

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
July 11, 2013**

President Jason Fleming called the July 11, 2013 meeting of the Board of Education to order at 7:34 PM in the Guilford School Cafeteria. Call to Order

Board members in attendance were Charles Blincoe, Jason Fleming, Emily Hall, Julee Hartwell and Jeanne Shields. Patrick McElligott and Brenda Parsons were excused. Board Members in Attendance

Administrators in attendance were Don Wheeler and Ken Wilcox. Vic Gullo and Greg Warren were in attendance for executive session discussions. Administrators in Attendance

On a motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to go into executive session at 7:35 PM to discuss personnel issues, CSE recommendations and negotiations. Yes – 5, No – 0. Carried. Executive Session

On a motion by Jeanne Shields, seconded by Charles Blincoe, the Board of Education voted to return to open session at 8:18 PM. Yes – 5, No – 0. Carried Open Session

On motion by Charles Blincoe, seconded by Emily Hall, the Board of Education voted to approve the evening’s revised agenda with the addition of two reports. Yes – 5, No – 0. Carried. Order of the Agenda Established & Approved

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE Recommendations

- Amendment with no meeting of: None
- CSE minutes of:6/18/2013
- CPSE minutes of: 6/14/2013, 6/18/2013, 7/2/2013
- Subcommittee minutes of: None
- 504 Minutes: None

On motion by Jeanne Shields, seconded by Julee Hartwell, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 5, No – 0. Carried.

Ken Wilcox presented an update of the School District Income Verification process. Income Wealth ratio is high for our district. The District has one month to review the lists of properties and incomes in the area and submit corrections. The outcome of the verification will take effect in the 2014-15 school year. Reports and Presentations

Dr. Wheeler reported on two grievances filed by the BGTA. The first involves issues associated with board appointment. Action on this grievance may affect fall coaching recommendations. The second grievance involves a past practice established by a principal, who is no longer employed by the district. The board indicated that they are comfortable moving forward with these grievances.

Dr. Wheeler reported that we have 63 current Kindergarten students registered. Based on the anticipated need, the district may need to create a position in the Guilford Elementary building. The principal would assign personnel accordingly. This addition will create a non-essential spending freeze and use of fund balance. Action may be requested at the August 8<sup>th</sup> Board of Education meeting.

On motion by Charles Blincoc, seconded by Julee Hartwell, the Board of Education voted to approve the Milk, Ice Cream and Bread Products bid as recommended by the Food Service Director. Yes – 5, No – 0. Carried. (See attachment #1)

Business Office  
Ice Cream & Bread  
Bids

On motion by Jeanne Shields, seconded by Emily Hall, the Board of Education voted to approve the declare the specified clubs as inactive and transfer balances to the Student Council as per Board of Education Policy #5250. Yes – 54, No – 1(Hartwell). Carried. (See attachment #2)

Board members discussed revisiting this policy so funds could be transferred appropriately to other groups if necessary.

Dr. Wheeler and Ken Wilcox briefed the Board on the following resolution regarding the trash bid.

On motion by Charles Blincoc, seconded by Emily Hall, the Board of Education voted to approve the following resolution:

Rescind Trash Bid

At a Regular Meeting of the Board of Education of the Bainbridge-Guilford Central School District (the “School District”), held on July 11, 2013, at the District Offices, located at Guilford Elementary School, State of New York;

**WHEREAS**, the Board of Education previously awarded a contract to provide solid waste removal services to the School District for the 2013-14 school year at its meeting on June 20, 2013; and

**WHEREAS**, a question has arisen regarding the analysis of bids for this contract; and

**WHEREAS**, the School District, in conjunction with the cooperative purchasing service of the Delaware-Chenango-Madison-Otsego BOCES, has determined it necessary to rescind the foregoing contract award and re-bid the contract.

**NOW, THEREFORE, BE IT RESOLVED**, that:

The Board of Education hereby rescinds the award of the 2013-14 solid waste contract as made at its meeting on June 20, 2013.

This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

Yes – 5, No – 0. Carried. (See attachment #3)

On motion by Jeanne Shields, seconded by Charles Blincoc, the Board of Education voted to approve the following resolution:

Award Trash Bid

Be it resolved that the Board of Education of the Bainbridge-Guilford Central School District thereby awards the 2013-14 Solid Waste Removal Bid #2013-127B, conducted by the DCMO BOCES, to Waste Recovery Enterprises in the amount of \$12,000.00.

Yes – 5, No – 0. Carried. (See attachment #4)

On motion by Jeanne Shields, seconded by Emily Hall, the Board of Education voted to approve the following resolution:

Be it hereby resolved that the Board of Education of the Bainbridge-Guilford Central School District hereby authorizes the establishment of a new bank account relative to the Roland C. and Ruth A. Peckham Scholarship Fund of the school district.

Yes – 5, No – 0. Carried. (See attachment #5)

On motion by Jeanne Shields, seconded by Julee Hartwell, the Board of Education voted to approve the transportation contract between the Bainbridge-Guilford CSD and the Oxford Academy and Central School for the 2013-14 school year.  
Yes – 5, No – 0. Carried. (See attachment #6)

A thank-you note from Tim Thomas, retired BOCES Board President, was shared with Board members. Communications

A Board member shared a concern from a community member regarding the drug problem in our area. Avenues to increase parent/student awareness were discussed.

On a motion by Jeanne Shields, seconded by Charles Blincoe, the Board of Education voted to approve the open meeting minutes of June 6, 2013 and June 20, 2013.  
Yes – 5, No – 0. Carried. Old Business

On a motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to approve the following resolution: New Business

Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of the Bainbridge-Guilford Central School District hereby authorizes, Kenneth C. Wilcox, Jr., Assistant Superintendent for Business, to act in place of the Superintendent, in the event of his absence from meetings of the Delaware-Chenango-Madison-Otsego BOCES School Health Consortium. It is understood and agreed that the designee shall have full authority to act in the place and stead of the Superintendent of Schools and shall be vested with the authority, which the Superintendent vests in him, subject to approval by the Board of Education. Nothing contained herein shall divest the Board of Education of its authority to approve and/or ratify actions by Superintendent and/or his Designee.

Health Consortium  
Representatives

Yes – 5, No – 0. Carried.

On a motion by Jeanne Shields, seconded by Charles Blincoe, the Board of Education voted to approve the following resolution: BOCES  
CTE Advisor

Resolved, that the Bainbridge-Guilford Board of Education hereby authorizes the DCMO BOCES Career and Technical Education Advisory Council to act as the advisory council for the district.

Yes – 5, No – 0. Carried.

On a motion by Julee Hartwell, seconded by Charles Blincoe, the Board of Education voted to approve the Free and Reduced Lunch statement for the 2013-14 school year. Yes – 5, No – 0. Carried. Free & Reduced  
Lunch Statement

On a motion by Jeanne Shields seconded by Julee Hartwell, the Board of Education voted to approve the Superintendent to carry over 5 vacation days. Yes – 5, No – 0. Carried.

Discussion of Board Goals was tabled until August 8, 2013.

Ken Wilcox presented an overview of the Medicare Advantage Health Plan that could be made available to our retirees who are 65 years old or older. Board members agreed that information on this plan be made available to persons who would be eligible.

On a motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to approve the following certified personnel recommendations: Personnel

- The appointment of Greg Warren to the position of Athletic Coordinator.
- The appointment of Heather Amatuccio to the position of Registered Professional Nurse (School), full time, 10 Months, 7.0 hours/day at a salary of \$35,000 (contract negotiations pending). Probationary period is 52 weeks starting July 1, 2013. (Vice: NEW).

- The appointment of Heather Amatuccio to the position of Attendance Officer.
- The appointment of Joshua Norris to the position of Substitute Teacher. Background check is complete.

Yes – 5, No – 0. Carried.

Coaching recommendations for the Fall were presented to the Board. No action was taken at this time.

On a motion by Jeanne Shields, seconded by Emily Hall, the Board of Education voted to approve the following non-certified personnel recommendations:

- The reinstatement of the Licensed Practical Nurse effective July 1, 2013.
- On recommendation of the Superintendent the following support staff position is abolished for reasons of compliance with NYSED regulations effective September 11, 2013:  
Licensed Practical Nurse: 1 full time equivalent

Yes – 5, No – 0. Carried.

A board member reported that parents have been contacting her regarding concerns about the configuration of Modified and Varsity sports and the transition between these levels.

Miscellaneous

On a motion by Julee Hartwell, seconded by Charles Blincoe, the Board of Education voted to go into executive session at 9:21 PM to discuss the Superintendent evaluation and negotiations. Yes – 5, No – 0. Carried.

Executive Session

On a motion by Charles Blincoe, seconded by Julee Hartwell, the Board of Education voted to return to open session at 10:38 PM. Yes – 5, No – 0. Carried.

Open Session

On a motion by Julee Hartwell, seconded by Emily Hall, the Board of Education voted to adjourn at 10:39 PM. Yes – 5, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk