

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
August 8, 2013**

President Jason Fleming called the August 8, 2013 meeting of the Board of Education to order at 6:31 PM in the Guilford School Cafeteria. Call to Order

Board members in attendance were Charles Blincoe, Jason Fleming, Emily Hall, Julee Hartwell, Patrick McElligott, Brenda Parsons and Jeanne Shields. Board Members in Attendance

Administrators in attendance were Don Wheeler and Ken Wilcox. Administrators in Attendance

On a motion by Charles Blincoe, seconded by Brenda Parsons, the Board of Education voted to go into executive session at 6:32 PM to discuss personnel issues, CSE recommendations and contract negotiations. Yes – 7, No – 0. Carried. Executive Session

On a motion by Charles Blincoe, seconded by Emily Hall, the Board of Education voted to return to open session at 7:31 PM. Yes – 7, No – 0. Carried. Open Session

On motion by Brenda Parsons, seconded by Charles Blincoe, the Board of Education voted to approve the evening’s revised agenda with the addition of one report. Yes – 7, No – 0. Carried. Order of the Agenda
Established & Approved

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE
Recommendations

- Amendment with no meeting of: 7/23/13

On motion by Jeanne Shields, seconded by Charles Blincoe, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 7, No – 0. Carried.

Vic Gullo presented the Annual CSE report for the 2012-13 school year. Reports and
Presentations

Dr. Wheeler presented a report on the participation in professional development for the 2013-14 school year. Participation numbers were reported for BOCES and Common Core workshops in addition to assessment and instructional training. It was reported that most of the training sessions were led by our teacher leaders. A board member expressed appreciation for the Professional Development program initiated by Dr. Wheeler and for the faculty participation and enthusiasm in this endeavor.

The annual cafeteria report was presented for the 2012-13 school year. More student participation was reported along with a higher percentage of Free and Reduced lunch students (61%). Two proposals for the 2013-14 school year were presented to the Board. Action will be taken at the next meeting.

Ken Starr, Transportation Supervisor, presented a traffic safety report for the Greenlawn School on Greenlawn Ave and for the Jr.-Sr. High School on Juliand Street. There has been an increase in traffic incidents reported at both locations. Traffic and pedestrian flow were discussed. Recommendation in the report include

changing signage on both Juliand Street and on Walnut Street which requires Board of Education approval before contacting the Village Board.

On a motion by Julee Hartwell, seconded by Charles Blincoe, the Board of Education of the Bainbridge-Guilford Central School accepts the report and recommends that Dr. Wheeler contact the Bainbridge Village Board with these concerns.

Howard Thompson presented a summary of the topics that were discussed at the last facility committee meeting. All buildings will need a Building Condition Survey, usually conducted by an architectural firm, in 2015. A capital project may be needed to receive state aid on critical maintenance issues.

It was reported that the lockers in the Girls Locker room should be replaced. Moving lockers was not fiscally feasible due to the age and condition of the lockers. The board was presented a proposal for this purchase.

On motion by Jeanne Shields, seconded by Emily Hall, the Board of Education voted to approve the request to declare fourteen unused boxes of clay as surplus to current needs. Yes – 7, No – 0. Carried. (See attachment #1)

Business Office

On a motion by Jeanne Shields, seconded by Charles Blincoe, the Board of Education voted to approve the re-organizational and open meeting minutes of July 6, 2013. Yes – 7, No – 0. Carried.

Old Business

On a motion by Jeanne Shields, seconded by Charles Blincoe, the Board of Education voted to approve the Board Committees for 2013-14. Yes – 7, No – 0. Carried.

On a motion by Jeanne Shields seconded by Julee Hartwell, the Board of Education voted to approve the revised Instructional Calendar for 2013-14. Yes – 7, No – 0. Carried.

New Business

Dr. Wheeler proposed that the duties of Census Enumerator and Incident Management Coordinator be incorporated under the duties of the Transportation Supervisor. He also proposed that the Grants Management position be paid a stipend. Those funds will be available through the grants.

On a motion by Jeanne Shields seconded by Brenda Parsons, the Board of Education voted to accept the corporal punishment report for January 2013-June 2013. No incidents were reported. Yes – 7, No – 0. Carried.

Youth organizations have requested to use the school facilities for their activities. Due to the decreased custodial staff, Dr. Wheeler suggested that these groups be allowed access and be responsible for cleaning the facility after their event. It was emphasized that use of the facilities is a privilege. A refundable \$100 deposit will be collected to cover potential damages. The deposit would be returned if the facilities are properly maintained.

On a motion by Jeanne Shields, seconded by Charles Blincoe, the Board of Education voted to approve the following certified personnel recommendations:

Personnel

- Fall 2013 Coaching Appointments as presented.
- Acceptance of the resignation letter from Kara Patterson effective September 1, 2013.
- One year unpaid leave of absence for R. Kevin Wehrli for the 2013-14 school year.

- The appointment of Eric Linkroum to the position of Substitute Teacher. Background check is complete
- The appointment of William Drew to the position of Substitute Teacher. Background check is complete

Yes – 7, No – 0. Carried.

On a motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to approve the following non-certified personnel recommendations:

- The appointment of William Drew to the position of Substitute Teacher Aide. Background check is complete
- The acceptance of the resignation of Sharon Copeland effective July 29, 2013.
- The acceptance of the retirement of Nyla Ruth Tillapaugh effective August 31, 2013.
- The acceptance of the retirement of Richard Dibble effective December 31, 2013.
- The appointment of Daisy Marsh-Brewer to the position of Teacher Aide; Full time, 10 months, 6.75/hrs/day, \$9.36/hr effective 9/1/2013. Probationary period: 16 weeks. Background check is complete. Vice: Sharon Copeland

Yes – 7, No – 0. Carried.

On a motion by Jeanne Shields, seconded by Julee Hartwell, the Board of Education voted to approve the creation of the following position:

- Elementary Tenure Area: Teacher (Guilford Building) ,0.8 Full Time Equivalent; Effective September 1, 2013 – June 30, 2014

Yes – 7, No – 0. Carried.

Concern was expressed from the BGTA president regarding creating a part-time position at the Kindergarten level and the effect that might have on young students. Dr. Wheeler explained the fiscal issues that led to this option and recognized that it is painful to acknowledge that we are a District that must make difficult fiscal choices.

On a motion by Jeanne Shields, seconded by Emily Hall, the Board of Education voted to approve the Superintendent contract as reviewed and discussed.

Yes – 7, No – 0. Carried.

Dr. Wheeler will forward the Board his vision of the District. The LINKS team will work on a prioritized list of goals based on the five categories and send them to the Board. Dr. Wheeler asked each Board member to write down the one thing next year that they would like to have accomplished.

Planning

New Board members discussed training options to satisfy their mandatory Fiscal and Governance training requirement. BOCES and NYSSBA offer courses throughout the school year.

Open House Dates were presented to the Board. Board members discussed handing out pens again this year.

It was requested that the facility committee meet prior to the next Board meeting to discuss funds left from the EXCEL project.

Jeanne Shields and Patrick McElligott wrote an article in response to the voter surveys conducted in May to be included in the next issue of the Blue & White. Board members were encouraged to make changes and suggestions prior to the next meeting.

Miscellaneous

It was reported that, in reaction to the tragic death of a high school student, the crisis team was in place and working with students and teachers.

One of the B-G Basketball players was named player of the year by the Oneonta Daily Star.

It was suggested by a Board member that the District implement the “weekend backpack” program.

On a motion by Julee Hartwell, seconded by Jeanne Shields, the Board of Education voted to adjourn at 9:53 PM. Yes – 7, No – 0. Carried. Adjournment

Respectfully Submitted,

Susan L. Weibel
District Clerk