

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
July 9, 2020**

President Keith Hanvey called the July 9, 2020 meeting of the Board of Education to order at 7:15 PM in the District Office Conference Room.

Call to Order

The Board members in attendance were Keith Hanvey, Tina Ammon and Tim Suda. Shelly Bartow, Rebecca Sullivan, Emily Hall and Jeanne Shields were participating via a ZOOM link. The meeting was recorded and the public was provided access to view this meeting without attending in person due to the current COVID-19 pandemic.

Board Members in Attendance

The administrator in attendance was Tim Ryan and Business Manager Janice Rideout. Principals William Zakrajsek, Jennifer Henderson, Linda Maynard and Assistant Principal Scott Graham attended via ZOOM.

Administrators in Attendance

On a motion by Rebecca Sullivan, seconded by Emily Hall, the Board of Education voted to go into executive session at 7:15 PM to discuss CSE recommendations and the employment history of a particular person. Yes-7, No-0. Carried.

Executive Session

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to return to open session at 7:33 PM. Yes-7, No-0. Carried.

Open Session

On motion by Rebecca Sullivan, seconded by Tim Suda, the Board of Education voted to approve the evening's agenda. Yes-7, No-0. Carried.

Order of the Agenda Established & Approved

Internal Claims Auditor, Kristy DeGroat, was introduced to the Board and explained her duties as Claims Auditor.

Reports and Presentations

The principals reported on events happening with their staff and in their buildings including Chromebook collection, Professional Development for on-line learning, Graduation ceremonies, re-opening discussions, fall enrollment projections and retirement recognition.

Mr. Ryan reported on the following items:

- Capital Project Update. The Fitness Center is almost complete and very impressive. Lockers have been installed in the High School. Door replacement is continuing. Boiler work and Air hander on the roof.
- We are waiting for re-opening guidelines from NY state which should be coming next week. A Re-Opening committee of various stakeholders has been established. A small group of BG staff will meet on Monday to talk about possible scenarios. The entire committee will meet next Wednesday. The plan is to be submitted July 31st to State Ed. Approval is expected by August 7th.
- At the Superintendent meeting today, there was a request for BOCES to provide more training to staff on virtual instruction and teaching on-line.
- Discussions regarding re-opening schedules regarding DCMO BOCES students have been held by the Superintendents. There will be an effort to be, as much as possible, on the same schedule to keep instruction consistent.

- A survey to all families will be posted on the website and on Facebook to ascertain the views of parents and their comfort level sending their children back to school in the Fall.
- The Tax Collection process for this school year will change due to the pandemic. A drop box will be available for taxpayers to pay their taxes in the Greenlawn Elementary School Foyer. This will limit any person to person interaction. Payments in cash will still be accepted at specific times which will be advertised.
- Board member iPads can be turned in to be updated, cleaned and/or replaced.
- Typically a Board retreat is scheduled for the fall. Board members can submit their suggestions for speakers and how this should look this year.
- We may need to call an emergency meeting the end of July to review the re-opening plan with the Board of Education.
- Chenango County Board of Health, Janice Rideout and James Rideout spent several days placing an order through BOCES for personal protection equipment – tape, sanitizing equipment and supplies, masks etc – for the re-opening of school.

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

CSE
Recommendations

- CSE minutes of: 04/17/20, 04/23/20, 04/24/20, 04/27/20, 04/29/20, 04/30/20, 05/07/20
- CPSE minutes of: 06/17/20
- Subcommittee minutes of CSE: 04/17/20, 04/22/20, 04/23/20, 04/24/20, 04/27/20, 04/30/20, 05/07/20, 05/08/20, 05/12/20, 05/13/20, 05/19/20, 05/21/20, 06/11/20
- 504 Minutes: 04/17/20, 04/23/20, 04/24/20, 04/27/20, 04/29/20, 05/07/20, 05/08/20, 05/13/20

On a motion by Tim Suda, seconded by Tina Ammon, the Board of Education reviewed and arranged for the appropriate special education placements.
Yes-7, No-0. Carried.

On a motion by Shelly Bartow, seconded by Jeanne Shields, the Board of Education voted to approve the following:

Certified Personnel

- The resignation of Daren Terpstra, Teacher, effective August 31, 2020.
- The unpaid leave of absence request from Kara Ackley for the 2020-2021 school year.

Yes-7, No-0. Carried.

On a motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to approve the following:

Non-Certified
Personnel

- The resignation of Ashley Chambers, Teacher Aide/Bus Aide, effective June 30, 2020.

Yes-7, No-0. Carried.

On a motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to approve the following:

- The appointment of Joellyn Bedford to the position of Bus Driver PT Sub effective September 1, 2020. Background check is complete

Yes-7, No-0. Carried.

On a motion by Tina Ammon, seconded by Rebecca Sullivan, the Board of Education voted to approve the following:

- The appointment of Gail Hoffman to the position of Clerk, full time, 12 Months, \$17/hr, 4.25 hrs/day, probationary period 52 weeks, effective August 1, 2020. Background check is pending. Vice: Cadi Barber

Yes-7, No-0. Carried.

Discussed the meaning of “pending” regarding the background check.

On a motion by Shelly Bartow, seconded by Tim Suda, the Board of Education voted to approve the following items:

Business
Office

- The BOCES Classroom Rental Agreement as presented.
- To declare vehicles and surplus to current needs as presented.
- The Capital Project Change Order GC-05 for Jr/Sr High School Entry Door Replacement in the amount of \$51,076.
- The Capital Project Change Order EC-02 for Jr/Sr High School Wireless Access Point Installation in the amount of \$22,465.
- The Capital Project Change Order EC-03 for Greenlawn Elementary Wireless Access Point Installation in the amount of \$15,010.

Yes-7, No-0. Carried

Per the request of President Keith Hanvey, Janice Rideout provided an explanation of the above change orders. The current capital project is coming in under budget so these change orders can be added without additional cost to the district.

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to approve the following requests:

New Business

- The amendment to the Superintendent Contract as presented.
- The Substitute Teacher MOA as presented.
- The Contract with Southern Tier Medical Care as presented.
- The Nurses MOA as presented.

Yes-7, No-0. Carried

The Board asked about the NYSSBA convention this year and if due to the pandemic it will be held virtually.

Planning

On a motion by Tim Suda, seconded by Shelly Bartow, the Board of Education voted to go into executive session at 8:42 PM to discuss the employment history of a particular person known to the Board of Education and contract negotiations.

Executive
Session

Yes-7, No-0. Carried.

Emily Hall left the meeting at 9:15 PM.

On a motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education voted to return to open session at 9:58 PM. Yes-6, No-0. Carried.

Open Session

On a motion by Rebecca Sullivan, seconded by Jeanne Shields, the Board of Education voted to adjourn at 10:00 PM. Yes –6, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel
District Clerk