

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
July 12, 2018**

President Emily Hall called the July 12, 2018, meeting of the Board of Education to order at 6:57 PM in the Guilford Town Hall. Call to Order

Board members in attendance were Shelly Bartow, Emily Hall, Keith Hanvey, Jeanne Shields, Kay Striegler and Rebecca Sullivan. Tina Ammon was excused. Board Members in Attendance

Administrators in attendance were Tim Ryan, William Zakrajsek and Jenn Henderson. Administrators in Attendance

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to go into executive session at 6:58 PM to discuss CSE recommendations and the employment history of a particular person. Yes –6, No – 0. Carried. Executive Session

On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education voted to return to open session at 8:06 PM. Yes –6, No – 0. Carried. Open Session

On motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education voted to approve the evening’s revised agenda. Yes –6, No – 0. Carried. Order of the Agenda  
Established & Approved

A guest questioned the announcement regarding the District providing school supplies this school year specifically the funding required to make this happen. Mr. Ryan explained that the funding was available for this school year and that providing school supplies to lessen the financial burden for parents was a recommendation of the LINKS committee. Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE  
Recommendations

- Amendment with no meeting of: None
- CSE minutes of: 06/12/18, 06/18/18, 06/19/18
- CPSE minutes of: 06/20/18
- Subcommittee minutes of: 06/14/18, 06/20/18
- 504 Minutes: 06/12/18, 06/13/18, 06/14/18, 06/18/18, 06/21/18

On motion by Rebecca Sullivan, seconded by Keith Hanvey, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 6, No – 0. Carried.

Buildings Principals from Greenlawn and the Jr-Sr High School reported on the events in their buildings including curriculum planning, 6<sup>th</sup> Grade transition, release from LAP status, Greenlawn garden beds, regents data, athlete news and an update on the capital project. Reports and Presentations

Mr. Ryan reported on the following items:

- Weekly construction notes on the capital project have been sent to BOE members. The High School has the most action currently and the changes are pretty impressive.
- The After School Child Care Program has 15 kids signed up for September. The

goal is to have 25 students by August 1, 2018. Publicity ideas were discussed. Flyers will be delivered to the Summer Rec Program. An article will be in the Tri-Town and on WCDO.

- The 2018 administrative retreat is planned for Wednesday, July 18 in Cooperstown. Administrators will be discussing the proposed Strategic Plan and goals for the 2018-19 school year.
- On July 19 and 20, Administrators will be attending a Leadership Academy sponsored by DCMO BOCES in Oneonta.
- Interview for the Assistant Superintendent of Building and Grounds were held this week. Three candidates were interviewed by two committees. Upon approval the candidate will start on August 6.
- The strategic plan was provided to the BOE for their review. BOE and Superintendent goals will be derived from this plan. BOE members should bring comments on this plan to the next BOE meeting.
- The Chenango County Sheriff's Office and the Village of Bainbridge have been contacted regarding supplying a School Resource Officer. Mr. Ryan will be attending the next Village Board meeting to make this request.
- The BOE retreat is scheduled for August 21. Doug Favalaro and Erin Morris will be presenting Hot Topics. The Guilford Golf Course will be contacted for availability. The Afton Central School BOE has been invited to attend.
- Lobster Fest is July 22<sup>nd</sup>. Jeanne Shields will be attending. Safety, poverty and increasing agriculture programs are areas that are the focus for additional legislative funding.
- Youth Cheerleading for grades 7 and 8 is under consideration. Modified sports have different rules that will need to be followed.

On a motion by Kay Striegler, seconded by Shelly Bartow, the Board of Education voted to approve the Bread, Milk & Ice cream bids as presented. Yes – 6, No – 0. Carried. (See Attachment #1).

Business Office

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve to enter into Project Agreement No. 3 to Continuing Professional Services Agreement with Kng+King Architects, LLP for the 2018-19 Capital Outlay project. Yes – 6, No – 0. Carried. (See Attachment #2)

On a motion by Shelly Bartow, seconded by Keith Hanvey, the Board of Education approved the Free & Reduced Price Income Eligibility Policy for 2018-19. Yes-6, No-0. Carried. (See Attachment #3)

On a motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education voted to approve the 2017-18 Final Contract for Services with DCMO BOCES as presented. Yes-6, No-0. Carried. (See Attachment #4)

On a motion by Kay Striegler, seconded by Shelly Bartow, the Board of Education voted to approve the 2018-19 Lunch Price for Grades 7-12 at \$2.00. Yes-6, No-0. Carried.

A letter from State Ed regarding the approval of the CTE application for the Machine Tool Technology, Classification of Instructional Programs. This is great news!

Communications

On a motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education approved the new Non-Resident Student Tuition form. The District will start using this form immediately. Yes-6, No-0. Carried.

Old Business

Emily Hall left at 8:52 PM.

On a motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education approved the following resolution:

New Business

Resolved, that the Board of Education of the Bainbridge-Guilford Central School District hereby appoints the law firm of Girvin and Ferlazzo, P. C., 20 Corporate Woods Boulevard, Albany, NY 12211 to the position of General Legal/Litigation/Labor Relations Counsel, in addition to firms previously appointed by the Board of Education, effective immediately through June 30, 2019

Yes-5, No-0. Carried.

On a motion by Kay Striegler, seconded by Shelly Bartow, the Board of Education voted to approve the following resolution:

Resolved, that the Bainbridge-Guilford Board of Education hereby authorizes the DCMO BOCES Career and Technical Education Advisory Council to act as the advisory council for the district.

Yes-5, No-0. Carried.

On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education voted to approve the appointment of the following to the positions of Department Chair: C. Cifone, A. Lafever, E. Degan, V. Anderson and T. Slack (2017-18; 2018-19; 2019-20). Yes-5, No-0. Carried.

Personnel

On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education voted to approve the appointment of Carline Higgs to the position of Substitute Teacher effective July 12, 2018. Background check is complete. Yes-5, No-0. Carried.

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to approve the appointment of Thomas Palmatier and Joshua Gaias as Custodial Workers PT (Summer) retroactive to July 2, 2018 through August 24, 2018 at a rate of \$10.40 per hour for 8 hours per day up to 8 weeks. Background check is complete. Yes-5, No-0. Carried.

On a motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education voted to approve The appointment of Ashley Chambers to the position of Teacher Aide, FT, 10 Months, approximately 7 hrs/day, \$10.40/hr. Effective 9-1-2018. Probationary period through 4-5-2019. Background check is complete. Vice: Joan Ramirez. Background check is complete. Yes-5, No-0. Carried.

On a motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education voted to approve the following resolution:

The Superintendent having presented to the Board the newly negotiated agreement with the BUSINESS MANAGER and the Board having reviewed the agreement: RESOLVED, that the newly negotiated agreement with the Business Manager for the July 1, 2018 to June 30, 2021 is hereby approved and funded

Yes-5, No-0. Carried.

On a motion by Kay Striegler, seconded by Shelly Bartow, the Board of Education voted to approve the appointment of Jesse Haskell to the position of Assistant Superintendent of Buildings and Grounds, FT, 12 Months, approximately 8 hrs/day, \$19.71/hr. Effective 8-6-2018. Probationary period 52 weeks. Background check is complete. Vice: James Rideout. Yes-5, No-0. Carried.

On a motion by Kay Striegler, seconded by Shelly Bartow, the Board of Education voted to approve the The appointment of Kevin Hores to the position of Athletic Coordinator. Yes –5, No – 0. Carried

The following Planning items were discussed:

Planning

**Board Events**

- July 16 - Registration for NYSSBA Convention Oct 25-27 – Who is attending?  
Only budget for 3 people: Jeanne, Kay and Emily  
BOCES is combining with BT BOCES for transportation – check with them.
- Aug 1 and 22 – Wednesday Meetings – Bainbridge Town Hall
- Aug 21 - BOE Retreat – Guilford Golf Course.

**School Events**

- LINKS August 2 & 3

On a motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education voted to adjourn 9:04 PM. Yes – 5, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk