kay Striegler, seconded by Tina Ammon, the Board of Education voted to approve the following financial reports:

Business Office

- Request approval of Treasurer’s Report for June.
- Request approval of the Internal Claims Auditors Report dated 6/11/17, 6/22/17, 7/3/17, 7/23/17.
- Request approval of the Student Activities Report for June
- Request approval of the Financial Reports for June

Yes – 7, No – 0. Carried. (See Attachment #1).

On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education voted to approve the contract for Architectural Services with King+King Architects. Yes – 7, No – 0. Carried. (See Attachment #2)

On a motion by Kay Striegler, seconded by Tina Ammon, the Board of Education voted to approve the contract for Construction Management Services with LeChase Construction. Yes – 7, No – 0. Carried. (See Attachment #3)

On a motion by Tina Ammon, seconded by Gary Smith, the Board of Education voted to approve the 2017 Tax Warrant. Yes-7, No-0. Carried. (See Attachment #4)

On a motion by Kay Striegler, seconded by Gary Smith, the Board of Education voted to approve the Tax Collection agreement. Yes-7, No-0. Carried. (See Attachment #5)

On a motion by Tina Ammon, seconded by Kay Striegler, the Board of Education voted to approve the budget amendment transfers as presented. Yes-7, No-0. Carried. (See Attachment #6)

On a motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education voted to accept the donations for the Junior High Health & Wellness Day. Yes-7, No-0. Carried. (See Attachment #7)

President Hall shared the notice from Utica National regarding the workshop on September 18th.

Communications

A thank-you note from the Summer Basketball group was shared with the BOE.

Next Friday is the deadline to sign up for the Rural Schools presentation on September 14th. The next meeting will be on October 19th and the topic will be how to build a budget.

On a motion by Rebecca Sullivan, seconded by Gary Smith, the Board of Education voted to approve the open meeting minutes of August 3, 2017. Yes-7, No-0. Carried.

Old Business

The Board discussed revising the District Mission Statement to be “Ensuring high levels of learning for all.” This will be presented to all staff on September 6th. Any thoughts on this change should be directed to Mr. Ryan.

On a motion by Tina Ammon, seconded by Kay Striegler, the Board of Education approved the following resolutions:

New Business

The Superintendent having presented to the Board the newly negotiated agreement with the Bus Drivers and the Board having reviewed the agreement: RESOLVED, that the newly negotiated agreement with the Bus Drivers for the July 1, 2017 to June 30, 2020 is hereby approved and funded

The Superintendent having presented to the Board the newly negotiated agreement with the Head Bus Driver and the Board having reviewed the agreement: RESOLVED, that the newly negotiated agreement with the Head Bus Driver for the July 1, 2017 to June 30, 2020 is hereby approved and funded

Yes-7, No-0. Carried

On a motion by Rebecca Sullivan, seconded by Gary Smith, the Board of Education voted to approve the MOU with the BGSSA as presented. Yes-7, No-0. Carried (See attachment #8)

On a motion by Rebecca Sullivan, seconded by Keith Hanvey, the Board of Education voted to approve free breakfast for all students in 2017-18 school year. Yes-7, No-0. Carried

Starting an After School Program at Greenlawn was presented to the BOE. Staffing, fees and building logistics were discussed.

On a motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education voted to approve the following certified personnel recommendations:

Personnel

- The resignation of William Stevens, Elementary Special Education Teacher, effective August 31, 2017.
- The appointment of Nathaniel O. Ford to the position of Special Education Teacher:
Name: Nathaniel O. Ford
Tenure Area: Special Education - General
Commencement of Appointment: 9-1-2017
Expiration of Appointment: 6-30-2021
Certification: PENDING Initial SWD Grades 7-12 Generalist
Salary: Base 15 + Masters + 30 Credit Hours
Vice: A. Geiger
- The appointment of Cassandra Mack to the position of Special Education Teacher:
Name: Cassandra Mack
Tenure Area: Special Education - General
Commencement of Appointment: 9-1-2017
Expiration of Appointment: 6-30-2021
Certification: Initial Students with Disabilities Gr 1-6; Initial Childhood Education Gr 1-6
Salary: Base 2 + Masters +54 Credit Hours
Vice: W. Stevens
- The appointment of Parker Curley to the position of Substitute Teacher. Background check is complete.
- The approval of the Substitute Staff list as presented.

- Request approval for the following Mentors:
Heather Pain and Sondra Scholpp – Jodi Wombacker
Israel Lorimer – Philip Bianchi
Erin Degan – Daren Terpstra
Cindy Ciifone – Andrew Golden
Bea Summers – Erica Melly
Judy Hinman – Sharon Morris
Bonnie Scherhauffer - Nate Ford
Colleen Head - Cassandra Mack
- The Extracurricular List with STEP assignments as presented.
- The appointment of Michele Gower to the position of Substitute Teacher. Background check is complete.

Yes –7, No – 0. Carried

On a motion by Gary Smith, seconded by Keith Hanvey, the Board of Education voted to approve the following non-certified personnel recommendations:

- The appointment of Michele Sherwood to the position of Teacher Aide, FT, 10 Months, approximately 7 hrs/day, \$10.08/hr. Effective 9-1-2017. Probationary period already fulfilled. Background check is complete. Vice: M. Gray
- The appointment of Corrine Zedanovich to the position of Food Service Worker, PT, 10 Months, 3.75 hrs/day, \$9.70/hr, effective 9-5-2017. Probationary Period through 4/25/2018. Background check is complete. Vice: Derek Pemberton
- The appointment of Steve Jump to the position of Substitute Custodial Worker PT. Background check is grandfathered.
- The appointment of Debra Cummings to the position of Substitute Custodial Worker PT. Background check is grandfathered.
- The creation of a Building Maintenance Worker.
- The appointment of Monica Terrell to the position of Substitute Teacher Aide PT. Background check is complete.
- The appointment of Lorraine Keckeisen to the position of Substitute Typist PT. Background check is complete.

Yes –7, No – 0. Carried

On a motion by Gary Smith, seconded by Keith Hanvey, the Board of Education voted to approve the following sports personnel recommendations:

- **Volunteer Coaches:**
Varsity Volleyball: Cadi Barber
Varsity Boys Soccer: Paul Jenkins
- **Score keeper:**
Football: Dick Goodwin, Dennis Sprague, Lianne Sprague
Girls Varsity Soccer: Nanci Miller
Boys Varsity Soccer: Bonnie Scherhauffer and Alyssa Hardy
- **Volunteers:**
Modified and Varsity Football: Tim Seamen
Football Chain Crew: Dan Heath, Brandon Sickler
Football Announcer: Brian Warner

Yes –7, No – 0. Carried

The following Planning items were discussed:

Planning

Board Events

BOE Retreat – Guilford Golf Course - August 31, 2017 @ 5:30
Rural Schools – Advocating for Our Rural School – September 14 RSVP by September 1.
Open House Dates: Jr-Sr HS Oct 4; Greenlawn Oct 18; Guilford Oct 26
New Staff Meet and Greet – Oct 5 @ 5:30 PM HS Library
NYSSBA Convention – October 12-14, 2017

School Events

Staff Development Days – September 5 & 6 (Brooks BBQ Lunch)
First Day with Students – September 7

BOE members discussed new ideas regarding what they can give away at Open House. Key chain fobs made in the Machine shop were suggested. Material cost would be covered by the Board.

Miscellaneous

Supply lists for students were discussed. LINKS is making this topic a priority for next school year. It was reported that SFCU will be running a casual for a cause to provide funds and school supplies for B-G students in September.

Mr. Ryan reported that he met with Mayor Wade this week regarding the possibility of housing a local Spectrum TV station in the Tech Building for the Village of Bainbridge.

On a motion by Rebecca Sullivan, seconded by Gary Smith, the Board of Education voted to adjourn 8:40 PM. Yes – 7, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel
District Clerk