

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
March 18, 2020**

President Keith Hanvey called the March 18, 2020 meeting of the Board of Education to order at 6:32 PM in the District Office Conference Room. Call to Order

Board members in attendance were Tina Ammon, Shelly Bartow, Keith Hanvey and Tim Suda. Emily Hall, Jeanne Shields and Rebecca Sullivan were participating via a ZOOM link. The meeting was recorded for the public to view without attending due to the current COVID-19 pandemic. Board Members in Attendance

The administrator in attendance was Tim Ryan. Administrator in Attendance

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to go into executive session at 6:33 PM to discuss CSE and the employment history of a particular person. Yes-7, No-0. Carried. Executive Session

On a motion by Shelly Bartow, seconded by Tim Suda, the Board of Education voted to return to open session at 6:37 PM. Yes-7, No-0. Carried. Open Session

On motion by Tina Ammon, seconded by Shelly Bartow, the Board of Education voted to approve the evening's revised agenda as presented. Yes-7, No-0. Carried. Order of the Agenda Established & Approved

Mr. Ryan reported that we are waiting for the final State Aid numbers before finalizing the budget for B-G. Work on the budget will continue next week, however adjustments may need to be made as more information is available from the State. Reports and Presentations

Mr. Ryan reported on the Health & Safety committee meeting. Accident reports were reviewed, protocols for the COVID-19 containments via hand sanitizer and cleaning were discussed, and the committee reviewed the District Safety plan. .

Mr. Ryan reported on the following items:

- Capital Project update. The Fitness Center floor is down. They are planning to finish those rooms within the next few weeks. Bids for the crane to lift the air conditioner units onto the roof were received and Payne's Cranes will be on site on April 2. No construction workers will be in the building until Monday. Limited to Fitness center and exterior work only.
- Update on the Covid-19 crisis response since March 13, 2019. Staff briefings regarding building closure, getting students instructional materials, and providing breakfast and lunch were reviewed with the Board. Informational meetings with BOCES Superintendents and community leaders were summarized for Board members. Communications to staff and families were provided. Plans moving forward next week were discussed.
- Staff have been very cooperative with the exception of some of the cleaning crew. Since most staff will be restricted from the buildings, they are asking for compensation to come in to clean. The District feels that this is part of their job, similar to summer cleaning. Buildings are being left dormant to reduce the risk of potential live virus on surfaces and areas will be off limits after they are deep cleaned.

- Bag meals will start on Monday, March 23. Parents will pick-up in the parking lot areas of the Greenlawn and Guilford buildings. No one will be allowed into the buildings.
- Playground use is not restricted but parents should note that it is not being specifically cleaned (rain and sunshine only).
- Plans to collect student work will be provided next week to parents.
- The District will continue to share information as it becomes available via robo calls, website and Facebook. There is a lot of uncertainty right now.

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

CSE
Recommendations

- CSE minutes of: 03/05/20; 03/09/20
- CPSE minutes of: None
- Subcommittee minutes of CSE: 11/06/19; 01/06/20
- 504 Minutes: None

On a motion by Tina Ammon, seconded by Rebecca Sullivan, the Board of Education reviewed and arranged for the appropriate special education placements. Yes-7, No-0. Carried.

On a motion by Tim Suda, seconded by Jeanne Shields, the Board of Education voted to approve the following Certified Personnel recommendations:

Personnel

- The appointment of Brandi Clark to the position of Licensed Teacher Assistant. Her appointment reads as follows:
Name: Brandi Clark
Position: Licensed Teacher Assistant
Certification: Licensed Teacher Assistant – Level 1
Date of Commencement of Appointment: March 9 2020
Salary: \$18,500
Vice: J. Hawkins
- The creation of the position for an Agriculture Teacher.
- The creation of the position for a Special Education Teacher.
- The creation of the position for a Licensed Teacher Assistant.

Yes-7, No-0. Carried.

On a motion by Emily Hall, seconded by Shelly Bartow, the Board of Education voted to approve the following Non-Certified Personnel recommendations:

- The resignation of Brandi Clark, Teacher Aide, retroactive to March 6, 2020.
- The resignation of Becky Binelli from the position of ASCP Director effective June 30, 2020.
- The appointment of Alan White to the position of Mechanic, full time, 12 Months, 8 hrs/day, \$22/hr, probationary 52 weeks, effective 3/30/20. Background check is complete. Vice: Francis Caratelli
- The appointment of Linda Anders to the position of Bus Attendant, full time, 10 Months, 3.75hrs/day, \$12.50/hr, probationary 52 weeks, effective 4/14/20. Background check is complete. Vice: Nancy Sweet Ives
- Approval of the modification of eight (8) Teacher Aide PT classified positions to FT Teacher Aide classified positions. These positions can then be filled on a full-time or part-time basis based on the school district's need and recommendations.

Yes-7, No-0. Carried.

On a motion by Shelly Bartow, seconded by Tina Ammon, the Board of Education voted to approve the following Sports Personnel:

- The appointment of Tammi Selfridge to the position of Boys Volleyball Coach at Step 7.

Yes-6, No-0. Carried.

On a motion by Tina Ammon, seconded by Shelly Bartow, the Board of Education voted to approve the following business office reports:

Business Office

- Internal Claims Auditors Report dated 3/1/2020 and 3/15/2020
- Monthly Financial Reports for Feb 2020

- Treasurer’s Report for Feb 2020
- School Lunch Fund Profit & Loss for Feb 2020
- ASCP Profit & Loss for February 2020

Yes-7, No-0. Carried

On a motion by Tina Ammon, seconded by Shelly Bartow, the Board of Education voted to approve the acceptance of \$600 donation from the Booster Club for sports awards. Yes-7, No-0. Carried.

Board members continued their discussion regarding goal setting. Action Steps pertaining to the two goals will be presented for discussion at the next BOE meeting. Old Business

On a motion by Shelly Bartow, seconded by Tim Suda, the Board of Education voted to approve the revised Legal Notice of Budget Hearing and Vote. Yes-7, No-0. Carried.

On a motion by Shelly Bartow, seconded by Tim Suda, the Board of Education voted to approve the revised IPA to purchase Instructional Technology and Services from Broome-Tioga BOCES. Yes-7, No-0. Carried.

On a motion by Tina Ammon, seconded by Shelly Bartow, the Board of Education voted to approve the Board Resolution approving paid leave as presented. Yes-7, No-0. Carried. New Business

The following planning items were discussed: Planning

Board Events

- Mar 20 - Workers Compensation Dinner Meeting – TELEPHONIC MEETING
- Mar 24 – Retreat in the District Conference Room @ 6:30 PM. - CANCELLED
- Apr 17 – Superintendent Evaluation Workshop CAASC RSVP by 4/1 - CANCELLED
- Apr 20 – Policy Committee Mtg @ 6:00 PM – Hanvey, Bartow, Suda
- Apr 23 – CCSBA Dinner Meeting CANCELLED

School Events

- Apr 22 – Jr HS Spring Concert
- Apr 24 – Jr Honor Society Inductions

Mr. Ryan reported on the negative balance in the ASCP program. There might be new funding available but that would require restructuring this program slightly. Becky Binelli is resigning as the Director next school year. Some breakage on salary may occur and raising the rates slightly might need to be proposed also. Miscellaneous

Janice Rideout discussed the change orders that will be coming to the Board for approval. These would allow for the wireless connections needed for the one-on-one device initiative to be started this spring using Capital Project funds.

Unfortunately, the MPR gym floor and bleachers will need to wait until next summer for replacement. The process is complicated and there is not enough time to start and finish it this year. Funding for this project will also be from the current Capital project.

On a motion by Tina Ammon seconded by Shelly Bartow, the Board of Education voted to adjourn at 7:39 PM. Yes – 7, No – 0. Carried. Adjournment

Respectfully Submitted,

Susan L. Weibel, District Clerk