

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
March 23, 2017**

President Emily Hall called the March 23, 2017 meeting of the Board of Education to order at 6:31 PM in the District Conference Room. Call to Order

Board members in attendance were Tina Ammon, Emily Hall, Keith Hanvey, Gary Smith, Kay Striegler and Jeanne Shields. Rebecca Sullivan was excused. Board Members in Attendance

Administrators in attendance were Tim Ryan, Jennifer Henderson and Linda Maynard. Administrators in Attendance

On a motion by Kay Striegler, seconded by Jeanne Shields, the Board of Education voted to go into executive session at 6:32 PM to discuss CSE recommendations, the employment history of a particular person, negotiations and a potential MOU. Yes – 6, No – 0. Carried. Executive Session

On a motion by Gary Smith, seconded by Keith Hanvey, the Board of Education voted to return to open session at 7:07 PM. Yes –6, No – 0. Carried. Open Session

On a motion by Tina Ammon, seconded by Gary Smith, the Board of Education voted to approve the evening’s revised agenda as presented. Yes –6, No – 0. Carried. Order of the Agenda  
Established & Approved

There were no guest comments this evening. Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE Recommendations

- Amendment with no meeting of: 10/31/16, 02/02/17
- CSE minutes of: 03/01/17, 03/02/17
- CPSE minutes of: 02/28/17
- Subcommittee minutes of: None
- 504 Minutes: 03/01/17, 03/02/17

On a motion by Jeanne Shields, seconded by Gary Smith, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 6, No – 0. Carried.

Mr. Tim Ryan, Superintendent, reported on the following items:

- The capital project vote was successful. Approximately 300 voters total turned out to vote. Mr. Ryan shared with the Board voter turnout numbers for the past 20 years. He asked for ideas to increase turnout at the polls and thanked the Board and Administrators for their support with this proposal.
- Mr. Ryan discussed the current attorney group and reported on cost associated with their services. As much as possible, we use the Labor Relations service through ONC BOCES for legal opinions. However, we still need good attorney advice for the upcoming capital project and other District business.
- Mr. Ryan reported that the District will be purchasing pizza for the Town and Village workers who volunteered their services to help haul away the snow after the blizzard.

Reports and  
Presentations

- Mr. Ryan, Howard Thompson and Janice Rideout attended a meeting at BOCES to discuss cooperatively bidding services that many schools use to obtain better pricing.

Mr. Ryan presented information on the expenditure totals for the 2017-18 school budget. It was emphasized that this is a draft. Actual numbers will not be finalized until after State aid is determined with the State budget in the beginning of April. He reviewed the timeline for future budget presentations and discussed fund balance. At the next Board meeting, both revenue and expenditures will be presented along with the impact on the tax payer.

Budget Presentation

On a motion by Kay Stiregler, seconded by Keith Hanvey, the Board of Education approved the Capital Project Vote results:

Total Voters: 291

Yes Votes: 204

No Votes: 87

Yes – 6, No – 0. Carried.

On a motion by Gary Smith, seconded by Keith Hanvey, the Board of Education voted to approve the following financial reports:

Business Office

- Treasurer’s Report for February.
- Internal Claims Auditors Report dated 2/20/17 and 3/15/17.
- Student Activities Report for February.
- Financial Reports for February.
- School Lunch report for February.

Yes-6, No-0. Carried. (See Attachment #1-5)

On a motion by Gary Smith, seconded by Kay Striegler, the Board of Education voted to approve to declare a vehicle surplus to current needs as presented.

Yes-6, No-0. Carried. (See Attachment #6)

On a motion by Keith Hanvey, seconded by Gary Smith, the Board of Education voted to approve the State Environmental Quality Review as presented.

Yes-6, No-0. Carried. (See Attachment #7)

On a motion by Kay Striegler, seconded by Tina Ammon, the Board of Education voted to approve the Notice of Budget Hearing and Vote as presented.

Yes-6, No-0. Carried. (See Attachment #8)

President Hall shared the invitation from the Junior Class for Board members to help with the After Prom. The Board discussed providing donuts and coffee for parents as they pick up their students.

Communications

It was reported that a first time voter praised the Capital Project brochure and that document encouraged them to vote.

On a motion by Keith Hanvey, seconded by Kay Striegler, the Board of Education voted to approve the open meeting minutes of March 2, 2017. Yes-6, No-0. Carried.

Old Business

On a motion by Tina Ammon, seconded by Kay Striegler, the Board of Education approved policies 8400-8604:

8400 – Special Education Programs and Services

8401 – Pre-referral and Declassification Teams

8402 – Programs for SWD under Section 504 of the Federal Rehabilitation Act of 1973

8403 – Independent Educational Evaluations

- 8403.1 – REGULATION - Independent Educational Evaluations (Add \$1000 for Independent Evals)
- 8404 – Preschool Special Education
- 8405 – Skills and Achievement Commencement Credential
- 8403.1 – REGULATION – Independent Educational Evaluations (Add \$1000 for Independent Evals)
- 8406 – Selection, Appointment and Compensation of Impartial Hearing Officers
- 8406.1 – REGULATION - Selection, Appointment and Compensation of Impartial Hearing Officers
- 8500 - Accommodation of Hearing Impaired Parents
- 8500.1 – REGULATION - Accommodation of Hearing Impaired Parents
- 8501 – Parent and Family Engagement in Title I Programs
- 8501.1 – REGULATION – Annual Notification of Teacher Qualifications
- 8600 – Parent Teacher Conferences
- 8601 – Equivalence in Instructional Staff and Materials
- 8602 – Special Education Personnel
- 8603 – Time-Out Room
- 8604 – Public Report on Revisions to District Policies, Practices and

Yes-6, No-0. Carried.

The Board discussed the two-drop-off request. Mr. Ryan would like to initiate this policy in the next school year. The Board requested a report on how many families have more than two drop-offs for their children. If approved, communication with families regarding this change will happen this school year. It was requested that Mr. Starr report on the late bus and drop off process.

Mr. Ryan reported on the past history of Open Gym. Supervision will be necessary. Volunteers will be sought to provide this service. Due to gym availability, Sunday from 4-6 PM will probably be the timeframe suggested.

President Hall presented the timeline and the evaluation tool proposed to evaluate the Superintendent. Board members were asked to review and provide feedback.

New Business

On a motion by Tina Ammon, seconded by Keith Hanvey, the Board of Education voted to approve the resolution committing to the purchase of technology equipment for the instructional technology and NSS services from Broome-Tioga BOCES as presented. Yes-6, No-0. Carried. (See Attachment #9)

Discussion regarding how the IPA works and the BOCES aid received.

The Board discussed individual school lunch account deficits. An automated call system is in place to notify parents when accounts are low. Staff should be reminded not to confront students with low accounts.

On a motion by Gary Smith, seconded by Kay Striegler, the Board of Education voted to approve the change to the District Calendar to add April 10 and 11, 2017 as days of instruction for all students. Yes-6, No-0. Carried.

First read of Policies 1001-1400:

- 1001-Community Involvement
- 1002-Community Use of School Facilities
- 1002.1-REGULATION-Building Use Fee Schedule
- 1002.2-REGULATION-Facility Use Request form
- 1002.3-REGULATION-Equipment Use Request form
- 1003-Visitors in Schools
- 1100-Records Management
- 1100.1-REGULATION-Public Access to Records
- 1200-Parent and Family Engagement in Title I Programs
- 1200.1-REGULATION-Annual Notification of Teacher Qualifications
- 1300-Policy for Handling and Disseminating Identifying Information Received Regarding Sex Offenders.
- 1400-Policy on Constitutionality Protected Prayer in the Schools

On a motion by Kay Striegler, seconded by Tina Ammon, the Board of Education voted to approve the following certified personnel recommendations:

- The retroactive appointment of Jodi Wombaker as a Long Term Substitute Teacher at Base 1 from March 6, 2017 through June 30, 2017. Vice: Dawn Christophersen
- The appointment of Croce Grigoli to the position of Substitute Teacher. Background check is complete
- The appointment of Richard Paul to the position of Substitute Teacher. Background check is complete.
- The appointment of Judy Hinman, Kimberly Mayo, Paul Davis, and Brian Foster to the position of Elementary After School Academic Support Teachers effective April 3, 2017 to April 26, 2017; 1.5 hrs/day; 3 days/week; at a rate of 1/1400<sup>th</sup> of their salary.
- The appointment of Jennine Brewer, Amanda Carlin, Chris Metch and Theresa Davis to the position of Substitute Elementary After School Academic Support Teachers effective April 3, 2017 to April 26, 2017; 1.5 hrs/day; 3 days/week; at a rate of 1/1400<sup>th</sup> of their salary.
- The appointment of Phillip Bianchi to the position of Technology Teacher:
  - Name:** Phillip Bianchi
  - Tenure Area:** Industrial Arts
  - Commencement of Appointment:** September 1, 2017
  - Expiration of Appointment:** June 30, 2021
  - Certification Status:** Initial – Technology Education
  - Salary:** Base 7
  - Vice:** Peter Feltham

Yes-6, No-0. Carried.

On a motion by Kay Striegler, seconded by Gary Smith, the Board of Education voted to approve the following non-certified personnel recommendations

- Request the retroactive extension of appointment for Michele Sherwood from March 4, 2017 through April 11, 2017. Rate and hours to continue as in prior appointment. (Vice: Medical leave extension for Jennifer Sienko)
- Acceptance of the resignation of Robert Tillapaugh effective March 24, 2017.
- The appointment of Taylor Gonzalez to the position of Substitute PT Teacher Aide. Background check is complete.
- The retroactive appointment of Colleen Davis to the position of Substitute PT Teacher Aide. Background check is complete.
- The retroactive appointment of Stephanie Brown to the position of Substitute PT Typist effective March 20, 2017. Background check is complete.
- The appointment of Jeff Gaias to the position of Substitute PT Teacher Aide and Substitute Custodian. Background check is complete.
- The appointment of Christy Hoyt to the position of Substitute PT Teacher Aide. Background check is complete.
- The appointment of Dustin Pemberton to the position of Food Service Worker, part time, 10 months, 3.75/hrs per day, at a rate of \$9.70/hr, effective March 27, 2017. Probationary period is 52 weeks. Vice: Robert Tillapaugh

Yes –6, No – 0. Carried

On a motion by Kay Striegler, seconded by Gary Smith, the Board of Education voted to approve the following Sports personnel recommendations:

- Request approval of the MOU for Modified A Baseball
- The change in appointment of Rob Bronson from JV Baseball Coach to Modified A Baseball Coach

Yes –6, No – 0. Carried

The following Planning items were discussed:

#### **Board Events**

- March 30 – BOCES Educational Forum
- April 7 – Workers' Compensation Alliance Dinner Meeting
- Apr 18 -- CCSBA Dinner Meeting – Outstanding BOE Member – RSVP – let Sue know.
- Apr 24 – 2<sup>nd</sup> BOE meeting – BOCES Budget Vote
- Apr 26 – School Board Academy
- Two BOE seats (Smith and Shields) expiring in June

#### **School Events**

- Mar 29 – Music in our School (Sr Groups)
- Mar 30 – Sr Honor Society Inductions 7 PM
- Apr 21 – Superintendent Coffee
- Apr 26 – Jr High Spring Concert – 7 PM

On a motion by Kay Striegler, seconded by Tina Ammon, the Board of Education voted to go into executive session to discuss the employment history of a particular person at 9:34 PM. Yes –6, No – 0. Carried.

Executive Session

On a motion by Tina Ammon, seconded by Jeanne Shields, the Board of Education voted to go into open at 10:23 PM. Yes –6, No – 0. Carried.

Open Session

On a motion by Tina Ammon, seconded by Jeanne Shields, the Board of Education voted to adjourn 10:24 PM. Yes –6, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk