

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
April 5, 2018**

President Emily Hall called the April 5, 2018 meeting of the Board of Education to order at 6:38 PM in the District Conference Room.

Call to Order

Board members in attendance were Tina Ammon, Emily Hall, Keith Hanvey and Jeanne Shields. Kay Striegler arrived at 6:39 PM. Rebecca Sullivan was excused.

Board Members in Attendance

Administrators in attendance were Tim Ryan, William Zakrajsek, Jenn Henderson, Linda Maynard and Scott Graham.

Administrators in Attendance

On a motion by Tina Ammon, seconded by Keith Hanvey, the Board of Education voted to go into executive session at 6:38 PM to discuss CSE recommendations, BGTA Negotiations, the potential discipline of a particular person and a legal matter pertaining to a particular person. Yes – 5, No – 0. Carried.

Executive Session

On a motion by Jeanne Shields, seconded by Kay Striegler, the Board of Education voted to return to open session at 7:24 PM. Yes – 5, No – 0. Carried.

Open Session

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the evening's revised agenda adding the Superintendent Evaluation under New Business. Yes – 5, No – 0. Carried.

Order of the Agenda
Established & Approved

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following:

CSE
Recommendations

- Amendment with no meeting of: None
- CSE minutes of: 03/12/18; 03/14/18; 03/19/18; 03/20/18; 03/23/18
- CPSE minutes of: None
- Subcommittee minutes of: 03/05/18; 03/06/18; 03/12/18; 03/14/18; 03/14/18; 03/19/18; 03/20/18; 03/21/18; 03/22/18
- 504 Minutes: 03/06/18; 03/08/18; 03/12/18; 03/19/18; 03/21/18; 03/23/18

On a motion by Keith Hanvey, seconded by Kay Striegler, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 5, No – 0. Carried.

Superintendent Timothy Ryan and Business Manager Janice Rideout presented the budget proposal for the 2018-19 school year. Mr. Ryan presented the parts of the budget – Administrative, Capital, and Program. He explained the various increases and decreases that drive the budget. Ms. Rideout presented the revenue and expenses that are projected for the next school year. The Board will adopt a budget at the next meeting on April 17, 2018.

Reports and
Presentations

The Principals, Linda Maynard, Bill Zakrajsek, Jenn Henderson and Assistant Principal Scott Graham reported on activities in their buildings during the month of March that included: State and benchmark testing, Safety initiatives, student events and celebrations and upcoming field trips.

Mr. Ryan reported on the following:

- Summer Board of Education meetings will not be held in school buildings due to the capital project construction. Alternative locations were suggested including the Klee House in Guilford and the Town Hall in Bainbridge.
- Any questions on the budget presentation should be sent by next week. The budget brochure needs to go to the printer as soon as possible.
- Capital project meetings will be starting the third Tuesday of the month starting on April 17th. We are still planning to start construction on June 25, 2018.
- Administration negotiations will be Monday at 10:00 PM. A board member was invited to attend.
- At this time, one BGTA member has agreed to take the retirement incentive. The deadline is April 16, 2018.
- The After School Care Program is averaging 17 students at this time. Next year we would like to have 30 students. We will advertise earlier to make parents aware of the program.

On a motion by Jeanne Shields, seconded by Keith Hanvey, the Board of Education voted to approve the SEQR resolution for the 2018-19 Capital Outlay Project.

Yes -5; No -0; Carried. (See attachment #1)

Business Office

SEQR Resolutions:
Capital Project
Guilford Bus Roof

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the SEQR resolution regarding the Guilford Bus Garage Roof Project. Yes -5; No -0; Carried. (See attachment #2)

A letter from legal counsel regarding the Jennison Plant case was presented to the Board. Action is at a standstill.

Communications

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to table approval of the presented policies until the next meeting. Review by key personnel is ongoing. Yes -5; No -0; Carried.

Old Business

Information on the DCMO BOCES Annual Meeting, Budget and Board Member vote was presented to the Board. Voting on this information will be at the next meeting.

On a motion by Jeanne Shields, seconded by Kay Striegler, the Board of Education voted to approve the Election Inspectors for the Budget and BOE member Vote:

New Business

Bainbridge: Mary Drachler, Dolores Nabinger, Dorothy Thompson, Mary Ellen Whitmore
Guilford: Ellen Bosworth, Elaine Pikul, and Lillian Hawkins

Yes -5; No -0; Carried

On a motion by Jeanne Shields, seconded by Kay Striegler, the Board of Education voted to destroy the ballots from the capital project vote from March 2017.

Yes -5; No -0; Carried.

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to acknowledge the transportation request to Valley Heights Christian Academy for Brielle and Annika Armstrong. Yes -5; No -0; Carried.

On a motion by Kay Striegler, seconded by Jeanne Shields, the Board of Education voted to approve the Superintendent to sign the agreement with NY44 as presented.

Yes -5; No -0; Carried.

The Superintendent Evaluation format was presented to Board members. Mr. Ryan will give his self-evaluation at the next meeting. Board members will meet to discuss the evaluation in May.

Personnel

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the following certified personnel recommendations:

- The appointment of Daisy A. Brewer to the position of FFA advisor effective April 6, 2018.
- The resignation of Andrew Golden from the position of Physical Education Teacher effective June 22, 2018.
- The appointment of Nicole Newbauer to the position of Substitute Teacher effective April 5, 2018. Background check is complete.
- The appointment of Heather Pratt to the position of Spanish Teacher:
Name: Heather Pratt
Tenure Area: Foreign Language
Commencement of Appointment: 4-25-2018
Expiration of Appointment: 4-24-2021 (Previous Tenure)
Certification: Initial – Spanish 7-12
Salary: Base 8 + 36 Credit Hours
Vice: J. Smith
Background check is complete.
- The appointment of Karen Mertz as the mentor for Heather Pratt from 4-25-2018 through 4/24/2019.
- The retroactive appointment of James Regan to the position of substitute Teacher at a rate of \$125/day effective April 3, 2018 through April 24, 2018 (substitute Spanish Teacher).
- The acceptance of the resignation for retirement purposes for Mary Diemer effective June 30, 2018.

Yes-5, No-0. Carried.

On a motion by Kay Striegler, seconded by Tina Ammon, the Board of Education voted to approve the following non-certified personnel recommendations:

- The appointment of Jill Cole to the position of Teacher Aide PT (Sub) effective April 6, 2018. Background Check is complete.
- The appointment of Jill Cole to the position of Food Service Helper PT (Sub) effective April 6, 2018. Background Check is complete
- The appointment of Nicole Newbauer to the position of Teacher Aide PT (Sub) effective April 6, 2018. Background Check is complete.
- The provisional appointment of Shelly Gage to the position of Payroll Clerk, FT, 12 Months, 8 hrs/day, Salary \$32,000, effective April 16, 2018. Probationary period – 52 weeks. Background Check is complete.
Vice: Janice Rideout
- The change in appointment for Renee Halbert from FT Bus Attendant to PT Bus Attendant retroactive to April 3, 2018.
- The appointment of Ashley Chambers to the position of Teacher Aide PT (Sub) effective April 6, 2018. Background Check is complete.
- The retroactive appointment of Barbara Ann Megale to the position of Student Monitor (ASCP); Not to exceed 2.5 hrs/day; \$15/hr; effective 4/3/2018. Vice: Shiane Astalos
- The retroactive appointment of Kristy Pratt to the position of Student Monitor (ASCP); Not to exceed 2.5 hrs/day; \$15/hr; effective 4/3/2018. Vice: Rowan Sherrick
- The revised appointment of Rebecca Binelli to the position of Student Monitor (Temporary ASCP Director) at a rate of \$20/hr effective April 3, 2018 through the end of the school year.

Yes-5, No-0. Carried.

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the following Sports personnel recommendations:

- The resignation of Nathaniel Ford from the position of Assistant Varsity Track and Field Coach effective April 3, 2018.
- The appointment of Stephanie Knowles to the position of Assistant Varsity Track and Field Coach at Step 1 effective April 6, 2018.

Yes-5, No-0. Carried

The following planning items were discussed:

Board Events

April 12 – BOCES Community Wide Event – Career Pathways 5:30-7:30 PM
 April 13 – Workers Compensation Self-Insurance Alliance Meeting
 April 16 – BOE Petitions Due In the District Office by 5:00 PM
 April 17 – BOE meeting TUESDAY - BOCES Budget and Member Vote
 April 19 – CASSC SUNY Dinner Meeting
 April 26 – Annual CCSBA Dinner Meeting
 Board Seat Terms ending in June – Ammon, Hanvey, Sullivan

School Events

April 12 – Sr Honor Society Inductions – 7 PM
 April 25 – Jr. High Spring Concert – 7 PM

Planning

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to adjourn 8:33 PM. Yes –5, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel
 District Clerk