

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
February 21, 2019**

Vice President Keith Hanvey called the February 21, 2019 meeting of the Board of Education to order at 6:32 PM in the District Conference Room. Call to Order

Board members in attendance were Tina Ammon, Shelly Bartow, Keith Hanvey, Jeanne Shields and Kay Striegler. Emily Hall and Rebecca Sullivan were excused. Board Members in Attendance

Administrator in attendance was Tim Ryan. Administrator in Attendance

On a motion by Shelly Bartow, seconded by Kay Striegler, the Board of Education voted to go into executive session at 6:30 PM to discuss CSE recommendations, the employment history of particular individuals, a legal issue with a school vendor and contract negotiations. Yes –5, No – 0. Carried. Executive Session

On a motion by Shelly Bartow, seconded by Tina Ammon, the Board of Education voted to return to open session at 7:18 PM. Yes –5, No – 0. Carried. Open Session

On motion by Shelly Bartow, seconded by Kay Striegler, the Board of Education voted to approve the evening’s revised agenda as presented. Yes –5, No – 0. Carried. Order of the Agenda Established & Approved

No guest comments this evening. Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE Recommendations

- Amendment with no meeting of: 01/28/19
- CSE minutes of: 02/08/19, 02/13/19
- CPSE minutes of: None
- Subcommittee minutes of: 02/17/19
- 504 Minutes: 02/13/19

On motion by Tina Ammon, seconded by Kay Striegler, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 5, No – 0. Carried.

Janice Rideout presented information on the Tax Cap. The significance of going to the cap every year and what happens if you don’t do this was reviewed. The Tax Cap for B-G this year is 1.77%. The average tax cap for the past seven years is 2.01 %. Reports and Presentations

Mr. Ryan reported on the following items:

- Action News was at the High School on Friday for a follow-up interview on the School Safety Forum held last year. It was very positive and well presented.
- The BOE retreat is next Thursday. Erin Morris will be coming to speak to the BOE. If there are any more questions, please send them prior to Thursday.
- The High School Student Council was treated to Pizza and Donuts last week. Students were asked their perspective on what B-G could do better. Increase Technology and preparing for SAT’s were mentioned. Great group of kids!
- Attended the first Mock Trial event last week. Students were well prepared but need to be more “polished”. There are twenty students participating. Great group!

- A meeting to discuss Phase II of the Capital Project will be held next week. Building permits have been received. Request for bids will be next.
- Attended the Calpine Wind Farm meeting last week. This project is moving faster than originally planned. Financial implications for the District will be discussed at the next meeting.
- Six students visited the Delaware Valley Humane Society to read to the cats. We will continue this program through May.
- Met with the Aides at the High School. Meetings at Greenlawn and Guilford will be scheduled in March.
- Requested that the Board review Standard 3 of the Superintendent Evaluation for the next meeting, Standard 4 on April 4 and Standard 5 on May 2.
- Met with Bill Christiansen regarding services that his company can provide the District in staff development and construction management.

On a motion by Kay Striegler, seconded by Shelly Bartow, the Board of Education voted to approve the following financial reports:

Business Office

- Request approval of Treasurer’s Report for January 2019.
- Request approval of the Internal Claims Auditors Report dated 1/6/19, 1/20/19 and 2/3/19.
- Request approval of the Student Activities Report for January 2019.
- Request approval of Financial Reports for January 2019.
- School Lunch Profit and Loss Report

Yes-5, No-0. Carried.

On a motion by Jeanne Shields, seconded by Shelly Bartow, the Board of Education voted to approve the donation from Rosa’s Restaurant in the amount of \$400 for the After School Care Program. Yes-5, No-0. Carried.

On a motion by Jeanne Shields, seconded by Kay Striegler, the Board of Education voted to approve the following resolution:

BE IT RESOLVED that the Bainbridge-Guilford C.S.D., Local Code 70808, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees’ Retirement System based on the time keeping system or record of activities maintained and submitted by these members to the clerk of this body.

- Student Aide – 8 Hrs; Occupational Therapist – 7.25 hrs.

Yes-5, No-0. Carried.

DCMO School Board Institute, Community Event and The Chenango County School Boards Association Dinner flyers were presented to Board members.

Communications

The Chenango County Arts Council will be hosting a free concert on March 10<sup>th</sup>. They are also starting a youth orchestra.

It was reported that there has been positive feedback regarding the new look to the Blue & White. Cover has caught the attention of the community and the Superintendent message was very positive!

The nomination for the BOCES Board was discussed. Nominations will be finalized at the next meeting.

Old Business

The Policy Committee met prior to the BOE meeting to discuss the next set of Audit Policies. Since this set deals primarily with financial procedures, the Business Manager requested until the next meeting to review and revise these policies to fit the District’s needs. The first read will be at the next meeting.

New Business

On a motion by Shelly Bartow, seconded by Kay Striegler, the Board of Education voted to approve the revision to Regulation 8403.1 that raises the maximum allowable rate for outside testing from \$1,000 to \$2,000. Yes-5, No-0. Carried.

On a motion by Jeanne Shields, seconded by Tina Ammon, the Board of Education voted to approve the following resolution:

WHEREAS, the Superintendent of Schools is preferring disciplinary charges pursuant to Civil Service Law Section 75 against Mary K. Ives, an employee of the Bainbridge Guilford Central School District; and,

WHEREAS, the Board of Education of the Bainbridge-Guilford Central School District desires to exercise its authority to appoint a hearing officer to hear this matter and return a report and recommendation to it concerning the proceeding.

IT IS THEREFORE RESOLVED that Brian Devane, Esq. is appointed as Hearing Officer in a certain matter involving disciplinary charges involving Mary K. Ives, an employee of the District. Brian Devane is directed to conduct the hearing and return his report and recommendations in accordance with Civil Service Law Section 75.

Yes-5, No-0. Carried.

On a motion by Shelly Bartow, seconded by Kay Striegler, the Board of Education voted to approve the following certified personnel appointments:

- The appointment of Phil Curley to the position of B-G Driver Ed Instructor at a rate of \$25/hour effective July 1, 2019 through August 1, 2019.
- The appointment of Clayton Santic to the position of Substitute Teacher effective February 22, 2019. Background check is complete.

Yes-5, No-0. Carried.

Personnel

On a motion by Kay Striegler, seconded by Jeanne Shields, the Board of Education voted to approve the following non-certified personnel appointments:

- The appointment of Carrie Higley to the position of Food Service Worker PT (SUB) effective February 22, 2019. Background check is complete.
- The appointment of Kathy Hatton to the position of Custodial Worker PT (SUB) effective February 22, 2019. Background check is complete.
- The termination of Lorraine Keckeisen effective 2/15/2019 due to services no longer needed as per appointment.

Yes-5, No-0. Carried.

The following Planning items were discussed:

**Board Events**

- Feb 21 – Policy Committee - 6:00 PM
- Feb 28 – BOE Retreat – 6:00 PM District Conference Room
- Mar 13 – Health and Safety Committee – 6:00 PM
- Mar 19 – School Board Institute
- March 26 – DCMO BOCES Educational Forum – details TBD
- April 30 – Chenango County School Board Association Dinner meeting
- BOE terms expiring: Hall, Striegler, Bartow (one year appointment)

**School Events**

- Mar 1-3 - Drama Club Play
- Mar 6 – Family Fun Night @ Greenlawn
- Mar 7 – Greenlawn Talent Show @ 9 AM
- Mar 8 – Staff Development Day
- Mar 15 – Superintendent Coffee 9 AM @ Guilford
- Mar 15 – YES! Leads Movie Night
- Mar 16 – Yearbook Pancake Breakfast

Planning

On a motion by Tina Ammon, seconded by Kay Striegler, the Board of Education voted to adjourn at 8:48 PM. Yes – 5, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk