

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
March 17 2016**

President Emily Hall called the March 17, 2016 meeting of the Board of Education to order at 6:08 PM in the Guilford Cafeteria. Call to Order

Board members in attendance were Tina Ammon, Charles Blincoe, Emily Hall, Jeanne Shields and Rebecca Sullivan. Keith Hanvey was excused Board Members in Attendance

Administrators in attendance were Don Wheeler, Janice Rideout and Jennifer Henderson (CSE Minutes). Administrators in Attendance

On a motion by Charles Blincoe, seconded by Tina Ammon, the Board of Education voted to go into executive session at 6:09PM to discuss CSE recommendations and the employment appointment of a particular person. Yes –5, No – 0. Carried. Executive Session

On a motion by Rebecca Sullivan, seconded by Tina Ammon, the Board of Education voted to return to open session at 7:04 PM. Yes –5, No – 0. Carried Open Session

On motion by Charles Blincoe, seconded by Rebecca Sullivan, the Board of Education voted to approve the evening’s revised agenda. Yes – 5, No – 0. Carried. Order of the Agenda Established & Approved

A visitor asked if raising the Capital Reserve from 1.5 million to 10 million is too much and expressed concern that there would be opposition to that proposition on the ballot. Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE Recommendations

- Amendment with no meeting of: None
- CSE minutes of: 2/24/16, 2/29/16, 3/2/16, 3/3/16, 3/9/16, 3/4/16, 3/7/16, 3/9/16
- CPSE minutes of: None
- Subcommittee minutes of: None
- 504 Minutes: 2/24/16, 2/29/16, 3/2/16, 3/3/16, 3/4/16, 3/7/16, 3/9/16

On motion by Charlie Blincoe, seconded by Tina Ammon, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 5, No – 0. Carried.

A summary of the first Budget Information Committee meeting was presented to the Board. Expenses for the 2016-17 school year were reviewed. Revenue and Expenses will discussed at the next meeting on April 4. A 2.5% increase is anticipated from last school year. Reports and Presentations

Building Principals reported on their achievements and what they are working on in each building. They will be presenting at the Rural Schools meeting in July.

On motion by Charlie Blincoe, seconded by Jeanne Shields, the Board of Education reviewed and arranged for the appropriate special education placements. Business Office

- Request approval of Treasurer’s Report for February.

- Request approval of the Internal Claims Auditors Report dated 2/21/16 and 3/6/16.
- Request approval of the Student Activities Report for February
- Request approval of the Financial Reports for February
- Legal Report

Yes – 5, No – 0. Carried.

It was reported that five law firms have responded to the RFP for legal services. The evaluation by BOCES is complete. The Committee will meet on Tuesday to review the evaluation and choose which firms to interview.

The Board requested a simple explanation of the Capital Reserve fund that the public will understand and can be posted on the website and provided during the Budget Hearing.

On motion by Charles Blincoe, seconded by Rebecca Sullivan, the board of education voted to approve the resolution authorizing inclusion of capital reserve fund increase amount proposition at annual school district meeting and election. Yes – 5, No – 0. Carried.

A summarization of the PILOT agreement with Maple Manor was provided to the Board.

There is an immediate opening on the DCMO Board. Meetings are on the second Wednesday every month.

Communications

On motion by Charles Blincoe, seconded by Rebecca Sullivan, the Board of Education voted to approve the Legal Notice Budget Hearing.  
Yes – 5, No – 0. Carried

Old Business

A few changes were suggested for the 2015 Voter Exit Poll. A revised document will be made at the next meeting.

The Board further discussed the purchase of the Board Docs service for providing Board packets to members. Board docs will present their product at the June 3, 2016 meeting. The demonstration will be from 6-7 PM. Pricing information will be available.

On motion by Charles Blincoe, seconded by Rebecca Sullivan, the Board of Education voted to approve the Superintendent to sell back 10 vacation days.  
Yes – 5, No – 0. Carried.

New Business

On motion by Rebecca Sullivan, seconded by Jeanne Shields, the Board of Education voted to approve two emergency days on March 28 and April 22, 2016.  
Yes – 5, No – 0. Carried.

The Board discussed the possibility of a Narcan Presentation. The BGTA will explore the possibility of a joint training with the Board and opening it up to the community.

The Board was presented the first read of the technology IPA equipment list for 2016-17. Approval will be sought at the next meeting.

On a motion by Rebecca Sullivan, seconded by Charles Blincoe, the Board of Education voted to approve the following non-certified personnel recommendations:

Personnel

- The appointment of Ellen Dougherty to the position of substitute Teacher Aide. Background check is complete.
- The appointment of John Ladd to the position of substitute Bus Driver. Background check is complete.
- The appointment of Christina Spencer to the position of substitute Bus Driver. Background check is complete.

Yes –5, No – 0. Carried.

On a motion by Charles Blincoe, seconded by Tina Ammon, the Board of Education voted to approve the following Sports personnel recommendations:

- Varsity Softball-Volunteer- Randy Palmatier
- JV Softball- Volunteer-Kimberly Mayo, Phylcia Dunham
- Track – Volunteer- Dr. Spike Paranya
- Scorekeepers- Varsity Softball: Nanci Miller, Taylor Palmatier  
JV Softball: Kimberly Mayo

Yes –5, No – 0. Carried.

The following planning items were discussed:

Planning

- Mar 22 – 4:00 PM - RFP meeting
- April 4 - Budget Information Committee Meeting – 6:30 PM
- April 7 – BOCES Annual Meeting
- April 14 – DCMO BOCES Educational Workshop – Emily Hall and Jeanne Shields will attend
- April 15 – Workers’ Compensation Alliance Meeting – 6:30 PM – Charlie will go as the representative.
- April 18 - Petitions for BOE Seats up for election due by 5:00 PM
- April 19 – Utica National School Safety Seminar – 9:00 AM – Principals will attend.
- April 20 – BOCES Vote – moved from April 27
- April 21 – CCSBA – Dinner meeting at the Silo
- May 11 - School Board Academy
- BOE Retreat – training planned for August – all members and Superintendent

**School Functions**

- Mar 25 – No school
- Mar 30 – Music in Our School – Sr Groups – 7:00 PM
- Mar 31 – Sr. Honor Society Inductions – 7:00 PM

On a motion by Rebecca Sullivan, seconded by Jeanne Shields, the Board of Education voted to adjourn at 8:21PM. Yes – 5, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk