

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
June 20, 2019**

President Emily Hall called the June 20, 2019, meeting of the Board of Education to order at 6:37 PM in the District Conference Room.	Call to Order
Board members in attendance were Tina Ammon, Emily Hall, Keith Hanvey, Kay Striegler and Rebecca Sullivan. Shelly Bartow and Jeanne Shields were excused.	Board Members in Attendance
Administrator in attendance was Tim Ryan.	Administrator in Attendance
On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education voted to go into executive session at 6:38 PM to discuss CSE recommendations, the employment history of two particular persons, a litigation matter and the Superintendent contract proposal. Yes-5, No – 0. Carried.	Executive Session
On a motion by Keith Hanvey, seconded by Rebecca Sullivan, the Board of Education voted to return to open session at 7:26 PM. Yes-5, No – 0. Carried.	Open Session
The Oath of Office was given to Emily Hall, by the District Clerk, to fill the one-year balance of a three year Board of Education term ending June 30, 2020, presently held by Shelly Bartow.	Oath of Office – E. Hall
On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education voted to approve the revised evening’s agenda adding the approval of the Superintendent contract proposals to New Business. Yes-5, No – 0. Carried.	Order of the Agenda Established & Approved
After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: <ul style="list-style-type: none"><li>• Amendment with no meeting of: None</li><li>• CSE minutes of: 04/29/19, 5/16/19, 5/21/19, 5/29/19, 5/31/19</li><li>• CPSE minutes of: 5/29/19</li><li>• Subcommittee minutes of: 4/30/19, 5/8/19, 5/9/19, 5/16/19, 5/28/19, 5/30/19, 5/31/19, 6/4/19, 6/5/19, 6/6/19, 6/7/19</li><li>• 504 Minutes: 4/26/19, 5/8/19, 5/9/19, 5/16/19, 5/21/19, 5/18/19, 5/30/19, 5/31/19</li></ul>	CSE Recommendations
On a motion by Kay Striegler, seconded by Tina Ammon, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 5, No – 0. Carried.	
Mr. Ryan presented Kay Striegler with a certificate of leadership from NYSSBA and a plaque commemorating her three years of service on the Board of Education.	Reports and Presentations
Mr. Ryan reported on the following items: <ul style="list-style-type: none"><li>• After the last BOE meeting discussion regarding saying the Pledge of Allegiance at special school ceremonies, the Pledge was added to the Junior High Awards ceremony last week.</li><li>• The lists of graduates broken down by BOE member were provided to each Board member. Board members should be in Mr. Ryan’s office by 6:30 on June 29<sup>th</sup>.</li></ul>	

- Employee concerns regarding asbestos abatement and occupying the school buildings during that process have been addressed. Employees were offered the option to work in another location or work their days around the abatement schedule.
- The BOE retreat is scheduled for August 29<sup>th</sup>. BOE members were asked to start to think about a speaker and venue for that evening.
- Construction on Phase II of the Capital Project is scheduled to start on July 1.
- The District received word this week that the Smart Bond money has been approved. This funding will be used to increase the network infrastructure and purchase Chromebooks for all students.
- The Administrative Retreat is scheduled for July 18. The focus will be on team-building and include a presentation of a new safety app.
- The CSA Retreat for Superintendents in the DCMO BOCES will be on August 8-9 in the Thousand Islands.

On a motion by Kay Striegler, seconded by Tina Ammon, the Board of Education voted to approve the following financial reports:

Business Office

- Request approval of Treasurer’s Report for April & May 2019.
- Request approval of the Internal Claims Auditors Report dated 4/14/19, 4/28/19, 5/12/19, 5/27/19 and 6/9/19.
- Request approval of the Student Activities Report for April & May 2019.
- Request approval of Financial Reports for April & May 2019.
- Request approval of the School Lunch Profit & Loss for May 2019.

Yes-5, No-0. Carried. (See Attachment #1-4)

On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education voted to accept various donations and authorize the creation of the Edson & Mary Kitchen Memorial Award Fund. Yes-5, No-0. Carried. (See Attachment #5)

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to accept various donations and authorize the creation of the Beverly Hartwell-Sowersby Memorial Award Fund. Yes-5, No-0. Carried. (See Attachment #6)

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to award the 2019-2020 Solid Waste Removal Contract to Laing Trucking for the sum of \$10,500 as specified in the DCMO BOCES Cooperative Bid #2019-134. Yes-5, No-0. Carried. (See Attachment #7)

Thank-you note from Florence Connors, community member was shared with the Board.

Communications

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve Policy #7501 and 7501.1 Parental Access to Instructional Materials Yes-5, No-0. Carried.

Old Business

On a motion by Keith Hanvey, seconded by Kay Striegler, the Board of Education voted to approve the lunch prices for the 2019-20 school year: Elementary – \$1.95; Jr-Sr High School - \$2.10. Yes-5, No-0. Carried.

New Business

On a motion by Rebecca Sullivan, seconded by Tina Ammon, the Board of Education voted to approve the Superintendent contract proposal as presented. Yes-5, No-0. Carried.

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the following certified personnel appointments:

Personnel

- The appointment of Victoria Anderson to the position of Substitute Teacher effective September 1, 2019 (retired B-G Teacher).
- The appointment of Lorraine Porter to the position of Substitute Teacher effective September 1, 2019 (retired B-G Teacher).
- The appointment of Karen Mertz to the position of Substitute Teacher effective September 1, 2019 (retired B-G Teacher).
- The appointment of Leslie Cuozzo to the position of Licensed Teacher Assistant. Her appointment reads as follows:

**Name:** Leslie Cuozzo  
**Position:** Licensed Teacher Assistant  
**Certification:** Licensed Teacher Assistant – Level 1  
**Date of Commencement of Appointment:** 9-1-2019\*  
**Salary:** \$18,500  
**Vice:** B. Ryan

\*pending completion of LTA Level 1 requirements – July 2019

Yes-5, No-0. Carried.

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the following non-certified personnel appointments:

- The appointment of Derick Butts to the position of Custodial Worker PT (Summer – Bus Garage), 8 hrs/day, at a rate of \$11.10/hr, from July 1, 2019 through August 30, 2019. Background check is complete.
- The appointment of Jonathan Pratt, Nancy Morse, Josh Gaias and Megan Palmatier to the position of Custodial Workers PT (Summer), 8 hrs/day, at a rate of \$11.10/hr, from June 26, 2019 through August 31, 2019.
- The appointment of Thomas Palmatier to the position of Custodial Worker PT (Summer), 8 hrs/day, at a rate of \$11.10/hr, from July 1, 2019 through August 31, 2019.
- The termination of Frank Caratelli from the temporary position of Mechanic effective 6/30/2019. Temporary position is no longer needed.
- The appointment of Frank Caratelli to the position of Mechanic, full time, 12 Months, 8 hrs/day, \$25.00/hr, probationary period through 5/12/2020, effective 7/1/2019. Background check is complete. Vice: Donald Rivenburg
- The approval for the payment of Ronald Palmatier for hearing preparation time spent with the districts' attorney at a rate of \$12.20 per hour on June 3, 2019.
- The acceptance of the request to return from a leave of absence from Food Service Helper PT for Shaney Stevens effective June 30, 2019.
- The acceptance of the resignation of Shaney Stevens from Food Service Helper PT effective June 30, 2019.
- The acceptance of the resignation of Shaney Stevens from Bus Attendant PT (Sub) effective June 30, 2019.
- The acceptance of the resignation of Shaney Stevens from Custodial Worker PT (Sub) effective June 30, 2019
- The appointment of Shaney Stevens to the position of Custodial Worker, full time, 12 Months, 8 hrs/day, \$12.71/hr, probationary period 52 weeks, effective 7/1/2019. Vice: new budgeted position

Yes-5, No-0. Carried.

The following Planning items were discussed:

Planning

**Board Events**

- June 29 – Graduation Prep @ 6:30 PM

**School Events**

- June 21 – Guilford Play Day
- June 24 – First Grade Graduation, Guilford @ 1:00 PM
- June 25 – Last Day of School – M.U.D. Greenlawn @ 9 AM
- June 26 – Retirement Celebration - Silo @ Noon
- June 28 – Sr HS Awards @ 6:30 PM
- June 29 – Graduation @ 7:00 PM

On a motion by Rebecca Sullivan, seconded by Keith Hanvey, the Board of Education voted to adjourn at 7:52 PM. Yes– 5, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel, District Clerk