

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
February 19, 2015**

President Jason Fleming called the February 19, 2015 meeting of the Board of Education to order at 6:29 PM in the District Conference room.	Call to Order
Board members in attendance were Tina Ammon, Charles Blincoe, Jason Fleming, Emily Hall, Julee Hartwell, Patrick McElligott and Jeanne Shields.	Board Members in Attendance
Administrators in attendance were Don Wheeler and Ken Wilcox.	Administrators in Attendance
On a motion by Charles Blincoe, seconded by Patrick McElligott, the Board of Education voted to go into executive session at 6:30 PM to discuss CSE recommendations, student issues and personnel. Yes – 7, No – 0. Carried.	Executive Session
On a motion by Julee Hartwell, seconded by Charles Blincoe, the Board of Education voted to return to open session at 7:29 PM. Yes – 7, No – 0. Carried	Open Session
On motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to approve the agenda .Yes – 7, No – 0. Carried.	Order of the Agenda Established & Approved
After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: <ul style="list-style-type: none"><li>• Amendment with no meeting of:</li><li>• CSE minutes of: 1/28/15</li><li>• CPSE minutes of:</li><li>• Subcommittee minutes of: 2/5/15</li><li>• 504 Minutes: 1/28/15; 2/5/15</li></ul>	CSE Recommendations
On motion by Patrick McElligott, seconded by Emily Hall, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 7, No – 0. Carried.	
President Jason Fleming presented Ken Wilcox with an appreciation award for his 30 years of service to the Bainbridge-Guilford Central School District.	Reports and Presentations
Transportation committee members reported on their last meeting with Ken Starr, Transportation Supervisor. Status of propane bus fleet, bus routes and bus purchase proposition for the next budget vote were discussed.	
A visitor usage report of the website was presented to the BOE. Suggestions were made for additional functions and pages.	
On motion by Charles Blincoe, seconded by Tina Ammon, the Board of Education voted to approve the following financial reports: <ul style="list-style-type: none"><li>• Request approval of Treasurer’s Report for January.</li><li>• Request approval of the Student Activities Report for January.</li><li>• Request approval of the Financial Reports for January.</li><li>• Request approval of the Internal Claims Auditors Report dated 1/18/15 and 1/31/15.</li></ul> Yes – 7, No – 0. Carried. (See attachment #1-4)	Business Office

On motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to authorize the following resolution for the appropriation of reserve funding:

Be it hereby resolved that, the Board of Education of the Bainbridge-Guilford Central School District authorize the appropriation of \$163,051.00 from the district EBALR (Employee Benefit Accrued Liability Reserve), for the purpose of paying contractual sick leave retirement obligations; and, authorize the appropriation of \$17,610.00 from the district Unemployment Reserve for the purpose of paying unemployment costs; and, accordingly amend the 2014-15 school budget by increasing Estimated Revenue and Appropriations in the aggregate amount of \$180,661.00.

Yes – 7, No – 0. Carried. (See attachment #5)

On motion by Charles Blincoe, seconded by Emily Hall, the Board of Education voted to approve the budget appropriation transfers as presented.

Yes – 7, No – 0. Carried. (See attachment #6)

Ken Wilcox presented the 2015-16 Real Property Tax Cap submission to the Board of Education for their review. (See attachment #7)

On motion by Patrick McElligott, seconded by Charles Blincoe, the Board of Education voted to approve the appointment of Purchasing Agent and approval of district credit card authorizations as follows:

- Appointment of Donald Wheeler as Purchasing Agent effective February 25, 2015.
- School District Credit Card Account Changes:
  - Authorize Donald Wheeler to replace Kenneth Wilcox as primary card holder and district account controller.
  - Authorize increase in account limit for Donald Wheeler from \$5,000 to \$7,500
  - Delete Credit Card account for Kenneth Wilcox.

Yes – 7, No – 0. Carried. (See attachment #8)

Jason Fleming reported on receiving a letter from NYSSBA thanking the district for renewing membership.

Communications

Emily Hall reported that she has been in contact with a NYSSBA representative to ascertain professional development topics for a Board retreat. Fees were discussed. Some questions regarding dates and times were raised.

Old Business

The Board has reviewed the categorized results from the NYSSBA Board Evaluation survey. NYSSBA will be contacted to ascertain the cost of workshops and a possible BOE retreat.

Dr. Wheeler presented the Superintendent Update for this week. This document will be posted on the website.

New Business

Changing the closing time of the polls during the budget vote was discussed. Closing time will remain unchanged.

On a motion by Charles Blincoe, seconded by Patrick McElligott, the Board of Education voted to approve the following certified personnel appointments:

Personnel

- The appointment of the Spring Coaches as presented. (See Attachment #9)
- The retroactive appointment of Christina Palmer to the position of Licensed Teacher Assistant. Her appointment reads as follows:

**Name:** Christina Palmer  
**Position:** Licensed Teacher Assistant  
**Appointment:** February 2, 2015 – June 30, 2015  
**Salary:** Starting Rate - Licensed Teacher Assistant  
**Vice:** New

- The appointment of Gary Koutnik to the position of interim School Psychologist at the daily rate of \$300 not to exceed 50 days effective February 23, 2015. (Vice: Beth Sheehan).

Yes – 7, No – 0. Carried

The following planning items were discussed:

- Feb 26 – Personnel Committee @ 5:30
- Feb 26 – First BAC meeting @ 7:00
- Mar 2 – Personnel Committee @ 5:00
- Mar 9 - BOE BLOG for April Blue & White
- Apr 21 CCSBA Spring Dinner Meeting @ The Silo
- BOE Seats expiring in 2015: Ammon, Blincoe, Fleming

**School Functions:**

- Mar 3 - Red Cross Blood Drive- Jr-Sr HS
- Mar 12 – Greenlawn Family Fun Night
- Mar 13 – Staff Development Day
- Mar 25 – Music in Our Schools Concert
- Mar 26 – Softball Chicken & Biscuit Dinner

Planning

It was reported that the Varsity Girls Basketball team is ranked #1 in class C for Section #4. Their next divisional game is Friday, February 27.

Miscellaneous

Two BGAH wrestlers will be attending the NYS championships: Chris Cirigliano, Sectional Champion (Bainbridge) and Madison Hoover (Harpurville).

Bob Conway, Girls Varsity Basketball Coach, has been elected into the Section 4 Basketball Hall of Fame. The induction ceremony will be held during sectional finals.

It was reported that there is a Facebook page, Bainbridge-Guilford Friends of Education, where legislative information is being posted and shared.

On a motion by Patrick McElligott, seconded by Charles Blincoe, the Board of Education voted to go into executive session at 8:46 PM to discuss contracts and two personnel issues. Yes – 7, No – 0. Carried.

Executive Session

On a motion by Julee Hartwell, seconded by Charles Blincoe, the Board of Education voted to return to open session at 9:57 PM. Yes – 7, No – 0. Carried

Open Session

On a motion by Jeanne Shields, seconded by Charles Blincoe, the Board of Education voted to adjourn at 10:58 PM. Yes – 7, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk