

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
April 7, 2022**

President Keith Hanvey called the April 7, 2022, meeting of the Board of Education to order at 6:03 PM in the District Conference Room.

Call to Order

Board members in attendance were Keith Hanvey, Gordon Daniels, Shelly Bartow, John Gliha, and Tim Suda. Jeanne Shields and Rebecca Sullivan (arrived at 6:05 PM) participated via ZOOM.

Board Members in Attendance

The administrators in attendance were Tim Ryan, William Zakrajsek, and Greg Winn. Linda Maynard, Jennifer Henderson, and Business Manager Janice Rideout participated via ZOOM.

Administrators in Attendance

On a motion by Shelly Bartow, seconded by Gordon Daniels, the Board of Education voted to go into executive session at 6:03 PM to discuss the employment history of persons known to the Board of Education and District litigation. Yes-6, No-0. Carried.

Executive Session

On a motion by Shelly Bartow, seconded by Gordon Daniels, the Board of Education voted to go back to open session at 6:28 PM. Yes-7, No-0. Carried.

Open Session

On a motion by Shelly Bartow, seconded by Gordon Daniels, the Board of Education voted to approve the evening's revised agenda. Yes-7, No-0. Carried.

Order of the Agenda  
Established & Approved

The principals reported on events and student activities in their buildings which included the end of March reading celebrations, ELA State Testing, curriculum planning, end of the year field trips, emergency drills, Spring sports, staffing interview updates, discipline reports and COVID numbers.

Reports and  
Presentations

Mr. Ryan reported on the following items:

- The Health Insurance Consortium, that we hoped would be in place, looks like it will not be available for the next school year. Meetings will start in August to get more districts interested in joining the following school year.
- Three BOE members attended the Catskill Area School Study Council School Board Institute training on March 24, 2022, with Mr. Ryan. Civil and Effective Board meetings and Building Relationships Through Community Engagement were the topics of discussion. All participants felt that the presenters were very good. Handouts were shared with the other Board members.
- The SUCO Board President invited several Superintendents to breakfast on Monday morning to discuss how SUCO and public schools can partner to help each other.
- The current policy #6500 addresses fingerprinting for any Athletic coaches either paid or volunteer. The Board will discuss fingerprint requirements for extracurricular volunteers and paid advisors that are not already employed by the district.
- COVID has been on the rise this week in both staff and student cases. Staff coverage was difficult in the Jr-Sr High School the beginning of the week. It was decided to go remote for Thursday and Friday. Hopefully, after spring break, case numbers will be less. A letter to parents reminding them to be vigilant if their children have symptoms will be posted on the website.
- The Trap Team is up and running. If any Board member would like to attend a match, please contact the District Office.
- The student BOE member reported that YES Leads will be conducting presentations focused on Vaping for grades 5-8. Softball and Honor Society inductions are keeping her busy this past week.

Guest Comments

No Guests in the audience this evening.

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

- CSE minutes of: 02/24/22, 03/01/22, 03/02/22, 03/04/22, 03/07/22, 03/08/22, 03/23/22
- CPSE minutes of: 02/28/22, 04/01/22
- Subcommittee minutes of CSE: 02/08/22, 03/01/22, 03/02/22, 03/07/22
- 504 Minutes: 02/24/22, 02/28/22, 03/01/22, 03/03/22, 03/04/22, 03/07/22

On a motion by John Gliha, seconded by Gordon Daniels, the Board of Education reviewed and arranged for the appropriate special education placements. Yes-7, No-0. Carried.

CSE Recommendations

On a motion by Shelly Bartow, seconded by Tim Suda, the Board of Education voted to approve the following certified personnel:

- The appointment of Bethany Shaw to the position of Substitute Teacher effective 3/10/22. Background check is complete.
- The appointment of Joanna Shem-Tov to the position of Substitute Teacher effective 3/15/22. Background check is complete.
- The appointment of Savannah Hard to the position of Substitute Teacher effective 3/30/22. Background check is complete
- The appointment of Hannah Taggart to the position of Substitute Teacher effective 3/30/22. Background check is complete.
- The appointment of Karl Frye to the position of long-term Substitute Family & Consumer Science Teacher, retroactive to March 3, 2022, until June 30, 2022, at Step 1. Vice: L. Miller
- The appointment of Rachel Decker to the position of Registered Professional Nurse (school), FT, 10 Months, hours per BGTA contract for Nurses, Step 2 per BGTA Contract. Effective July 1, 2022. Temporary grant funded position through June 30, 2023. Background check is complete. Vice: Continuation of grant position
- The appointment of Loretta Rolston to the position of Substitute Teacher effective 4/6/22. Background check is complete.

Personnel

Yes-7, No-0. Carried.

On a motion by John Gliha, seconded by Tim Suda, the Board of Education voted to approve the following non-certified personnel:

- The resignation of Melissa Baker, Teacher Aide, effective April 13, 2022.
- The appointment of Joanna Shem-Tov to the position of Teacher Aide PT (Sub) effective 3/15/22. Background check is complete.
- The appointment of Savannah Hard to the position of Teacher Aide PT (Sub) effective 3/30/22. Background check is complete.
- The appointment of Ericka Rose to the position of Teacher Aide PT (Sub) effective 3/30/22. Background check is complete
- The appointment of Charles Seree to the position of Custodial Worker, 3-year grant funded, FT, 12 months, 8 hrs/day, \$13.40/hr + \$0.20 Shift Diff., effective 3/10/2022 through June 30, 2024 (temporary position). Probationary period – 52 weeks. Background check is complete. Vice: Alexander Holland
- The resignation of Charles Seree effective 3/15/2022.
- The appointment of Ammon Acla to the position of Custodial Worker, 3-year grant funded, FT, 12 months, 8 hrs/day, \$13.40/hr + \$0.20 Shift Diff., effective 4/1/2022 through June 30, 2024 (temporary position). Probationary period – 52 weeks. Background check is complete. Vice: Charles Seree
- The acceptance of the resignation for purposes of retirement for Susan Weibel, District Secretary/District Clerk effective June 30, 2022.
- The appointment of Robin Blincoe, Nancy Bookhout, Mia MacPherson, and Mary Diemer as a volunteer reading buddies.
- The resignation of Jodie Ives, Account Clerk, effective April 22, 2022.
- The appointment of Loretta Rolston to the position of Teacher Aide PT (Sub) effective 4/7/22. Background check is complete.
- The resignation of Kathryn Teresa Hager, Typist, effective April 19, 2022.

Yes-7, No-0. Carried.

President Keith Hanvey recognized Jodie Ives, Teresa Hager and Sue Weibel, for their long-term service to the B-G District. Mr. Ryan thanked Ms. Weibel for her service in the District Office the past six years of his term.

On a motion by Gordon Daniels, seconded by Shelly Bartow, the Board of Education voted to approve the following After School Program personnel:

- The appointment of Madalyn Brown to the position of School Monitor PT (Sub) retroactive to 3/10/22. (Student appointment, background check not applicable.)
- The appointment of Melissa Margadona to the position of ASP Teacher at the current hourly rate calculated at 1/1400<sup>th</sup> of salary, retroactive to 3/14/22.
- The appointment of Sharon Morris to the position of ASP Teacher at the current hourly rate calculated at 1/1400<sup>th</sup> of salary, retroactive to 3/14/22.

Yes-7, No-0. Carried.

On a motion by Shelly Bartow, seconded by Gordon Daniels, the Board of Education voted to approve the following business office items:

Business Office

- The Financial Reports for February 2022  
Student Activities, Revenue Status, Appropriation Status, Cumulative Summary of Budget Amendments, Treasurer's Report, Monthly Revenue, Expenditure and Cash Flow Charts, and the School Lunch Fund Profit & Loss Statement
- The Internal Claims Auditors Report dated 3/4/2022 and 3/18/2022.

Yes-7, No-0. Carried.

On a motion by Shelly Bartow, seconded by Gordon Daniels, the Board of Education voted to approve the following:

- The acknowledgement that the Superintendent accepted the Cornell University Grant in the amount of \$10,000 (\$7,312.50 for HS Ag Education and \$2,687.50 for the FFA Program).
- The approval to amend the budget increasing related appropriations for HS Agricultural Education and increasing the associated revenue account for the Cornell University Grant in the amount of \$7,312.50.

Yes-7, No-0. Carried

On a motion by Shelly Bartow, seconded by Gordon Daniels, the Board of Education voted to approve the following resolutions for DCMO BOCES cooperative purchasing, generic and food & cafeteria supplies:

**RESOLUTION OF BOARD OF EDUCATION**  
**COOPERATIVE PURCHASING**  
**SCHOOL YEAR 2022-2023**

**WHEREAS,**

The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

**WHEREAS,**

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,**

The Central School named below wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore

**BE IT RESOLVED,**

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

**RESOLUTION OF BOARD OF EDUCATION**

**GENERIC  
SCHOOL YEAR 2022-2023**

**WHEREAS,**

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

**WHEREAS,**

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,**

The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore

**BE IT RESOLVED,**

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

**RESOLUTION OF BOARD OF EDUCATION**

**FOOD and CAFETERIA SUPPLIES  
SCHOOL YEAR 2022-2023**

**WHEREAS,**

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and

**WHEREAS,**

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,**

The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

**BE IT RESOLVED,**

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Yes-7, No-0. Carried.

On a motion by Shelly Bartow, seconded by Gordon Daniels, the Board of Education voted to approve the Unit Cost Methodology for DCMO BOCES shared services as indicated in the DCMO BOCES Services Guide. Yes-7, No-0. Carried.

On a motion by Shelly Bartow, seconded by Gordon Daniels, the Board of Education voted to approve the adoption of the Estimated Statement of Expenditure for the 2022-23 school year in the amount of \$21,441,361. Yes-7, No-0. Carried.

On a motion by Gordon Daniels, seconded by Tim Suda, the Board of Education voted to approve the Instructional Calendar for the 2022-23 school year. Yes-7, No-0. Carried.

New Business

The following planning events were discussed:

Planning

**Board Events**

- April 7 – BOE meeting – Adopt 2022-23 Budget
- April 18 – BOE petitions due in the District Office by 5 PM.
- April 20 – WEDNESDAY - BOE Meeting – BOCES Budget and Member VOTE
- April 28 – Chenango County School Board Annual Dinner meeting RSVP by April 12

**School Events**

- April 6 – Sr Honor Society Inductions 7 PM
- April 22 – Jr Honor Society Inductions 2 PM
- April 27 – Jr High Band Concert 7 PM
- April 30 – Jr Prom

On a motion by Shelly Bartow, seconded by John Gliha the Board of Education voted to adjourn at 7:17 PM. Yes-7, No-0. Carried

Adjournment

Respectfully Submitted,



Susan L. Weibel  
District Clerk

