

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
April 17, 2018**

President Emily Hall called the April 17, 2018, meeting of the Board of Education to order at 6:36 PM in the District Conference room. Call to Order

Board members in attendance were Tina Ammon, Emily Hall, Keith Hanvey, Jeanne Shields, Kay Striegler and Rebecca Sullivan. Board Members in Attendance

Administrators in attendance were Tim Ryan and Jenn Henderson. Administrators in Attendance

On a motion by Tina Ammon, seconded by Rebecca Sullivan, the Board of Education voted to go into executive session at 6:37 PM to discuss CSE recommendations, negotiations with the BGSSA and Administrators, and the potential discipline of a particular person. Yes –6 No – 0. Carried. Executive Session

On a motion by Kay Striegler, seconded by Jeanne Shields, the Board of Education voted to return to open session at 7:26 PM. Yes –6, No – 0. Carried. Open Session

On a motion by Keith Hanvey, seconded by Kay Striegler, the Board of Education voted to approve the evening’s revised agenda tabling item B under reports until the May 3 meeting. Yes – 6, No – 0. Carried. Order of the Agenda
Established & Approved

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE
Recommendations

- Amendment with no meeting of: None
- CSE minutes of: None
- CPSE minutes of: 04/09/18
- Subcommittee minutes of CSE: 04/04/18, 04/06/18,
- 504 Minutes: 04/04/18,04/11/18

On a motion by Kay Striegler, seconded by Tina Ammon, the Board of Education reviewed and arranged for the appropriate special education placements. Yes –6, No – 0. Carried.

The LINKS meeting on April 9 was summarized for the BOE. Wellness day pros and cons, the Strategic Plan for the District, poverty book talk, bobcat boutique and facility plans were discussed. Reports and
Presentations

Mr. Ryan reported on the following items:

- The start of the Capital Project will be June 25. A groundbreaking ceremony will be planned. A meeting was held this week to discuss the logistics of the project and determine what sections of the facility will be affected in this phase. Due to the extensive work on the building envelope, all school buildings will be off limits to students and most staff this summer. Fall sports may need to practice at neighboring districts in August. Bid proposals will go out this week. A BOE Special Meeting will be held at the end of May to accept the bids. There are still concerns about the architectural firm and the management of this project.
- There will be a staff meeting on May 9 to discuss the budget proposal and to explain the scope of the capital project this summer. All are expected to attend.
- Charging tuition for non-resident students was discussed. We are the only district that does

not charge in the area. Tuition would start with new non-resident students in July 2018. The Board will vote on this proposal at the next BOE meeting.

- The proposal for the School Resource Officer was discussed. This position would be hired through the county for a service fee. Community members who attended the safety forum, were in favor of acquiring this service.

On a motion by Keith Hanvey, seconded by Tina Ammon, the Board of Education voted to create the position of School Resource Officer. The position will be evaluated at the end of one year. Yes – 4; No – 2 (Hall and Striegler)

School Resource Officer

- An interest meeting for the FFA was held this week. Nineteen students attended.
- Speaking points on the proposed budget were reviewed. A correction to the Administrative and Program areas was made. The overall budget is down from two years ago. The brochure will be available by the end of the month. Budget presentations will be made to the staff and in the community prior to the vote on May 15.

On a motion by Tina Ammon, seconded by Keith Hanvey, the Board of Education voted to approve the following financial reports:

Business Office

- Treasurer’s Report for Marh
- The Internal Claims Auditors Reports dated 3/18/18, 3/30/18 and 4/14/18.
- The Student Activities Reports March
- The Financial Reports for March

Yes – 6, No – 0. Carried. (See attachment #1-4)

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the Health & Welfare Contract with Chenango Forks Central School District. Yes – 6, No – 0. Carried. (See attachment #5)

On a motion by Tina Ammon, seconded by Rebecca Sullivan, the Board of Education voted to approve the budget amendments as presented. Yes – 6, No – 0. Carried. (See attachment #6)

On a motion by Keith Hanvey, seconded by Jeanne Shields, the Board of Education voted to declare the list of equipment presented surplus to current needs. Yes – 6, No – 0. Carried. (See attachment #7)

On a motion by Jeanne Shields seconded by Keith Hanvey the Board of Education voted to approve the Estimated Statement of Expenditure for the 2018-19 school year in the amount of \$18,153,575. Yes – 5, No – 1 (Striegler). Carried

On a motion by Tina Ammon, seconded by Jeanne Shield, the Board of Education voted to approve the 2018-19 Property Tax Report Card as presented. (See attachment #8) Yes – 5, No – 1 (Striegler). Carried (See attachment #8)

On a motion by Rebecca Sullivan, seconded by Keith Hanvey, the Board of Education voted to approve the Standard Work Day Resolution for the School Monitor position. Yes – 6, No – 0. Carried. Carried (See attachment #9)

On a motion by Jeanne Shields, seconded by Kay Striegler, the Board of Education voted to approve the accept the cash donation from Rosa’s in the amount of \$321 for the After School Care Program. Yes – 6, No – 0. Carried.

On a motion by Jeanne Shields seconded by Kay Striegler, the Board of Education voted to approve the following resolution:

WHEREAS, the Board has received bids for its Capital Outlay Project; and

WHEREAS, King + King Architects, LLP and Ferrara Fiorenza PC have recommended that the Board award the contract to Blanding Electric, Inc., which complied with General Municipal Law §101 by submitting the lowest responsive bid for the project, inclusive of the sealed envelope for work that will not be self-performed, at the base bid price of \$62,422 and with the unit price work for the total amount of \$82,206, which is an overall savings of \$4,764 to the School District.

BE IT RESOLVED by the Board of Education of the Bainbridge-Guilford Central School District as follows:

1. The Board awards the capital outlay contract to Blanding electric, Inc. in the base bid amount of \$62,422 and the unit price, for a total of \$82,206.
2. This resolution shall take effect immediately.

Yes – 6, No – 0. Carried.

The following communications were received:

- A call from a parent of a special education student who would like to attend the ASCP. We do not have the personnel at this time, but plan on addressing this need in the fall.
- It was reported that the change to have breakfast in the classroom at Greenlawn during testing week was stressful for parents and students.
- Can the Greenlawn schedule for next year allow more time for lunch and recess? Parents are expressing their concerns.

Communications

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the following policies:

- 7000 School Census
- 7001 Admission to School
- 7002 Education of Homeless Children; 7002.1 Procedures for Achieving Education of Homeless Children
- 7003 Determination of Student Residency; 7003.1 Principles and Procedures for Determining Student Residency; 7003.2 Student Affidavit of Emancipation; 7003.3 Parent Affidavit
- 7004 Admission of Non-Resident Students
- 7005 Student Dismissal
- 7006 Student Attendance
- 7100 Student Health Examinations
- 7101 Immunization and Dental Health of Students
- 7102 Student Medications; 7102.1 Parent and Prescriber's Authorization for Administration of Medication in School
- 7102.2 Parent/Guardian Authorization for Another Adult for Administration of Medication; 7102.3 Self-Medication Permission Form
- 7102.4 Rescue Inhaler Self-Medication Authorization Form; 7102.5 Epinephrine Auto Injector Self-Medication Authorization Form
- 7102.6 Glucagon and Insulin Self-Medication Authorization Form
- 7200 Reporting Possible Child Abuse or Maltreatment
- 7201 Child Abuse in an Educational Setting; 7201.1 Notice of Parental Rights Child Abuse in and Educational Setting
- 7201.2 Notification of Teacher's Duty to Report Child Abuse in an Educational Setting and Immunity from Liability
- 7201.3 Child Abuse in an Educational Setting Statement of Personal Delivery;
- 7201.4 Child Abuse in and Educational Setting Confidential Report of Allegation

Yes – 6, No – 0. Carried.

On motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education voted to approve the following resolution:

RESOLVED, that the Bainbridge-Guilford Board of Education does hereby approve the proposed Delaware-Chenango-Madison-Otsego BOCES Administrative Budget for the 2018-19 school year in the amount of \$2,328,278.

Yes – 6, No – 0. Carried.

On motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education voted to approve the following resolution:

RESOLVED, that the Bainbridge-Guilford Board of Education does hereby cast one vote for candidates Judith Breese and Vanessa Warren.

Yes – 6, No – 0. Carried.

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the Superintendent to sign the recently negotiated changes to the BGTA Contract. Yes – 5, No – 1 (Striegler). Carried. (See attachment #10)

Board members agreed to hold a special meeting on May 31 to discuss the Superintendent Evaluation and CSE recommendations. It is possible that bids for the capital project will be available to be accepted at this time also.

On a motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education voted to approve the following certified personnel recommendations:

- The unpaid leave of absence for Sondra Scholpp for the 2018-19 school year.

Yes-6, No-0. Carried.

On a motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education voted to approve the following non-certified personnel recommendations:

- The appointment of Rosemary Morris to the position of Substitute Teacher effective retroactive to April 10, 2018. Previous Conditional clearance has been modified to a full clearance for employment.
- The appointment of Lorena Larry to the position of Food Service Worker, PT, 10 Months, 3.75 hrs/day, \$10.40/hr, effective 4-18-2018. Probationary Period 52 weeks. Background check is complete. Vice: Corrine Zedanovich

Yes-6, No-0. Carried.

Personnel

The following Planning items were discussed:

Planning

Board Events

- April 19 – CASSC SUNY Dinner Meeting
- April 26 – Annual CCSBA Dinner Meeting
- May 3 – POLICY COMMITTEE at 6:00 PM
- May 8 – Budget Hearing and BOE Candidate Introduction @ 7 PM
- May 10 – Superintendent Coffee – HS 6 PM
- May 11 - Superintendent Coffee – Guilford 9 AM
- May 15 - Budget Vote – Noon-9 PM
- May 19 – Junior Prom – Rebecca and Tina pick-up donuts

School Events

- April 25 – Jr. High Spring Concert – 7 PM
- May 6 – Jr Honor Society Induction – 2 PM
- May 12-13 – Senior Class Trip
- May 15 – Greenlawn Concert @ HS – 6:30 PM
- May 18 - Greenlawn Honor Society Induction – 9 AM
- May 19 – Junior Prom
- May 22 – Guilford Elementary Concert – 6 PM
- May 28 – Memorial Day Parades
- May 30 - Jr-Sr HS Honors Reception- 7 PM

The board discussed filling the seat vacated by the resignation of Gary Smith by appointing a person for the coming school year. This will be advertised on the website, Facebook and in the Tri-Town News.

Miscellaneous

On a motion by Rebecca Sullivan, seconded by Keith Hanvey, the Board of Education voted to go into executive session at 8:47 PM to discuss the Superintendent Evaluation. Yes –6, No – 0. Carried.

Executive Session

Emily Hall left at 8:48 PM.

On a motion by Rebecca Sullivan, seconded by Keith Hanvey, the Board of Education voted to return to open session at 9:23 PM. Yes –5, No – 0. Carried

Open Session

On a motion by Rebecca Sullivan, seconded by Keith Hanvey, the Board of Education voted to adjourn 9:23 PM. Yes – 5, No – 0. Carried.

Adjournment

Respectfully Submitted,
Susan L. Weibel, District Clerk