

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
March 6, 2014**

President Jason Fleming called the March 6, 2014 meeting of the Board of Education to order at 6:32 PM in the Guilford Cafeteria.

Call to Order

Board members in attendance were Charles Blincoe, Jason Fleming, Emily Hall, Julee Hartwell, Patrick McElligott and Jeanne Shields. Brenda Parsons was excused.

Board Members in Attendance

Administrators in attendance were Don Wheeler and Ken Wilcox. Vic Gullo was in attendance for CSE minutes.

Administrators in Attendance

On a motion by Charles Blincoe, seconded by Patrick McElligott, the Board of Education voted to go into executive session at 6:33 PM to discuss CSE recommendations and a personnel issue. Yes – 6, No – 0. Carried.

Executive Session

On a motion by Charles Blincoe, seconded by Emily Hall, the Board of Education voted to return to open session at 7:22 PM. Yes – 6, No – 0. Carried

Open Session

On motion by Charles Blincoe, seconded by Julee Hartwell, the Board of Education voted to approve the revised agenda, adding the Volunteer Spring Coaches (first reading) to personnel; moving the Prom discussion to reports; and adding the appointment of Gary Smith to the Budget Advisory Committee.  
Yes – 6, No – 0. Carried.

Order of the Agenda  
Established & Approved

Lindsay McCandless, Junior Class Advisor, summarized the rationale for not having the After Prom party this year. Discussion with Board members and students in the audience led to President Fleming requesting additional information on cost history for the After Prom and to survey the students again to ascertain interest in this event.

Reports and  
Presentations

Dr. Wheeler reported on the discussion during the Transportation Committee meeting last week. Two full size propane buses and one 14 passenger bus will be on the proposition for voter approval. Due to lower fuel cost and state aid funding, the district has saved a substantial amount by purchasing propane buses and would like to continue this purchase cycle in the future.

Emily Hall and Jason Fleming reported on the Facilities Committee meeting held last week. Establishing a cycle of small \$100,000 energy-efficient capital projects that would receive building aid, would be beneficial to the district.

On a motion by Julee Hartwell, seconded by Charles Blincoe, the Board of Education voted to approve the Agreement with Mary Imogene Bassett Hospital.  
Yes – 6, No – 0. Carried.

Business Office

The Board received a letter regarding legal services that are under the retainer for the 2013-14 school year.

Communications

A thank-you letter from the New York State Council on Leadership & Student Activities recognizing Michele Shirkey on her appointment to the their executive board was presented. Dr. Wheeler congratulated Ms. Shirkey on her appointment.

A letter designating this week as School Social Workers' week by NY State proclamation was presented.

On a motion by Julee Hartwell, seconded by Emily Hall, the Board of Education voted to approve the open session meeting minutes of February 6, 2014 and February 20, 2014. Yes – 6, No – 0. Carried. Old Business

On a motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to approve the following policies:

BP	1050	Annual Public Hearing
BP	1120	Public Access to Records
BP	1120.5	By Law Pertaining to Student Records (FERPA)
BP & AR	1900	Parental Involvement
BP	1925	Interpreters for Hearing Impaired Parents
BP	2160	School Board Member Ethics
AR	4311.1	Display of the Flag
BP	4321	Programs for SWD
BP & AR	4321.2	Pre-School Special Education
BP	4321.3	Impartial Hearing Officer
BP	4321.4	Hearing Officer Expense Reimbursement
BP	4321.5	Space for Special Education
BP	4321.6	District Wide Assessment Policy
BP	4321.7	Records for Students with Disabilities
BP	4321.8	Declassification of Students with Disabilities
BP & AR	6740	Instructional Materials in Alternative Format
BP	4343	Education of Homeless Children
AR	4343.1	Duties of Homeless Liaison
AR	4343.2	Determination of Homeless
AR	4343.3	Notice of Rights – Homeless
AR	4343.4	Residency Questionnaire
BP	4526	Computer-Assisted Instruction – Students
BP	4526.1	Internet Protection for Students
BP & AR	6740	Instructional Materials in Alternative Formats

Yes – 6, No – 0. Carried.

On a motion by Julee Hartwell, seconded by Charles Blincoe, the Board of Education voted to approve the purchase of eSchoolView Website Management services through B-T BOCES. Yes – 6, No – 0. Carried.

A draft version of the B-G Voter Exit Survey was presented to the Board for their comments.

On a motion by Charles Blincoe, seconded by Emily Hall, the Board of Education voted to approve the addition of Gary Smith to the Budget Advisory Committee. Yes – 6, No – 0. Carried.

The following Board policies were presented for a first reading: BP 5020; BP 5020.1; Delete AR 5020.1(not necessary); Delete BP 5680 (replaced with BP 5685); and BP 5685. New Business

The first draft of the Legal Notice for Budget Vote and Election was presented to the Board for their review.

On a motion by Julee Hartwell, seconded by Charles Blincoe, the Board of Education voted to approve the following certified personnel recommendations: Personnel

- The appointment of Phil Curley to the position of Driver Education Instructor for the 2014-15 school year at a rate of \$25/hr.
- The appointment of Keith Obrosky to the position of substitute Teacher. Background check is complete.
- The appointment of Dana Gilgan to the position of substitute Teacher. Background check is complete.

- The appointment of the following mentors. Stipend to be prorated from February 10, 2014 through June 27, 2014:  
Tim Mattingly for Andrea Beckwith  
Cindy Cifone for Kevin Hores

Yes – 6, No – 0. Carried.

On a motion by Charles Blincoe, seconded by Emily Hall, the Board of Education voted to approve the following non-certified personnel recommendations:

- The appointment of Stephanie Brown to the position of substitute Teacher Aide PT and Food Service Helper PT. Background check is complete.
- The appointment of Raymond Schmitz to the position of substitute Custodial Worker PT. Background check is complete.
- The appointment of Barbara Ann Megale to the position of substitute Custodial Worker, Food Service Worker and Teacher Aide PT. Background check is complete.
- The appointment of Sally Wagner to the position of substitute Teacher Aide PT. Background check is complete.

Yes – 6, No – 0. Carried.

The volunteer Spring Coaches were presented to the Board for approval at the next meeting.

The following Planning items were discussed:

Planning

- The first draft of the BOE Blog article was reviewed. Final version is due by Monday, March 10.
- The Budget Advisory Committee meeting is March 13 and April 1 at 7:00 PM.
- The Policy Committee will meet on March 20 at 6:00 PM.
- The Workers' Compensation Alliance Dinner meeting is scheduled for April 11. Charles Blincoe will attend.
- Board member terms expiring in June are Shields and McElligott.
- The CCSBA Spring Dinner Meeting is scheduled for Tuesday April 22 at Fred's Inn in Norwich.

Brenda Parsons will be contacted by Dr. Wheeler to ascertain if she is able to complete her term.

On a motion by Charles Blincoe, seconded by Julee Hartwell, the Board of Education voted to go into executive session at 8:27 PM to discuss a particular personnel issue and personnel staffing for 2014-15. Yes – 6, No – 0. Carried.

Executive Session

On a motion by Charles Blincoe, seconded by Patrick McElligott, the Board of Education voted to go back to open session at 10:05 PM. Yes – 6, No – 0. Carried.

Open Session

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following:

CSE  
Recommendations

- Amendment with no meeting of: 02/25/14, 02/27/14, 03/03/14
- CSE minutes of: None
- CPSE minutes of: None
- Subcommittee minutes of: 02/13/14
- 504 Minutes: None

On motion by Jeanne Shields, seconded by Julee Hartwell, the Board of Education reviewed and arranged for the appropriate special education placements.

Yes – 6, No – 0. Carried.

On a motion by Jeanne Shields, seconded by Julee Hartwell, the Board of Education voted to adjourn at 10:06 PM. Yes – 6, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk