

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
February 18, 2016**

President Emily Hall called the February 18, 2016 meeting of the Board of Education to order at 6:31 PM in the District Conference Room. Call to Order

Board members in attendance were Tina Ammon, Charles Blincoe, Emily Hall, Keith Hanvey, Jeanne Shields and Rebecca Sullivan. Board Members in Attendance

Administrators in attendance were Don Wheeler and Janice Rideout. Jenn Henderson was invited to discuss CSE recommendations. Administrator in Attendance

On a motion by Charles Blincoe, seconded by Rebecca Sullivan, the Board of Education voted to go into executive session at 6:32 PM to discuss CSE recommendations and the potential harassment of a particular person. Yes –6, No – 0. Carried. Executive Session

On a motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to return to open session at 7:28 PM. Yes –6, No – 0. Carried. Open Session

On motion by Rebecca Sullivan, seconded by Charles Blincoe, the Board of Education voted to approve the evening’s revised agenda adding an item under Communications. Yes – 6, No – 0. Carried. Order of the Agenda Established & Approved

There were no guest comments this evening. Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE Recommendations

- Amendment with no meeting of: None
- CSE minutes of: 01/20/16, 01/21/16, 01/27/16
- CPSE minutes of: 01/20/16, 01/26/16, 02/04/16
- Subcommittee minutes of: None
- 504 Minutes:01/21/16

On motion by Charles Blincoe, seconded by Tina Ammon, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 6, No – 0. Carried.

Gray Stevens, Temporary Chief Operating Officer, DCMO BOCES gave a short update on the status of BOCES in this area. The search for District Superintendent has started. Reports and Presentations

Erin Degan and Nancy Miller presented an update from the LINKS committee. Professional development opportunities, organizing the next Staff Development day and the faculty book study were reviewed.

Scott Graham and Israel Lorimer presented an update from the Technology Committee. The committee is focused on creating a Tech plan that prepares students to excel in an ever-changing world. CTE accreditation for the Machinist Program,

student participation in the Associate's Degree Program, and the Elementary STEM program were reviewed.

On a motion by Charles Blincoe, seconded by Keith Hanvey, the Board of Education voted to approve the following financial reports:

Business Office

- Request approval of Treasurer's Report for January
- Request approval of the Student Activities Report for January
- Request approval of the Internal Claims Auditors Report dated 1/24/16.
- Request approval of the Financial Reports for January
- Legal Report

Yes – 6, No – 0. Carried. (See Attachment #1-4)

On a motion by Rebecca Sullivan, seconded by Jeanne Shields, the Board of Education voted to approve the Request for Proposal for Legal Services.

Yes – 6, No – 0. Carried.

The ad-hoc committee for interviewing potential law firms includes Emily Hall, Jeanne Shields, Charles Blincoe, Janice Rideout, Jennifer Henderson and Don Wheeler. RFP timeline is as follows:

- RFP sent out to 2/19/16
- RFP Opens on 3/14/16
- Initial review of RFP and Summary Provided to BG - 3/15-3/18
- Committee Review week of 3/21-3/25
- Firm Presentations week of 3/28-4/1

On a motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to approve the declaration of a vehicle and equipment surplus to current needs as presented. Yes – 6, No – 0. Carried. (See Attachment #5)

On a motion by Charles Blincoe, seconded by Rebecca Sullivan, the Board of Education voted to approve the Unit Cost Methodology for DCMO Shared Services as presented. Yes – 6, No – 0. Carried. (See Attachment #6)

On a motion by Rebecca Sullivan, seconded by Charles Blincoe, the Board of Education voted to approve the appointment of the members of the Budget Information Committee. Yes – 6, No – 0. Carried. (See Attachment #7)

Increasing the Capital Reserve Fund by proposition on the next budget vote was discussed.

Several communications were shared with the Board:

- A Letter of Congratulations to Greg Warren from NYSAHPERD
- DCMO BOCES Annual Meeting information
- Risk Management Seminar – Utica National

Communications

On a motion by Rebecca Sullivan, seconded by Charles Blincoe, the Board of Education voted to approve the open meeting minutes of January 7 and 21, 2016 and Special Meeting minutes of January 11 and February 4, 2016. Yes – 6, No – 0. Carried

Old Business

A draft of the Board of Education Information Pamphlet was presented to the Board for their review.

President Emily Hall and District Clerk Sue Weibel will be meeting with Mr. Bill Christiansen and District Clerk Connie Umbra on February 22 to discuss using

Board Docs.

The Board had a second reading of the following policies:

- BP 2160 –School Board Member Ethics (Gifts – from \$25 to \$75)
- NEW BP #5420 - Students carrying and self-administering meds
- NEW BP 4321.12 - Use of Time Out Room

Approval will be sought at the next meeting.

Personnel

On a motion by Tina Ammon, seconded by Rebecca Sullivan, the Board of Education voted to approve the following certified personnel recommendations:

- Create the Special Education Chairperson position.
- The appointment of Phil Curley to the position of Driver Education Instructor at a rate of \$25/hr effective June 28 - July 29, 2016.
- The unpaid leave of absence for Christina Palmer starting at the end of use of personal and sick days on or about March 10, 2016 through May 1, 2016.
- The corrected appointment of Joe Wasiura effective 9/1/2016:
 - Name:** Joseph Wasiura
 - Tenure Area:** Science
 - Certification Status:** Permanent Earth Science 7-12; Permanent Biology 7-12
 - Salary:** Step 13 + 30 Credit Hours + Masters
 - Vice:** Senior person on the preferred eligible list. Tenure received at B-G. (Frazier)
- The appointment of Deren Terpstra to the position of substitute Teacher. Background check is complete.
- The appointment of William Brundege to the position of substitute Teacher. Background check is complete.
- The appointment of Cindy Bonney to the position of Long Term Substitute LTA at an annual rate of \$18,000 effective February 22, 2016 through April 22, 2016. Vice: Christina Palmer (birth of a baby)

Yes – 6, No – 0. Carried.

On a motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to approve the following non-certified personnel recommendations:

- The appointment of Amber Davenport to the position of substitute Teacher Aide. Background check is complete.
- The appointment of Michele Sherwood to the position of substitute Teacher Aide. Background check is complete.
- The appointment of Takiya Schmidt to the position of Teacher Aide at a rate of \$9.55 per hour for 4 hours per day retroactive to January 26, 2016 through June 22, 2016. Vice: Temporary – 1:1 Pre-K Teacher Aide (Funding for position provided through Chenango County Department of Health).

Yes –6, No – 0. Carried

On a motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to approve the following Sports personnel recommendations:

- The appointment of Tammy Selfridge to the position of Boys Volleyball Coach at step 6.
- The appointment of Bob Conway to the position of Varsity Baseball Coach at Step 6.
- The appointment of Kevin Hores to the position of Modified Softball Coach at Step 5.
- Retroactive appointment of Winter Sports Timekeepers/Scorekeepers as presented.

Yes –6, No – 0. Carried

The following Planning items were discussed:

- Feb 26 – CCSBA Meet & Greet at B-G Greenlawn Cafetorium
Emily, Keith, Tina, Jeanne – Network with other Board Members
- Feb 29 – Budget Information Committee – 6:30 PM
- Mar 7 – LINKS
- Mar 8 – School Board Academy
- Mar 14 – Transportation & Facilities
- Mar 14 – Budget Information Committee Meeting – 6:30 PM
- Mar 16 – Health & Safety
- April 4 - Budget Information Committee Meeting – 6:30 PM
- April 7 – BOCES Annual Meeting
- April 15 – Workers’ Compensation Alliance Meeting – 6:30 PM
- BOE Retreat

Planning

School Functions

- Feb 26-27 Drama Club Play
- Mar 1 – Red Cross Blood Drive
- Mar 2 – 8th Grade Parent Night
- Mar 9 – Heroin Awareness Night.

On a motion by Charles Blincoe, seconded by Rebecca Sullivan, the Board of Education voted to adjourn at 8:42 PM. Yes – 6, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel
District Clerk