

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
April 11, 2019**

President Emily Hall called the April 11, 2019 meeting of the Board of Education to order at 6:32 PM in the District Conference Room. Call to Order

Board members in attendance were Tina Ammon, Shelly Bartow, Emily Hall, Keith Hanvey, Jeanne Shields and Kay Striegler. Rebecca Sullivan arrived at 6:34 PM. Board Members in Attendance

Administrators in attendance were Tim Ryan, Jenn Henderson, Linda Maynard, William Zakrajsek and Scott Graham. Administrators in Attendance

On a motion by Shelly Bartow, seconded by Kay Striegler, the Board of Education voted to go into executive session at 6:32 PM to discuss CSE recommendations, the employment history of a particular person, the contract with the Assistant Director of Facilities and Mechanic, a legal issue with a school vendor and a student issue. Executive Session
Yes – 6, No – 0. Carried.

On a motion by Keith Hanvey, seconded by Rebecca Sullivan, the Board of Education voted to return to open session at 7:25 PM. Yes – 7, No – 0. Carried. Open Session

On motion by Keith Hanvey, seconded by Shelly Bartow, the Board of Education voted to approve the evening’s revised agenda as presented. Yes –7, No – 0. Carried. Order of the Agenda Established & Approved

No guest comments this evening. Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE Recommendations

- CSE minutes of: 03/05/19, 03/12/19, 03/14/19
- CPSE minutes of:
- Subcommittee minutes of: 01/28/19, 03/01/19, 03/05/19, 03/07/19, 03/08/19, 03/11/19, 03/14/19
- 504 Minutes: 03/07/19, 03/12/19, 03/14/19

On motion by Keith Hanvey, seconded by Kay Striegler, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 7, No – 0. Carried.

Mr. Lorimer and Mr. Bianchi took the BOE and guests on a tour of the Welding facility in the Tech Building. Equipment and student projects were viewed. Great program for students! Reports and Presentations

LINKS committee members reported on the last meeting. The focus was on the Strategic Plan for the District. The LINKS members have been very supportive of the plan and it has become a “living” document.

Buildings Principals reported on the events in their buildings including upcoming events, celebrations, an update on the first round of state testing, security and safety items.

Mr. Ryan reported on the following items:

- Update on the bus incident that happened this afternoon. A bus was rear-ended while stopped on Kirby Flats. The driver of the vehicle was ticketed. Students were transported on another bus and parents were called. No one was injured. District personnel will debrief the incident at the next DIMT meeting.

- The Safety Forum agenda was shared with the BOE. The forum will be on May 14th at 7:00 PM after the budget presentation.
- Phase II of the Capital project will begin this summer. Unfortunately, some of the items on the list will not be started this year due to contractor unavailability.
- Information on the BOCES staff changes and the proposed capital project was presented to the BOE.
- Budget presentations will be held at the faculty meeting on April 24th, the Superintendent Coffees in May, at a Rotary meeting, and on May 14th.
- The Junior Prom is on May 4th. Does the BOE want to provide donuts again this year? An email will be sent to confirm the decision.
- Problems with the Two-Drop-Off bus transportation procedure were shared with the BOE. Going to one drop off was proposed and discussed.

On a motion by Kay Striegler, seconded by Shelly Bartow, the Board of Education voted to approve the Estimated Statement of Expenditure for the 2019-20 school year in the amount of \$18,837,783.00. Yes-6, No-1 (Striegler). Carried.

Business Office

On a motion by Tina Ammon, seconded by Keith Hanvey, the Board of Education voted to approve the Property Tax Report card as presented. Yes-7, No-0. Carried.

An invitation to attend the Junior Prom was shared with the BOE.

Communications

On a motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education voted to approve the Superintendent to sign the negotiated Assistant Director of Facilities and Mechanic Contract. Yes-6, No-1 (Striegler). Carried

Old Business

First Read of the following policies:

New Business

- 1007 – Public Solicitations or Advertising in the Schools
- 6001 – Recruitment, Selection and Appointment of Personnel
- 6002 – Complaints and Grievances by Employees
- 6101 – Certification and Incidental Teaching
- 6102 – Probation and Tenure (Educational Positions)
- 6200 – Professional Staff Development
- 6201 – Personnel Records
- 6203 – Health Insurance Portability and Accountability Act (HIPAA)
- 6300 – Leaves of Absence for Serious Health Conditions or Family Care
- 6301 – Leave for Cancer Screening
- 6302 – Jury Duty
- 6400 – Fingerprinting and Criminal History Record Checks for Prospective Employees
- 6500 – Appointment of Athletic Coaches

On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education voted to approve the Instructional Calendar for 2019-20. Yes-7, No-0. Carried

On a motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education voted to approve the District Safety Plan as presented. Yes-7, No-0. Carried

On a motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education voted to approve the MOU regarding SAT Prep Course Instructors as presented. Yes-7, No-0. Carried

On a motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education voted to approve the following election workers for 2019: Mary Drachler, Dolores Nabinger, Dorothy Thompson, Mary Ellen Whitmore, Ellen Bosworth, Lillian Hawkins, and Jan Harrington. Yes-7, No-0. Carried

On a motion by Rebecca Sullivan, seconded by Tina

Ammon, the Board of Education voted to approve the following certified personnel appointments:

- The resignation of Barbara Ryan, LTA, for the purpose of retirement effective June 30, 2019.

Yes-7, No-0. Carried.

On a motion by Tina Ammon, seconded by Keith Hanvey, the Board of Education voted to approve the following non-certified personnel appointments:

- The change in title for Ryan Jones from Custodial Worker to Building Maintenance Worker with an hourly increase of \$2.00/hour effective April 15, 2019.
- Background check for Lizzette Pruskowski has been completed.
- The appointment of Jolene Hubiak to the position of Teacher Aide PT (SUB) effective April 12, 2019. Background check is complete.
- The appointment of Jennifer Fassett to the position of Teacher Aide, full time, 10 Months, 6.92 hrs/day, \$11.10/hr, probationary period 52 weeks, effective April 22, 2019. Background check is complete. Vice: Jennifer Sienko
- The appointment of Frank Caratelli to the temporary position of Mechanic at a rate of \$24.15 per hour effective May 13 through June 30, 2019. Background check is pending.
- The approval of a leave of absence for Michele Sherwood as Teacher Aide from May 1, 2019 through June 30, 2019.
- The provisional appointment of Michele Sherwood to the position of Typist at a rate of \$13.10 per hour effective May 1, 2019. Continuation in this position is subject to successful completion of the Typist examination being given on April 27, 2019. Background check is complete.
- The unpaid leave of absence for Tina Lutz April 1-30, 2019.
- The resignation of Samantha Sherman, Student Aide (Sub) effective March 29, 2019.

Yes-7, No-0. Carried.

Personnel

The following Planning items were discussed:

Board Events

- April 24 – WEDNESDAY – BOE Meeting (BOCES Budget and Member Vote)
- April 30 – Chenango County School Board Association Dinner meeting – RSVP by 4/19
- May 14 – Budget Hearing and Safety Forum 6-8 PM
- May 21 – Budget Vote and BOE Member Election Noon-9 PM

School Events

- April 25 – Sr High Honor Society Inductions 7 PM
- April 26 – Jr High Honor Society Inductions 2 PM
- May 4 – Jr Prom

Planning

Email security training was suggested as a topic for a BOE retreat.

Offering BOCES students opportunities to practice their CTE skills on school projects and service needs (i.e. childcare during events) was suggested.

Miscellaneous

On a motion by Keith Hanvey, seconded by Tina Ammon, the Board of Education voted to go into executive session at 9:16 PM to discuss the Superintendents evaluation.

Yes –7, No – 0. Carried.

Executive Session

On a motion by Keith Hanvey, seconded by Shelly Bartow, the Board of Education voted to go into open session at 9:48 PM. Yes –7, No – 0. Carried.

Open Session

On a motion by Keith Hanvey, seconded by Tina Ammon, the Board of Education voted to adjourn at 9:49 PM. Yes –7, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel
District Clerk