

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
August 5, 2021**

President Keith Hanvey called the August 5, 2021 meeting of the Board of Education to order at 6:04 PM in the Guilford Elementary School cafeteria.

Call to Order

Board members in attendance were Keith Hanvey, Shelly Bartow, Jeanne Shields and Rebecca Sullivan. Gordon Daniels and Tim Suda were excused.

Board Members in Attendance

The administrators in attendance were Tim Ryan and Linda Maynard with Business Manager Janice Rideout. William Zakrajsek and Scott Graham attended via ZOOM. Jennifer Henderson was excused.

Administrators in Attendance

On a motion by Rebecca Sullivan, seconded by Jeanne Shields, the Board of Education voted to go into executive session at 6:05 PM to discuss CSE recommendations and contract negotiations. Yes-4, No-0. Carried.

Executive Session

On a motion by Rebecca Sullivan, seconded by Jeanne Shields, the Board of Education voted to go back to open session at 6:35 PM. Yes-4, No-0. Carried.

Open Session

On a motion by Jeanne Shields, seconded by Rebecca Sullivan, the Board of Education voted to appoint Shelly Bartow as Clerk Pro-tem for the evening. Yes-4, No-0. Carried.

Clerk Pro-Tem

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to approve the evening's revised agenda. Yes-4, No-0. Carried.

Order of the Agenda
Established & Approved

The principals reported on events in their buildings which included the Summer School Program, enrollment of new students, professional development training for teachers, building maintenance, new staff and student orientation, fitness room use, capital project renovations, technology update and LINKS.

Reports and
Presentations

Mr. Ryan reported on the following items:

- A meeting with engineers to go over the building condition survey was held this week. Mike James will come to a BOE meeting this fall.
- A moisture issue under the floor in the MPR needs attention. The bleachers will not be installed until Christmas.
- The resolution for joining the lawsuit against Juul Labs is on the agenda this evening. There is no cost to the district to join this lawsuit.
- Hiring new staff is progressing. There will be more staff to appoint at the next meeting. Some positions will be grant funded.
- The Administrator's retreat was held at the Guilford Golf Course. Much planning for the new school year and new staff orientation were discussed.
- Guidance for opening school will not be coming from the Department of Health. Local county health departments will be advising districts based on current COVID numbers. If we don't have any new guidance, school will open under the same rules as we closed in June.
- The Staff Development Day on September 8th will feature the service awards and two guest speakers, Lee Fisher and Erin Morris.
- The BOE retreat will be at the Guilford Golf Course on August 10th. Erin Morris will present. The Principals and Business Manager will be in attendance.
- The LINKS committee met this past week for their annual organizational meeting. It went very well.
- The Superintendent retreat in Saratoga was this past week. The focus was on diversity, equity and inclusion.
- The After School Program is actively registering students. There will be no fee this year.

Linda Maynard reported on the CRRSA – Federal Coronavirus Response and Relief Supplemental Appropriations Act for 2021. There are two parts to this act – Governors’ Emergency Education Relief Fund (GEER 2 - \$32,266) and the Elementary and Secondary School Emergency Relief Fund (ESSER 2 - \$702,371). Each fund has specific items that can be funded. Items that were funded under each fund were presented to the Board.

Candidates for the open Board seat were in attendance. They were asked to introduce themselves. The Board was provided their letters of interest and resumes. The candidates for consideration are: George Gallandorm, John Gliha and Danielle Umbra.

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

- CSE minutes of: None
- CPSE minutes of: None
- Subcommittee minutes of CSE: 7/21/21
- 504 Minutes: None

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education reviewed and arranged for the appropriate special education placements. Yes-4, No-0. Carried.

CSE Recommendations

On a motion by Jeanne Shields, seconded by Rebecca Sullivan, the Board of Education voted to approve the following non-certified personnel:

- The appointment of Elizabeth Ward to the position of Custodial Worker PT (Sub) retroactive to 7/26/21. Background check is complete.
- The resignation, for purposes of retirement, of Lianne B. Sprague, Bus Driver, effective 1/31/2022.
- The resignation of Stephanie Brown, Teacher Aide, effective 8/31/2021.
- The resignation of Kristine Pratt from the position of School Monitor effective 7/30/2021.
- The resignation of Constance Lane from the positions of Substitute Teacher, Teacher Aide PT (Sub) and Typist PT (Sub) effective 8/31/2021.
- The resignation of Brandi Donnelly from the position of Teacher Aide PT (Sub) effective 8/31/2021.
- The resignation of Wendy Eastman from the position of Teacher Aide PT (Sub) effective 8/31/2021.
- The resignation of Brenda Palmer from the position of Food Service Worker PT effective 8/05/2021.
- The resignation of Lorena Larry from the position of Food Service Worker PT effective 8/02/2021.
- The resignation of Samantha Wygant from the position of Teacher Aide PT (Sub) effective 8/31/2021.
- The appointment of Samantha Wygant to the position of Teacher Aide, FT, 10 Months, 7 hrs/day, \$12.50/hr, effective 9/1/2021. Probationary period is 52 weeks. Background check is complete. Vice: Stephanie Brown
- The appointment of Brandi Donnelly to the position of Teacher Aide, FT, 10 Months, 7 hrs/day, \$12.50/hr, effective 9/1/2021. Probationary period is 52 weeks. Background check is complete. Vice: Jen French
- The appointment of Wendy Eastman to the position of Teacher Aide, FT, 10 Months, 7 hrs/day, \$12.50/hr, 9/1/2021 to 6/30/2024 – Temporary Grant Funded. Probationary period is 52 weeks. Background check is complete. Vice: Jo Ann Winsor

Personnel

Yes-4, No-0. Carried.

On a motion by Jeanne Shields, seconded by Rebecca Sullivan, the Board of Education voted to approve the following certified personnel:

- The resignation of Nathaniel Ford, Special Education Teacher, effective August 31, 2021.
- The unpaid leave of absence for Aimee Lemay-Hammond from January 31, 2022 to March 25, 2022.
- The partial (0.4 FTE) unpaid leave of absence for Heather Amatuccio for the 2021-22 school year.
- The creation of an additional Registered Professional Nurse (School) position Yes-6, No-0. Carried
- The appointment of Rachel Decker to the position of Registered Professional Nurse (school) effective September 1, 2021 at Step 1. Position is a 0.4 FTE through the General Fund to fill a 0.4 Leave of Absence (Heather Amatuccio) and a 0.6 FTE through Federal Stimulus funds (ARP-ESSER 3) to assist district-wide. Temporary 1 year position. Background check is complete.
- The appointment of Stephanie Brown to the position of Licensed Teacher Assistant.

Name: Stephanie Brown
Position: Licensed Teacher Assistant (LTA)
Certification: Licensed Teacher Assistant Level 1
Tenure Area: Licensed Teacher Assistant
Date of Commencement of Appointment: 9/1/2021
Expiration of Appointment: 6/30/2025
Salary: \$19,000
Vice: S. Knowles

- The appointment of Rachel Seiler to the position of Physical Education Teacher.
Name: Rachel Seiler
Position: Physical Education Teacher
Certification: Initial – Physical Education
Tenure Area: Physical Education
Date of Commencement of Appointment: 9/1/2021
Expiration of Appointment: 6/30/2025
APPR: To the extent required by the applicable provisions of the Education Law, in order to be granted tenure **Rachel Seiler** must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time.
Salary: Step 1 + 27 Credit Hours
Vice: K. Hores
- The appointment of Ryan Kuehhas to the position of Music Teacher.
Name: Ryan Kuehhas
Position: Music Teacher
Certification: Initial – Music
Tenure Area: Music
Date of Commencement of Appointment: 9/1/2021
Expiration of Appointment: 6/30/2025
APPR: To the extent required by the applicable provisions of the Education Law, in order to be granted tenure **Ryan Kuehhas** must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time.
Salary: Step 1 + Masters + 31 Credit Hours
Vice: J. White
- The appointment of Emily Jane Anderson to the position of Agriculture/Science Teacher effective 9/1/2021 to 6/30/2024 – Temporary Grant Funded; Step 12 + Masters + 34 Graduate credit hours. Background check is complete.
- Appointment of the following teachers for the Sports & Fitness Summer Enrichment Program retroactive to the program start date of July 12, 2021 extending through August 20, 2021 at their calculated hourly rate based on their current salary through the BGTA contract: Justin Autera, Nate Ford, Nick Mayo and Israel Lorimer. Program is funded by stimulus grant funds.
- Appointment of the following teachers for the Arts & Music Summer Enrichment program retroactive to the program start date of July 12, 2021 extending through July 23, 2021 at their calculated hourly rate based on their current salary through the BGTA contract: Alyssa Hardy, Colleen Jenkins and Paul Jenkins. Program is funded by stimulus grant funds.
- The appointment of Stephanie Brown to the position of Director, After School Program, at a rate of \$25/hr effective 9/1/2021 to 6/30/2024 – Temporary Grant Funded. Vice: R. Binelli
- Mentors:

<u>Teacher</u>	<u>Mentor(s)</u>
Cloey Oranjian	Melissa Margadona and Andrea Weissflog
Constance Lane	Adrienne Seliga and Heather Pain
Matt Carlin	Christine Oliver
Emily Hall	Amy LaFever
Kassi Hastings	Tammy Slack
Rachel Seiler	Cindi Cifone
Emily Jane Anderson	Erin Degan
TBD - Special Education	Pam Filor

On a motion by Jeanne Shields, seconded by Rebecca Sullivan, the Board of Education voted to approve the following non-certified personnel:

- The approval of Danielle Suda to the position of Cheer Coach – Step 7.
- The approval of Justin Autera to the position of Assistant Varsity Football Coach – Step 7.
- The appointment of Nick Mayo to the position of Athletic Coordinator.
- The resignation of Nate Ford from the positions of Varsity Assistant Football Coach and JV Boys Basketball Coach.

On a motion by Jeanne Shields, seconded by Rebecca Sullivan, the Board of Education voted to approve the following Business Office requests:

Business Office

- Request approval of the Monthly Financial Reports for June 2021.
Treasurer, Student Activities, BOE, Revenue Status, Budget Status, Budget Amendments, and School Lunch Profit & Loss
- Request approval of the Internal Claims Auditors Report dated 7/4/21 and 7/25/21.

- The adoption of the following resolution declaring vehicles surplus to current needs:
WHEREAS, the Bainbridge-Guilford Central School District has identified the following items, as being surplus to the needs of the district, it has been determined to be in the public interest to offer them as trades towards the purchase of new buses in the 2021-22 school year.

<u>Veh #</u>	<u>Year</u>	<u>Make</u>	<u>Type</u>	<u>VIN # or SERIAL #</u>	<u>Mileage</u>	<u>Condition</u>
41	2014	Bluebird	65 Passenger School Bus	1BAKFCBA9EF 303372	61,500	Good
47	2016	Bluebird	65 Passenger School Bus	1BAKFCBA1G F320668	61,000	Good

- Effective June 30, 2021 the Board hereby authorizes the funding of the following reserves:
 - Employee Benefit Accrued Liability Reserve (A83000) in an amount of \$200,000
 - Facilities Improvement Reserve (A87800) in an amount of \$700,000
 - Transportation Vehicle Capital Reserve (A87801) in an amount of \$200,000
- The contract with NY Bus Sales as presented.
- The adoption of the Tax Levy Authorization, Confirmation of Tax Roll and Tax Warrant Resolution for the collection of 2021-22 school taxes resolution:
WHEREAS, the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2021-22 school year a sum not to exceed \$6,789,108;
THEREFORE BE IT RESOLVED, that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the attached described tax roll.
AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2021 and end November 1, 2021 giving the tax warrant an effective period of 62 days at the expiration of which time the tax collector shall make an accounting in writing to the board;
AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:
1st month free period,
2nd month interest of 2 percent added,
3rd month or fraction thereof, interest of 3 percent added.
- The approval of the 2020-21 Final Contract for Services with DCMO BOCES.

Yes-4, No-0. Carried

On motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to approve Board authorization for the Superintendent to sign finalized employment agreements with the Managerial/Confidential employee group and the Director of Facilities II.
Yes -4. No-0. Carried.

Old Business

On motion by Jeanne Shields, seconded by Rebecca Sullivan, the Board of Education voted to approve the following resolution authorizing commencement of e-cigarettes and vaping litigation:

New Business

WHEREAS, the use and abuse of e-cigarettes and vaping devices has increased dramatically among high school and middle school students in recent years, leading to significant risks of addiction, potentially life threatening respiratory ailments, and other health consequences; and

WHEREAS, the use of e-cigarettes and vapid devices by students has caused the Bainbridge-Guilford Central School District (the "School District") to incur costs in the form of staff time, disciplinary proceedings, and other costs, with the expectation that these costs will only increase unless and until student use of these devices decreases; and

WHEREAS, the School District's Board of Education (the "Board") has been invited to join a nation-wide lawsuit by school districts against Juul Labs, Inc. the largest seller of e-cigarettes in the United States and other parties responsible for the production, marketing, sale and distribution of e-cigarettes and vaping devices; and

WHEREAS, the Board wishes to join this lawsuit to discourage the proliferation of e-cigarettes, end the marketing of e-cigarettes to children, and seek compensation for harm caused to the District due to e-cigarette use.

NOW, THEREFORE, BE IT RESOLVED, the Board of Education hereby resolves:

- To appoint the law firms of Ferrara Fiorenza PC, and the Frantz Law Group, APLC and approve the agreement to provide legal services in connection with pursuing claims for damages against Juul Labs, Inc. and others consistent with the recitals above;
- To authorize the Superintendent to take all steps necessary for the District to become an active co-plaintiff to pending litigation filed on behalf of school districts Nationwide by the Frantz Law Group against Juul Labs, Inc. and others.

The following planning events were discussed:

Planning

Board Events

- Aug 10 – BOE Retreat at Guilford Golf Course – 6 PM
- Aug 16 – Chenango County School Board Association Meeting – 5:30-8:30 PM
- Sept 30 – CCSBA Fall Legislative Dinner @ DCMO BOCES 6:00 PM
- Oct 24-26 – NYSSBA Convention NYC – Registration opens Aug 16
- Oct 30 – Bainbridge Chamber of Commerce Recognition Dinner

School Events

- Sept 7 and 8 – Staff Development Days
- Sept 9 – First Day with Students

The Board asked the potential BOE candidates if they had any questions.

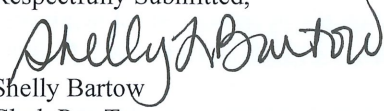
Miscellaneous

Business Manager Janice Rideout spoke to the Board about the tax collection process this September. It is recommended that we have a drop box for collection only which is similar to how other area Districts have decided to proceed. The Board gave consensus.

On a motion by Jeanne Shields, seconded by Rebecca Sullivan, the Board of Education voted to adjourn at 7:41 PM. Yes -4. No-0. Carried.

Adjournment

Respectfully Submitted,



Shelly Bartow
Clerk Pro-Tem