

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
May 21, 2020**

President Keith Hanvey called the May 21, 2020 meeting of the Board of Education to order at 6:36 PM in the District Office Conference Room. Call to Order

The Board member in attendance was Keith Hanvey. Tina Ammon, Shelly Bartow, Jeanne Shields, Tim Suda and Rebecca Sullivan were participating via a ZOOM link. Emily Hall was excused. The meeting was recorded and the public was provided access to view this meeting without attending in person due to the current COVID-19 pandemic. Board Members in Attendance

The administrator in attendance was Tim Ryan along with Business Manager, Janice Rideout. Administrator in Attendance

On a motion by Shelly Bartow, seconded by Jeanne Shields, the Board of Education voted to go into executive session at 6:37 PM to discuss the Superintendent Evaluation, the employment history of particular persons known to the Board of Education and contract negotiations. Yes-5, No-0. Carried. Executive Session

Rebecca Sullivan arrived via ZOOM link at 6:42 PM.

On a motion by Rebecca Sullivan, seconded by Jeanne Shields, the Board of Education voted to return to open session at 7:13 PM. Yes-6, No-0. Carried. Open Session

On motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to approve the evening's revised agenda as presented. Yes-6, No-0. Carried. Order of the Agenda Established & Approved

Auditor Duane Shoen, from Insero & Co., presented an overview of the audit process. They will commence with the audit for the 2019-20 school year and report to the Audit Committee the first Thursday in October. Reports and Presentations

Mr. Ryan reported on the following items:

- Academics – TC3 supplied a listing of all students who earned credit this school year. Seven students earned enough credits for an Associates degree.
- Plans for celebrating the graduating Seniors are being finalized and will be announced after June 9th. We will be keeping graduation on June 27th but it will depend on the Governor's pandemic rules by that date to determine the size of the gathering.
- Capital Project Update. Work is progressing faster without staff and students in the buildings. The fitness center is ready for equipment. Work is progressing on the doors and unit ventilators.
- The summer recreation program run by the Town of Bainbridge has been cancelled this summer due to lack of funding. This was a Town Board decision.
- The budget proposal has been presented to Rotary and was well accepted. There appears to be good support for the school.
- Hiring for the new CSE teacher for the self-contained class at the Jr-Sr High School is progressing. We still need to hire an LTA.
- Tuesday, May 26 will mark a return to a regular work schedule for all 11 and 12 month employees. We should not need to hire summer cleaners this year.

There have been no decisions from the Governor regarding school in the Fall. We have ordered extra tape and hand sanitizer. Thoughts on how to bring in students and what a reduced classroom would look like were discussed.

Keith Hanvey read the statement regarding visitor comments.

On a motion by Shelly Bartow, seconded by Tina Ammon, the Board of Education

Personnel

voted to approve the following Certified Personnel recommendations:

BE IT RESOLVED that the Board of Education of the Bainbridge-Guilford Central School District hereby abolishes one (1) position(s) in the Technology tenure area effective August 31, 2020. The Superintendent is directed to notify the affected staff member(s) of this action.

Yes-6, No-0. Carried.

On a motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education voted to approve the following Non-Certified Personnel recommendations:

- The appointment of Christine Seymour as substitute election inspector for the June 9, 2020 Budget Vote and Board Member election.
- The appointment of Phil Curley to the position of Driver Education Instructor effective July 1, 2020 to August 1, 2020 at a rate of \$25/hour.

Yes-6, No-0. Carried.

On a motion by Shelly Bartow seconded by Tim Suda, the Board of Education voted to approve the following:

Business Office

- The Treasurer's Report for April 2020
- The Student Activities Report for April 2020.
- The Financial Reports for April 2020.
- The Internal Claims Auditors Report dated 4-26-20 and 5-9-20.
- The After School Care Program Profit & Loss for April 2020
- The School Lunch Fund Profit & Loss for April 2020
- The Budget Appropriation Transfer as presented
- The budget amendment to use EBALR funds for 2019-2020 retirement payments.
- The budget amendment to use the Unemployment Reserve for 2019-2020 unemployment expenses.
- The SEQR Resolution for 2020-21 \$100K Capital Outlay Project as presented.
- The Revenue Anticipation Note Resolution as presented.
- The 2020-2021 DCMO BOCES Cooperative Bidding Resolutions as presented.
- The Property Tax Report Card

Yes-6, No-0. Carried

The Board of Education was presented with a second read of the following policies:

Old Business

- NEW 4504 Use of Department of Education Grant Funds During Extraordinary Circumstances
- REVISED 4800 Accepting Gifts, Grants, Donations and Memorial Contributions
- REVISED 5304 and 5304.1 Information Security Breach Policy
- NEW 5306 Protection of Student, Teacher and Principal Personal Information (Data Security and Privacy)
- REVISED 7500 & 7500.1 Education Records

Board Members agreed to discuss and finalize Board Goals for the 20-21 school year at their next meeting.

The following BOE events were presented:

June 2 – Budget Hearing @ 6:00 PM – Mr. Ryan went over the process with the BOE.
June 9 – Budget Vote via Absentee Ballot – canvass and counting to start at 5:00 PM

Planning

On a motion by Shelly Bartow seconded by Rebecca Sullivan, the Board of Education voted to adjourn at 7:53 PM. Yes –6, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel, District Clerk

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