

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
March 19, 2015**

President Jason Fleming called the March 19, 2015 meeting of the Board of Education to order at 6:28 PM in the Guilford Cafeteria.

Call to Order

Board members in attendance were Tina Ammon, Charles Blincoe, Jason Fleming, Emily Hall, Julee Hartwell, Patrick McElligott and Jeanne Shields.

Board Members in Attendance

Administrators in attendance were Don Wheeler, Tom Strain and Victoria Gullo for CSE Minutes.

Administrators in Attendance

On a motion by Julee Hartwell, seconded by Charles Blincoe, the Board of Education voted to go into executive session at 6:29 PM to discuss CSE recommendations and personnel. Yes – 7, No – 0. Carried.

Executive Session

On a motion by Charles Blincoe, seconded by Emily Hall, the Board of Education voted to return to open session at 7:40 PM. Yes – 7, No – 0. Carried

Open Session

Patrick McElligott left at 7:41 PM.

On motion by Julee Harwell, seconded by Charles Blincoe, the Board of Education voted to approve the evening's revised agenda adding to Planning a request for a Facility Committee meeting. Yes – 6, No – 0. Carried.

Order of the Agenda
Established & Approved

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following:

CSE
Recommendations

- Amendment with no meeting of: 02/27/15
- CSE minutes of: 03/12/15
- CPSE minutes of: None
- Subcommittee minutes of: 02/25/15; 02/27/15; 03/04/15; 03/05/15; 03/06/15; 03/09/15; 03/12/15
- 504 Minutes: 02/27/15; 03/02/15; 03/03/15

On motion by Charles Blincoe, seconded by Tina Ammon, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 6, No – 0. Carried.

Patrick McElligott returned at 7:45 PM.

Dr. Wheeler summarized the most recent Budget Advisory Committee meeting. Due to a lack of revenue projections from State Ed, the committee discussed the proposed administration organizational chart. The next meeting is March 26. It is anticipated that revenue projections will be available at the time.

Reports

Howard Thompson summarized topics discussed at the last Health and Safety Committee on February 25th. Committee members were thanked for their service. The AED replacement plan and the Utica National Safety Award were discussed.

A summary discipline incidents for each building was presented to the Board for their review. More individualized reports may be provided in the future.

On motion by Charles Blincoe, seconded by Emily Hall, the Board of Education voted to acknowledge and approve the following financial reports:

Business Office

- Request approval of Treasurer's Report for February
- Request approval of the Student Activities Report for February
- Request approval of the Financial Reports for February
- Request approval of the Internal Claims Auditors Report dated 2/16/15 and 3/1/15.

Yes – 7, No – 0. Carried. (See attachment #1-4)

On motion by Charles Blincoe, seconded by Emily Hall, the Board of Education voted to acknowledge and approve the resolution establishing a reserve fund for the Bainbridge-Guilford Central School District, Chenango County, New York, pursuant to section 3651 of the education law as presented.

Yes – 7, No – 0. Carried. (See attachment #5a)

On motion by Charles Blincoe, seconded by Julee Hartwell, the Board of Education voted to authorize inclusion of a Capital Reserve Fund Establishment Proposition at the annual school District meeting and election as presented.

Yes – 7, No – 0. Carried. (See attachment #5b)

A letter to the Board of Education from the Boys and Girls Club requesting the use of classrooms after school was presented to the BOE.

Communications

On a motion by Charles Blincoe, seconded by Julee Hartwell, the Board of Education approved the Legal Notice of Budget Hearing and Vote for 2015.

Old Business

Yes – 7, No – 0. Carried. (See attachment #6)

On a motion by Charles Blincoe, seconded by Julee Hartwell, the Board of Education approved the Voter Exit Poll for 2015. Yes – 7, No – 0. Carried. (See attachment #7)

Dr. Wheeler presented a proposed an alternate draft version of the Administration Reorganization Chart for the district. Discussion regarding the change in function of top administrators was discussed.

New Business

On a motion by Charles Blincoe, seconded by Emily Hall the Board of Education voted, per the current contract, to allow the Superintendent to sell back 10 vacation days immediately instead of at the end of the school year. Yes – 7, No – 0. Carried.

On a motion by Emily Hall, seconded by Charles Blincoe, the Board of Education approved the creation of a Licensed Teacher Assistant Position for the Life Skills Class. Yes – 7, No – 0. Carried.

The IPA Equipment List, including computers, laptops and printers, was presented to the Board for their information.

Recycling Paper was discussed. The vendor supplying our waste removal needs, has not been very cooperative regarding recycling.

The BOCES Administrative Budget for the 2015-16 school year was presented to the Board.

On a motion by Charles Blincoe, seconded by Emily Hall, the Board of Education approved the following Certified Personnel recommendations:

Personnel

- The resignation of Daisy Marsh-Brewer from the position of Teacher Aide effective February 20, 2015.
- The retroactive appointment of Daisy Marsh-Brewer to the position of Licensed Teacher Assistant for the Life Skills Class. Her appointment reads as follows:
Name: Daisy Marsh-Brewer
Appointment: February 23, 2015
Salary: Starting Rate - Licensed Teacher Assistant
Vice: New
- The appointment of Phil Curley to the position of Driver Education Teacher at an hourly rate of \$25/hr.
- The acknowledgment of the retirement of Michele Shirkey effective on October 23, 2015.

Yes – 7, No – 0. Carried.

On a motion by Tina Ammon, seconded by Julee Fuller, the Board of Education approved the following Non-Certified Personnel recommendations:

- The appointment of Megan Blincoe to the position of substitute Food Service Worker PT. Background check is complete.

Yes – 6, No – 0, Abstain – 1 (Blincoe). Carried.

The following planning items were discussed:

Planning

- Mar 26 – Budget Advisory Committee
- Apr 17 – Workers' Compensation Dinner Meeting – Charlie and Tom will attend
- Apr 21 CCSBA Spring Dinner Meeting @ The Silo – Don will talk about the machinist program. Emily, Julee, Charlie, Jeanne will attend with Don.
- BOE Seats expiring in 2015: Ammon, Blincoe, Fleming. Petitions are due April 20.
- Facility Committee Meeting – April 9 – 5:00 PM in the District Conference Room

School Functions:

- Mar 25 – Music in Our Schools Concert, 7:00 PM
- Mar 26 – Softball Chicken & Biscuit Dinner, 4:00-7:00 PM
- Mar 26 – Sr. HS Honor Society Inductions, 7:00 P

On a motion by Charles Blincoe, seconded by Tina Ammon, the Board of Education voted to return to Executive Session at 9:13 PM to discuss a personnel issue.

Executive Session

Yes – 6, No – 1(Hall). Carried.

On a motion by Charles Blincoe, seconded by Tina Ammon, the Board of Education voted to return to Open Session at 10:35. Yes – 7, No – 0. Carried.

Open Session

On a motion by Charles Blincoe, seconded by Julee Hartwell, the Board of Education voted to adjourn at 10:36 PM. Yes – 7, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel
District Clerk