

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
August 3, 2017**

President Emily Hall called the August 3, 2017, meeting of the Board of Education to order at 6:34 PM in the District Conference Room. Call to Order

Board members in attendance were Emily Hall, Keith Hanvey, Jeanne Shields, Gary Smith and Rebecca Sullivan. Tina Ammon and Kay Striegler were excused. Board Members in Attendance

Administrators in attendance were Tim Ryan, William Zakrajsek, Jenn Henderson and Linda Maynard. Administrators in Attendance

On a motion by Gary Smith, seconded by Rebecca Sullivan, the Board of Education voted to go into executive session at 6:35 PM to discuss CSE recommendations, negotiations, and the potential appointments of particular persons. Yes –5, No – 0. Carried. Executive Session

On a motion by Gary Smith, seconded by Rebecca Sullivan, the Board of Education voted to return to open session at 7:21 PM. Yes –5, No – 0. Carried. Open Session

On motion by Keith Hanvey, seconded by Gary Smith, the Board of Education voted to approve the evening’s revised agenda. Yes –5, No – 0. Carried. Order of the Agenda Established & Approved

Jen Henderson introduce Special Education Teacher candidate Erica Melly to the Board of Education. Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE Recommendations

- Amendment with no meeting of: None
- CSE minutes of: None
- CPSE minutes of: 6/12/17
- Subcommittee minutes of: None
- 504 Minutes: None

On motion by Keith Hanvey, seconded by Rebecca Sullivan, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 5, No – 0. Carried.

The Buildings Principals reported on the events in their buildings which included: building maintenance and class preparations for the new school year; Algebra Regents error that raised student scores; Summer training sessions including LINKS, Principal professional development, Wonders Reading Program, Handwriting without Tears and Module training; Vertical curriculum alignment in the Elementary buildings; TC3 Teacher rating “high” with students; and recognition as a School of Excellence by the NYSPHSAA. Reports and Presentations

Mr. Ryan presented Keith Hanvey with a certificate honoring his completion of the School Board Academy hosted by DCMO BOCES.

Mr. Ryan reported on the following topics:

- Update on the Searles Hill Property. Mr. Thompson will be contacting foresters to be interviewed to manage this project. The forester will work with the logging companies and oversee the removal of the trees. DEC will create a forest management plan for the District.
- Opening day for all staff will be September 6. At the welcome back ceremony, Vice President Jeanne Shields will speak along with Mr. Ryan. King & King Architectural firm will present the phases of the building project and what the staff can expect. Lunch will be provided by Brooks BBQ.
- The BOE retreat will be on August 31st at the Guilford Golf Course. George Mead will be the speaker.
- The Administrator retreat was on July 18th and included district strategic planning, a book talk, lunch and painting a fall tree. Plans for the new school year were discussed.
- It was reported that the roof of the bus garage has some very serious leaks. Further inspection is necessary to determine what repairs are needed.
- LINKS was held at Sidney Central School this past week. Goals were set in June and strategies to meet these goals were discussed. Fostering increased poverty awareness is very important in this area especially for families purchasing school supplies and childcare.
- Free Breakfast was discussed with BOCES. B-G does not qualify but could possibly supply free breakfast one or two days a week.
- Through the contract with Lourdes hospital we will be receiving 160 hours of Mental Health services along with unlimited athletic training services this school year. Key stakeholders met to plan how to use these hours.
- At a meeting with Cliff Crouch, it was reported that the District will be receiving \$13,000 to be used as needed in the District. Voter turnout was also discussed and is a problem in every election.
- Changing the District Mission Statement is under consideration. A shorter statement has been proposed: "Ensuring High Levels of Learning for All."
- A statement of BOE expenses for the past school year that was requested by a BOE member was reported to the Board.

On a motion by Gary Smith, seconded by Rebecca Sullivan, the Board of Education voted to approve the 2016-17 Final Contract for Services with DCMO BOCES. Yes – 5, No – 0. Carried. (See Attachment #1).

Business Office

On a motion by Jeanne Shields, seconded by Gary Smith, the Board of Education voted to authorize the funding of the following reserves using \$1.153M in 2016-17 surplus funds:

- Workers Compensation Reserve A814 in the amount of \$153,000
- Retirement Contribution Reserve A827 in the amount of \$450,000
- Capital Reserve A878 in the amount of \$550,000

Yes – 5, No – 0. Carried. (See Attachment #2)

On a motion by Gary Smith, seconded by Keith Hanvey, the Board of Education approved the award of the 2017-18 Electrician Services Bid #217-129A to Matco Electric. Yes-5, No-0. Carried. (See Attachment #3)

On a motion by Rebecca Sullivan, seconded by Gary Smith, the Board of Education voted to approve the BOCES Classroom Rental Agreement as presented. Yes-5, No-0. Carried. (See Attachment #4)

The Board discussed the rental fee and the possibility of a rate adjustment next school year.

On a motion by Gary Smith, seconded by Keith Hanvey, the Board of Education voted to approve the list of vehicles presented as surplus to current needs. Yes-5, No-0. Carried. (See Attachment #5)

President Hall received a letter from Assemblyman Crouch regarding \$13,000 in funding that the District will receive to use as needed.

On a motion by Gary Smith, seconded by Keith Hanvey, the Board of Education approved the re-organizational and open meeting minutes of July 13, 2017. Yes-5, No-0. Carried.

Old Business

On a motion by Gary Smith, seconded by Keith Hanvey, the Board of Education approved policy #4303 Fund Balance and Reserve Funds. Yes-5, No-0. Carried.

On a motion by Jeanne Shields, seconded by Gary Smith, the Board of Education approved the Free and Reduced Lunch Statement for 2017-18. Yes-5, No-0. Carried.

New Business

The Board discussed the possibility of providing District funds to decrease the cost of meals or provide free meals to students. The Summer Feeding program has been well attended.

On a motion by Rebecca Sullivan, seconded by Keith Hanvey, the Board of Education voted to approve the following certified personnel recommendations:

Personnel

- The revised appointment of Matthew Downey to the position of Music Teacher:
Name: Matthew G. Downey
Tenure Area: Music
Commencement of Appointment: 9/1/2017
Expiration of Appointment: 6/30/2021
Certification: Initial – Music
Salary: Base 3 + Masters + 39 Credit Hours
Vice: C. Snyder
- The appointment of Erica Melly to the position of Special Education Teacher:
Name: Erica M. Melly
Tenure: Special Education - General
Commencement of Appointment: September 1, 2017
Expiration of Appointment: June 30, 2020 (Previous Tenure)
Certification: Professional - Students with Disabilities Gr 1-6 and Childhood Education Gr 1-6
Salary: Base 9 + Masters + 36 Credit Hours
Vice: Deb Johnson Purdy
- The appointment of Sharon Morris to the position of Long Term Substitute Elementary Teacher pending her NY State certification as an Elementary Teacher:
Name: Sharon Morris
Appointment Effective: September 1, 2017
Term of Appointment: 90 instructional days unless sooner terminated by the Board.
Certification: Professional - Childhood Education Gr 1-6 and Students with Disabilities Gr 1-6
Salary: Base 21 + Masters + 60 Credit Hours
Vice: Laura Dodd
Provided Ms. Morris obtains certification in the area of Childhood Education Gr1-6 and Students with Disabilities Gr 1-6 during this time period, the Board shall reappoint Ms. Morris to a probationary position in the Elementary Tenure Area. No term of employment is conferred by this appointment until a probationary appointment is subsequently granted by the Board of Education.

- The appointment of Aimee Lemay-Hammond to the position of Licensed Teacher Assistant:
Name: Aimee Lemay-Hammond
Position: Licensed Teacher Assistant
Certification: Licensed Teacher Assistant – Level 1
Date of Commencement of Appointment: September 1, 2017
Salary: \$18,500
Vice: S. Latourette
- The revised appointment of Jodi Wombacker to the position of Elementary Teacher:
Name: Jodi Wombacker
Tenure Area: Elementary
Commencement of Appointment: 9/1/2017
Expiration of Appointment: 6/30/2021
Certification: Permanent – Pre K, K, and Grades 1-6
Salary: Base 2 + Masters + 39 Credit Hours
Vice: R. Blincoe (retirement October 2017)
- The appointment of Jeanne Macy to the position of Substitute Teacher. Background check is complete.

Yes –5, No – 0. Carried

On a motion by Rebecca Sullivan, seconded by Gary Smith, the Board of Education voted to approve the following non-certified personnel recommendations:

- The appointment of Amy Vance to the position of Bus Driver, FT, 10 Months, effective 9-1-2017, approximately 4 hrs/day. Contract rate. Background check is complete. Vice: Kyle Fuller
- The appointment of Michael Davidson to the position of Teacher Aide, FT, 10 Months, approximately 7 hrs/day, \$10.08/hr. Effective 9-1-2017. Probationary period already fulfilled. Background check is complete. Vice: Takiya Schmidt.
- The appointment of Rachel Barron to the position of Teacher Aide, FT, 10 Months, approximately 7 hrs/day, \$9.93/hr. Effective 9-1-2017. Probationary period through 5-4-2018. Background check is complete. Vice: B. Butts
- The revised appointment of Kristen Figary to the position of Occupational Therapist, subject to the rules of the Chenango County Civil Service Commission. In accordance with the Civil Service Rules, such appointment is a probationary appointment, in effect for a maximum of fifty-two (52) weeks, effective September 1, 2017. Starting Salary is \$65,000. Background check is complete. Vice: NEW
- The appointment of Jeanne Macy to the position of Substitute Teacher Aide. Background check is complete.
- The appointment of Extracurricular Advisors as presented.

Yes –5, No – 0. Carried

On a motion by Jeanne Shields, seconded by Keith Hanvey, the Board of Education voted to approve the following sports personnel recommendations:

- The appointment of Christine Oliver to the position of Girls Modified Soccer Coach.

Yes –5, No – 0. Carried

The following Planning items were discussed:

Board Events

BOE Retreat – Guilford Golf Course - August 31, 2017 at 5:30
 Rural Schools – Advocating for Our Rural School – September 14
 NYSSBA Convention – October 12-14, 2017

School Events

Staff Development Days – September 5 & 6 (Brooks BBQ Lunch)
 First Day with Students – September 7

Planning

It was reported that the Chenango County School Board Association, DCMO BOCES, ONC BOCES and the Catskill Teacher Association will be hosting joint workshops at SUNY Oneonta. Future workshop dates include: September 14, October 19, November 16, December 2 (Legislative Breakfast), and January 25. All programs run from 6 PM to 9 PM.

On a motion by Gary Smith, seconded by Rebecca Sullivan, the Board of Education voted to adjourn 8:19 PM. Yes – 5, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel, District Clerk
 BOE Meeting Minutes – August 3, 2017