

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
May 2, 2019**

President Emily Hall called the May 2, 2019, meeting of the Board of Education to order at 6:34 PM in the Guilford Elementary School.	Call to Order
Board members in attendance were Tina Ammon, Shelly Bartow, Emily Hall, Rebecca Sullivan, Jeanne Shields and Kay Striegler. Keith Hanvey was excused.	Board Members in Attendance
Administrators in attendance were Tim Ryan, Jenn Henderson, Linda Maynard and Scott Graham.	Administrators in Attendance
On a motion by Kay Striegler, seconded by Jeanne Shields, the Board of Education voted to go into executive session at 6:35 PM to discuss CSE recommendations, the employment history of two particular persons and the Superintendent evaluation (if time permits). Yes-6, No – 0. Carried.	Executive Session
On a motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education voted to return to open session at 7:07 PM. Yes-6, No – 0. Carried.	Open Session
On a motion by Shelly Bartow, seconded by Kay Striegler, the Board of Education voted to approve the evening’s agenda. Yes-6, No – 0. Carried.	Order of the Agenda Established & Approved
One guest thanked the District for supporting her grandson in his schooling.	Guest Comments
After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: <ul style="list-style-type: none">• Amendment with no meeting of: None• CSE minutes of: 04/05/19, 04/08/19, 04/12/19, 04/23/19• CPSE minutes of: None• Subcommittee minutes of: 04/01/19, 04/02/19, 04/05/19, 04/08/19, 04/09/19, 04/10/19, 04/11/19, 04/12/19, 04/22/19, 004/23/19, 04/24/19• 504 Minutes: 04/11/19, 04/12/19, 04/23/19	CSE Recommendations
On a motion by Kay Striegler, seconded by Shelly Bartow, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 7, No – 0. Carried.	
Ms. Diana Torta presented two text books to the Bainbridge-Guilford School District, Storyboards and 3-D Printing, which were written by her children, Stephanie and Jonathan Torta. Many thanks for your generous gift!	Reports and Presentations
Buildings Principals reported on the events in their buildings including: State Math testing, safety drills and team meetings, interviews for staff vacancies, Chenango County Mental Health service, Honor Society Induction ceremonies, special field trips and sports celebrations.	
Mr. Ryan reported on the following items: <ul style="list-style-type: none">• County School Boards dinner was well attended. Twelve Districts from DCMO	

and two districts from ONC were in attendance. B-G was the only district with all board members present!

- The Budget Hearing will be on May 14th at 6 PM. Additional information sessions will be held on May 16th during the Superintendent Coffee hours at 9 AM in Guilford and 6 PM at the High School. A presentation at Rotary will be at noon on that date also. The budget brochure will be in the mail next week.
- Prom donuts have been ordered for pick-up at 11 PM on Saturday.
- The Scholar Recognition Dinner at SUNY Oneonta is May 8. This year’s honoree is Zamira Caldwell with her teacher mentor, Karen Mertz. Mr. Zakrajsek and Mr. Ryan will attend.
- The Safety Forum is set for May 14th at 7 PM. Several media organizations have been contacted. Trooper Hartz will present on internet safety to parents and community members. Students will have an internet safety presentation during the school day.
- Aims Web Plus, an assessment tool, is being considered for next school year. Pre-K, K, and grade 1 will participate. If results are positive, we will look into expanding the service to the other grade levels.
- The Administrative retreat will be on July 19.

On a motion by Shelly Bartow, seconded by Tina Ammon, the Board of Education voted to approve the following resolution:

Business Office

WHEREAS, the Bainbridge-Guilford Central School District (the “District”) entered into a Continuing Professional Services Agreement dated January 12, 2017, with King + King , Architects, LLP (“King + King”) for Architectural and related services (the “Continuing Professional Services Agreement”); and

WHEREAS, the District and King + King have agreed to update the Continuing Professional Services Agreement; and **WHEREAS**, the District and King + King have agreed to enter into a project-specific agreement for the District’s 2019-20 Capital Outlay Project with King + King under the terms of the Continuing Professional Services Agreement as amended by the project-specific agreement; and

WHEREAS, the District and King + King have agreed to enter into a project-specific agreement for the District’s 2019 Smart School Bond Act Project with King + King under the terms of the Continuing Professional Services Agreement as amended by the project-specific agreement; and

WHEREAS, the School District’s legal counsel, Ferrara Fiorenza, PC and King + King have jointly updated the Continuing Professional Services Agreement and prepared project-specific agreements for the 2019-20 Capital Outlay Project and the 2019 Smart School Bond Act Project (copies of which have been shared with the Board); and

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education approves the updated Continuing Professional Services Agreement; Project Agreement No.4 (2019-20 Capital Outlay Project) to Continuing Professional Services Agreement dated March 4, 2019; and Project Agreement No.5 (2019 Smart School Bond Act Project) to Continuing Professional Services Agreement dated December 14, 2018.
2. The Board of Education hereby authorizes the Superintendent of Schools, or his designee, to enter into the approved agreements with King + King, on behalf of the Board and take all steps necessary or convenient to proceed under the Continuing Professional Services Agreement, the Project No.4 Agreement, and the Project No. 5 Agreement.
3. This resolution shall take effect immediately.

Yes-6, No-0. Carried. (See Attachment 1)

On a motion by Tina Ammon, seconded by Shelly Bartow, the Board of Education voted to approve the following resolution to award Phase 2 construction contracts.

WHEREAS, the Bainbridge-Guilford Central School District solicited bids for Phase 2 of the 2017 Capital Improvement Project, King + King Project No. 17-44-5956 (the “Project”), involving the following: Jr.-Sr. High School, Technology/Storage building, Greenlawn Elementary School, Guilford Elementary School and the Bus Garage; and

WHEREAS, the bids were received and opened on April 23, 2019; and

WHEREAS, the Project Architect, King + King Architects and the Project Construction Manager, LeChase Construction, have recommended award of the bids for the following prime contracts in the amounts set forth below:

Trade	Contractor Name
General Construction (GC-2)	J. Priore Construction Co., Inc.
HVAC - Mechanical (MC-2)	Evans Mechanical, Inc.
Plumbing (PC-2)	Evans Mechanical, Inc.
Electrical	Matco Electric

NOW, THEREFORE, the Board of Education of the Bainbridge-Guilford Central School District hereby accepts the recommendation of the Project Architect and the Project Construction Manager and hereby awards the Project contracts as follows:

General Construction Contract (GC-2): Award of contract to J. Priore Construction Co., Inc., in the following amount:

Base Bid:	\$2,837,000.00
Alternate GC-01:	\$64,500.00
Alternate GC-02:	\$19,000.00
Total	\$2,920,500.00

HVAC - Mechanical Construction Contract (MC-2): Award of contract to Evans Mechanical, Inc., in the following amount:

Base Bid:	\$3,277,000.00
Alternate MC-01:	\$193,000.00
Total	\$3,470,000.00

Plumbing Construction Contract (PC-2): Award of contract to Evans Mechanical, Inc., in the following amount:

Base Bid:	\$257,500.00
Total	\$257,000.00

Electrical Construction Contract (EC-2): Award of contract to Matco Electric Corporation in the following amount:

Base Bid:	\$1,070,000.00
Alternate EC-01:	\$12,300.00
Total	\$1,082,300.00

The Board hereby authorizes the Superintendent of Schools to execute contracts with the Contractors as set out in this Resolution and in compliance with the bid solicitation, and take all actions necessary or convenient on behalf of the Board of Education to enter into the said contracts and complete the Project.

This Resolution shall take effect immediately.

Yes-6, No-0. Carried. (See Attachment 2)

On a motion by Shelly Bartow, seconded by Kay Striegler, the Board of Education voted to accept the cash donations from Rosa’s in the amount of \$227.

Yes-6, No-0. Carried.

NBT Bank will no longer collect school taxes. The district can only have one tax collector. Discussed the options for personnel to collect taxes. The Business Manager will make a recommendation at the next BOE meeting. Approval will be sought at the second meeting in June.

On a motion by Shelly Bartow, seconded by Kay Striegler, the Board of Education voted to approve the following policies as presented:

Old Business

- 1007 – Public Solicitations or Advertising in the Schools
- 6001 – Recruitment, Selection and Appointment of Personnel
- 6002 – Complaints and Grievances by Employees
- 6101 – Certification and Incidental Teaching
- 6102 – Probation and Tenure (Educational Positions)
- 6200 – Professional Staff Development
- 6201 – Personnel Records
- 6300 – Leaves of Absence for Serious Health Conditions or Family Care
- 6301 – Leave for Cancer Screening
- 6302 – Jury Duty
- 6400 – Fingerprinting and Criminal History Record Checks for Prospective Employees
- 6500 – Appointment of Athletic Coaches
- 6501 - Computer Assisted Instruction

Yes-6, No-0. Carried.

On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education voted to approve the following certified personnel appointments:

Personnel

- The appointment of Joanne Aumann to the position of Elementary Teacher:
Name: Joanne Aumann
Tenure Area: Elementary
Commencement of Appointment: 9/1/2019
Expiration of Appointment: 6/30/2022
Certificate: Permanent – Mathematics 7-12; N, K & Gr 1-6
Salary: Step 15 + Masters + 32 Credit Hours
Vice: L. Porter

- The appointment of Kier Palmer to the position of Spanish Teacher:
Name: Kier Palmer
Tenure Area: Foreign Language
Commencement of Appointment: 9/1/2019
Expiration of Appointment: 6/30/2022
Certificate: Permanent – Spanish 7-12
Salary: Step 24 + Masters + 33 Credit Hours
Vice: K. Mertz
- The appointment of Ana Teresa Willis to the position of Substitute Teacher effective May 3, 2019. Background check is complete.

Yes-6, No-0. Carried.

On a motion by Kay Striegler, seconded by Tina Ammon, the Board of Education voted to approve the following non-certified personnel appointments:

- The unpaid leave of absence for Lorraine Page from April 29 (partial Day) through May 3, 2019.

Yes-6, No-0. Carried.

The following Planning items were discussed:

Planning

Board Events

- May 6 – LINKS
- May 8 – Health and Safety
- May 14 – Budget Hearing and Safety Forum
- May 21 – Budget Vote – Town Halls

School Events

- May 4 – Jr Prom
- May 16 – Superintendent Coffee @ Guilford 9:AM
- May 16 – Superintendent Coffee @ HS 6:00 PM
- May 17 – Greenlawn Honor Society 9:00 AM
- May 21 – Greenlawn Spring Concert Gr4-6, HS Auditorium 6:30 PM
- May 23 – Guilford Elementary Concert, 6:00 PM
- May 29 – Jr-Sr HS Honors Reception – 7:00 PM

On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education voted to go into executive session at 8:35 PM to discuss the Superintendent evaluation (no discussion in earlier executive session). Yes-6, No – 0. Carried

Executive Session

On a motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education voted to go back to open session at 9:23 PM. Yes-6, No – 0. Carried

Open Session

On a motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education voted to adjourn at 9:24 PM. Yes– 6, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel
 District Clerk