

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
June 4, 2020**

President Keith Hanvey called the June 4, 2020 meeting of the Board of Education to order at 6:33 PM in the District Office Conference Room. Call to Order

The Board member in attendance was Keith Hanvey. Tina Ammon, Shelly Bartow, Emily Hall and Jeanne Shields were participating via a ZOOM link. Tim Suda arrived on the ZOOM link at 6:52 PM. Rebecca Sullivan was excused. The meeting was recorded and the public was provided access to view this meeting without attending in person due to the current COVID-19 pandemic. Board Members in Attendance

The administrator in attendance were Tim Ryan. Principals William Zakrajsek, Jennifer Henderson, Linda Maynard and Assistant Principal Scot Graham attended via ZOOM. Administrator in Attendance

On a motion by Jeanne Shields, seconded by Emily Hall, the Board of Education voted to go into executive session at 6:33 PM to discuss contract negotiations. Yes-5, No-0. Carried. Executive Session

On a motion by Shelly Bartow, seconded by Jeanne Shields, the Board of Education voted to return to open session at 7:21 PM. Yes-6, No-0. Carried. Open Session

On motion by Jeanne Shields, seconded by Shelly Bartow, the Board of Education voted to approve the evening's revised agenda tabling the tenure appointments of Gaias and Knowles until the next meeting. Yes-6, No-0. Carried. Order of the Agenda  
Established & Approved

The principals reported on events happening with their staff and in their buildings including work collection; meal distribution; virtual learning; chrome book collection; curriculum planning and delivery via the internet; virtual field trips and plans for celebrating graduation with social distancing. Reports and Presentations

Mr. Ryan reported on the following items:

- Capital Project Update. Cranes were here last week to move the air handlers to the roof of the MPR. The Fitness Center is almost complete. Doors and lockers are being installed in the High School. The project is ahead of schedule and should be complete by the end of September or the beginning of October.
- The Guilford Building had a minor sewage leak this week which is under investigation. The building is still usable for staff.
- Calpine has sold their interest in the Wind Farm in Guilford to a Canadian company. The host community agreement may change.
- The Budget Hearing on Tuesday evening hosted a record number of 25 participants who viewed the presentation via ZOOM.
- Ballots are returning for the Budget vote. Some are unsigned rendering them invalid.
- A letter to the community regarding the budget has been posted on the website, on Facebook, in the Evening Sun and on WCDO this week.
- The Summer Feeding program will continue through the end of August. Deliveries of meals for five days (breakfast and lunch) will be made on Thursdays. Families who have not been getting deliveries and want to, will need to contact Billie Reigles to arrange drop off. There will not be a gap in service.

- All postings and advertising for open positions will be done by this week.
- NYSED has requested districts to submit a fall re-opening plan by mid-July. A committee of stakeholders will be invited to participate in this process.

On a motion by Shelly Bartow, seconded by Jeanne Shields, the Board of Education voted to approve the following:

Certified Personnel

The Tenure appointment of Nicole Rowley:

Name: Nicole Rowley

Tenure Area: Science

Certificate: Professional General Science 7-12; Professional Biology 7-12

Commencement of Service on Tenure: September 1, 2020

Yes-6, No-0. Carried.

On a motion by Jeanne Shields, seconded by Emily Hall, the Board of Education voted to approve the following Special Education Teacher appointment:

Name: Melissa Epps

Position: Special Education Teacher

Certification: Permanent – Special Education

Tenure Area: Students with Disabilities – General

Date of Commencement of Appointment: 9/1/2020

Expiration of Appointment: 6/30/2023 (previous tenure)

Salary: Step 22 + Masters + 36 credit hours

Vice: NEW

Yes-6, No-0. Carried.

On a motion by Jeanne Shields, seconded by Shelly Bartow, the Board of Education voted to approve the following:

The appointment of Cathy Vigneri to the position of Substitute Teacher effective September 1, 2020. Background check is complete.

Yes-6, No-0. Carried.

On a motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to approve the following:

The appointment of Bea Summers to the position of Substitute Teacher effective September 1, 2020. Background check is complete.

Yes-6, No-0. Carried.

On a motion by Tina Ammon, seconded by Shelly Bartow, the Board of Education voted to approve the following Non-Certified Personnel recommendations:

Non-Certified Personnel

BE IT RESOLVED that the Board of Education of the Bainbridge-Guilford Central School District hereby confirms the termination of Kathy Chapin, retroactive to May 31, 2020.

Yes-6, No-0. Carried.

On a motion by Shelly Bartow, seconded by Tina Ammon, the Board of Education voted to approve the following Sports Personnel recommendations:

Sports Personnel

Fall Coaches as presented.

Yes-6, No-0. Carried.

On a motion by Tina Ammon, seconded by Shelly Bartow, the Board of Education voted to approve the following Board of Education policies:

Old Business

- NEW 4504 Use of Department of Education Grant Funds During Extraordinary Circumstances
- REVISED 4800 Accepting Gifts, Grants, Donations and Memorial Contributions
- REVISED 5304 and 5304.1 Information Security Breach Policy
- NEW 5306 Protection of Student, Teacher and Principal Personal Information (Data Security and Privacy)
- REVISED 7500 & 7500.1 Education Records

Yes-6, No-0. Carried.

Board members discussed their goals for the 20-21 school year and the action steps that accompany those goals. Ms. Ammon will revise and send the final version to all members. These will be made public at the Re-Organizational meeting July 9, 2020.

On a motion by Jeanne Shields, seconded by Shelly Bartow, the Board of Education voted to approve the contract with Girvin & Ferlazzo P.C. for legal services.  
Yes-6, No-0. Carried

New Business

On a motion by Jeanne Shields, seconded by Shelly Bartow, the Board of Education voted to approve the change to the school calendar to reflect the last day for students to be June 15, 2020 and the last day for staff to be June 19, 2020 subject to further and contrary guidance from New York State. Yes-6, No-0. Carried

On a motion by Tina Ammon, seconded by Tim Suda, the Board of Education voted to approve to destroy the ballots from the May 14, 2019 budget vote.  
Yes-6, No-0. Carried

On a motion by Shelly Bartow, seconded by Jeanne Shields, the Board of Education voted to approve the Code of Conduct as presented. Yes-5, No-1 (Hall). Carried.  
Discussed updating the dress code in the Code of Conduct.

On a motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to approve to the District Safety Plan as presented. Yes-6, No-0. Carried

The following BOE events were presented:

June 9 – Budget Vote via Absentee Ballot – canvass and counting to start at 5:00 PM  
June 27 – Graduation – details TBD

Planning

On a motion by Tina Ammon, seconded by Shelly Bartow, the Board of Education voted to go into executive session at 8:42 PM to discuss the employment history of a particular person known to the Board of Education. Yes-6, No-0. Carried.

Executive Session

On a motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to return to open session at 9:55 PM. Yes-6, No-0. Carried.

Open Session

On a motion by Emily Hall, seconded by Jeanne Shields, the Board of Education voted to adjourn at 9:55 PM. Yes –6, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk