

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
April 20, 2020**

President Keith Hanvey called the April 20, 2020 meeting of the Board of Education to order at 6:33 PM in the District Office Conference Room.

Call to Order

The Board member in attendance was Keith Hanvey. Tina Ammon, Shelly Bartow, Emily Hall, Jeanne Shields, Tim Suda and Rebecca Sullivan were participating via a ZOOM link. The meeting was recorded and the public was provided access to view this meeting without attending in person due to the current COVID-19 pandemic.

Board Members in Attendance

The administrator in attendance was Tim Ryan.

Administrator in Attendance

On a motion by Jeanne Shields, seconded by Rebecca Sullivan, the Board of Education voted to go into executive session at 6:33 PM to discuss CSE and the employment history of particular persons known to the Board of Education. Yes-7, No-0. Carried.

Executive Session

On a motion by Tim Suda, seconded by Shelly Bartow, the Board of Education voted to return to open session at 7:13 PM. Yes-7, No-0. Carried.

Open Session

On motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to approve the evening's revised agenda as presented adding to New Business the MOA for Paul Davis regarding a retirement incentive. Yes-7, No-0. Carried.

Order of the Agenda Established & Approved

Mr. Ryan presented the latest information regarding the proposed budget for the 2020-2021 school year. It was reiterated that the budget number has been affected by the increase in Health Insurance and the uncertainty of the State Aid due to the current Covid-19 pandemic. Projected expenditures and the appropriation status report for the General Fund were presented to the Board. At the next meeting, the final budget will be presented for approval. The budget does stay within the tax cap. There has not been any State decision on voting on the budget at this time. Board members expressed their appreciation for the difficult decisions made to put together a budget under uncertain financial conditions.

Reports and Presentations

Emily Hall reported on the LINKS committee meeting that was held last week. The focus was on grading and instruction time at home. Social/Emotional connections were also discussed. There has been a lot of good feedback from teachers and principals regarding these topics. Staff connecting with students is being addressed and supported by the committee.

Mr. Ryan reported on the following items:

- Capital Project Update – Construction workers are back on campus and practicing social distancing, wearing masks, and having their temperature monitored. Camera work will start tomorrow. Unit Ventilator installation is progressing. The capital projects need to be finished on-time to receive state aid.
- Covid-19 Report – A phone call went out the parents requesting their feedback on how the District is handling this issue. Most parents were very appreciative of the efforts that the District has made to support their students. There were a few that reported being overwhelmed by trying to teach their children after they work a

full-time job themselves. The Superintendents continue to meet at least once a week via ZOOM to share and discuss different ways to handle specific issues. The food distribution is going well, however, many families are not home when the food is being delivered. With the warmer weather, food cannot be left at the door. Families can arrange a pick-up time by calling the Food Service Director.

- ZOOM meetings are being held with each grade level to assess work expectations. A pacing guide has been provided to staff and parents for how much work should be expected by students in a day. Some staff are also stressed with providing support for students and learning new technology. A letter was posted today on the website and a robocall went out to remind parents to read the letter.
- ASCP will be revamped for next year. It is still a valuable service but it must sustain itself. Staffing will be dropped to two people and rates will need to have a slight increase. The program has about 20 students attend each day.
- The town of Guilford supervisor was contacted regarding the wind turbine project. There is no further information at this time.
- Summer Feeding will be back in the school buildings this summer providing the Covid-19 crisis is over and we can operate the program as we have in past years.

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

- CSE minutes of: 03/11/20
- CPSE minutes of: None
- Subcommittee minutes of CSE: 03/02/20, 03/03/20, 03/04/20, 03/05/20, 03/10/20, 03/11/20
- 504 Minutes: 03/02/20, 03/03/20, 03/04/20, 03/11/20, 03/12/20

On a motion by Rebecca Sullivan, seconded by Emily Hall, the Board of Education reviewed and arranged for the appropriate special education placements. Yes-7, No-0. Carried.

CSE  
Recommendations

On a motion by Tina Ammon, seconded by Shelly Bartow, the Board of Education voted to approve the following Certified Personnel recommendations:

- The appointment of Makenzie Cuozzo to the position of Substitute Teacher effective 4/21/2020. Background check is complete.

Yes-7, No-0. Carried.

Personnel

On a motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to approve the following Non-Certified Personnel recommendations:

- The resignation of Carlene Palmer from the position of School Monitor PT (Sub) effective June 30, 2020.
- The appointment of Kayla Lord to the position of Bus Attendant PT (Sub) effective 4/21/20. Background check is complete.

Yes-7, No-0. Carried.

On a motion by Tina Ammon, seconded by Emily Hall, the Board of Education voted to approve the following financial reports and budget appropriation transfers:

- Internal Claims Auditors Report dated 3/29/20 & 4/10/20.
- Monthly Financial Reports for Mar 2020
- Treasurer's Report for Mar 2020
- School Lunch Fund Profit & Loss for Mar 2020 (not available)
- ASCP Profit & Loss for Mar 2020

Business  
Office

- Request approval of the Budget Appropriation Transfers as presented.

Yes-7, No-0. Carried.

On a motion by Tina Ammon seconded by Shelly Bartow, the Board of Education voted to approve the following resolution:

New Business

RESOLVED, that the Bainbridge-Guilford Central School District Board of Education does hereby approve the proposed Delaware-Chenango-Madison- Otsego BOCES Administrative Budget for the 2020-2021 school year in the amount of \$2,379,500.

Yes-7, No-0. Carried.

On a motion by Shelly Bartow seconded by Emily Hall, the Board of Education voted to direct the District Clerk to cast one vote for Linda Tuller and one vote for Linda Zaczek to fill the vacancies on the DCMO BOCES Board. Yes-7, No-0. Carried.

On a motion by Tina Ammon seconded by Jeanne Shields, the Board of Education voted to approve the MOA with the BGTA regarding a Teacher on unpaid leave writing IEP's. Yes-7, No-0. Carried.

On a motion by Jeanne Shields seconded by Shelly Bartow, the Board of Education voted to approve the MOA with the BGSSA regarding a retirement incentive. Yes-7, No-0. Carried.

On a motion by Jeanne Shields seconded by Rebecca Sullivan, the Board of Education voted to approve the MOA for Paul Davis regarding a retirement incentive. Yes-7, No-0. Carried.

The following planning items were discussed:

**Board Events**

Planning

May 7 – Policy committee meeting @ 6:00 PM – Hanvey, Bartow and Suda  
Superintendent Evaluation Standards 4 and 5

Board discussion concerning Graduation. Mr. Ryan reported that some ideas have been shared, but no decisions have been made at this time. Waiting for guidance from the State regarding large group gatherings. There are lots of questions and fears – but no answers yet.

Miscellaneous

On a motion by Shelly Bartow seconded by Emily Hall, the Board of Education voted to adjourn at 8:13 PM. Yes – 7, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk