

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
February 1, 2018**

Vice President Jeanne Shields called the February 1, 2018 meeting of the Board of Education to order at 6:30 PM in the District Conference Room. Call to Order

Board members in attendance were Tina Ammon, Keith Hanvey, Jeanne Shields, Gary Smith, Kay Striegler and Rebecca Sullivan. Emily Hall arrived at 6:35 PM. Board Members in Attendance

Administrators in attendance were Tim Ryan, William Zakrajsek, Jenn Henderson, Linda Maynard and Scott Graham. Administrators in Attendance

On a motion by Rebecca Sullivan, seconded by Gary Smith, the Board of Education voted to go into executive session at 6:30 PM to discuss CSE recommendations and the potential employment of a particular person. Yes –6, No – 0. Carried. Executive Session

On a motion by Gary Smith, seconded by Rebecca Sullivan, the Board of Education voted to return to open session at 7:09 PM. Yes –7, No – 0. Carried. Open Session

On a motion by Kay Striegler, seconded by Gary Smith, the Board of Education voted to approve the evening’s revised agenda. Yes – 7, No – 0. Carried. Order of the Agenda  
Established & Approved

President Hall opened the Public Hearing on the Smart Schools Investment Plan. There were no questions or comments from the audience. PUBLIC HEARING

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE  
Recommendations

- Amendment with no meeting of: None
- CSE minutes of: 01/17/18
- CPSE minutes of: None
- Subcommittee minutes of: 01/08/18, 01/23/18
- 504 Minutes: 01/17/18

On a motion by Kay Striegler, seconded by Gary Smith, the Board of Education reviewed and arranged for the appropriate special education placements. Yes –7, No – 0. Carried.

The Board and audience moved to the Tech Building to observe the Welding classroom and a presentation led by teachers Israel Lorimer and Phillip Bianchi. Reports and Presentations

Two Greenlawn students, a third grader and a fifth grader, shared their Goal Setting and Growth Mindset perspectives with the Board.

Colleen Head, Special Education Chairperson, and Jenn Henderson, Special Education Administrator, presented historical budget statistics for the Special Education Department. Programs were explained and projections for next year were discussed.

Janice Rideout summarized the meeting of the Financial Committee held prior to this board meeting. The auditors have recommended moving funds from reserves that are

not needed at this time to a Transportation Reserve fund. Discussion also included using some of these funds to repair the Guilford Bus Garage. Further information from the architects is needed to make a final decision.

Jeanne Shields reported on the January 25<sup>th</sup> CASSC School Board Institute. Three workshops were offered to participants. Mr. Ryan, Ms. Hall, Mr. Hanvey and Ms. Shields attended and it was reported that the information was well presented.

The Principals, Linda Maynard, Bill Zakrajsek, Jenn Henderson and Assistant Principal Scott Graham reported on activities in their buildings during the month of January. These included: CPI training summary and staff feedback; Staff from the JR-SR High School subbed in Guilford during CPI training; State Testing preparations; “Souper” Celebrations in the Elementary Schools; Football honors for two students; Academic curriculum alignment work at Guilford; District attendance and Google Classroom training.

Mr. Ryan reported on the following items:

- After a discussion with a representative from the Alumni Association, it was decided to hold the first Hall of Distinction dinner in 2019 since the campus will be under construction this summer.
- The BOE mid-year retreat is scheduled for next Thursday at 6:00 PM. Dinner will be provided from Rosa’s Restaurant. George Mead will be the presenter.
- The first meeting with the Business Manager to finalize the 2018-19 budget will be held on Tuesday afternoon. Board members are invited to attend.
- The District will be receiving a \$5,000 grant through Cornell University to start an FFA Chapter. These funds will be used to pay the stipend for the advisor and for supplies for the program.
- Sometime soon, seventeen dozen donuts will be delivered to Raymond Corporation to thank their welding personnel for their support of our new welding program. Board members are invited to help with the delivery.
- A list of schools deemed in fiscal stress by State Ed was released this past week. B-G is NOT on this list!
- Bus leasing information from last year was supplied to the Board. A decision on this topic will need to be made as the budget for next year is developed.
- After Prom refreshments provided by the Board were discussed. The Board is still interested in continuing this tradition.
- CPI training overview will be provided to the Board this spring.

On a motion by Kay Striegler, seconded by Gary Smith, the Board of Education voted to approve the BOCES Unit Cost Methodology for 2018-19. Yes -7; No -0; Carried.

Business Office

On a motion by Gary Smith, seconded by Tina Ammon, the Board of Education voted to approve the Tax Roll Assessment change as presented. Yes -7; No -0; Carried. (See attachment #1)

On a motion by Kay Striegler, seconded by Tina Ammon, the Board of Education voted to approve for Brown & Brown Empire State to be the Broker of Record for the District’s future medical policy. Yes -7; No -0; Carried. (See attachment #2)

On a motion by Tina Ammon, seconded by Gary Smith, the Board of Education voted to accept the cash donation from Rosa's in the amount of \$186 for the After School Care Program. Yes -7; No -0; Carried.

President Emily Hall receive a letter from Utica National regarding a workshop and Webinar that BOE members are invited to attend. She also received a parent letter that was shared with Board members in Executive session since it involved a particular person.

Communications

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the open meeting minutes of January 18, 2018. Yes-7, No-0. Carried.

Old Business

On a motion by Tina Ammon, seconded by Kay Striegler, the Board of Education voted to approve the following policies:

- 5001 Administrative Goals
- 3002 Organization Chart
- 3100 Recruitment of the Superintendent
- 3101 Duties of the Superintendent
- 3102 Evaluation of the Superintendent
- 3103 Evaluation of Professional Staff
- 3104 Evaluation of Support Staff
- 3105 Evaluation of Instructional Programs
- 3106 Evaluation of Support Services
- 3200 Line and Staff Relations
- 6401 Drug and Alcohol Testing - Transportation

Yes-7, No-0. Carried.

On a motion by Keith Hanvey, seconded by Gary Smith, the Board of Education voted to approve the following resolution:

Smart Schools  
Investment Plan

**WHEREAS**, the District accepted a preliminary Smart Schools Investment Plan ("SSIP") on November 2, 2017 pursuant to The Smart Schools Bond Act (the "Act"); and

**WHEREAS**, the preliminary SSIP was posted on the District's website for at least 30 days, and the District included an address to which any written comments on the preliminary SSIP should be sent; and

**WHEREAS**, the Board of Education conducted a public hearing that enabled stakeholders to respond to the preliminary SSIP, for which adequate notice of the public hearing was provided through local media and the District website for at least two weeks prior to the hearing; and

**WHEREAS**, the Board of Education has considered all public comments, completed a final SSIP, and determined that approval of the final SSIP is in the best interest of the District.

**NOW, THEREFORE, BE IT RESOLVED**, that the final Smart Schools Investment Plan to expend \$885,485 for upgrades and improvements to Door Security, One-to-One devices and Network Infrastructure.

Yes-7, No-0. Carried. (See attachment #3)

On a motion by Kay Striegler, seconded by Tina Ammon, the Board of Education voted to approve the following resolution:

Real Property  
Tax Resolution

**WHEREAS**, Real Property Tax Law §487 provides that certain solar or wind energy systems or farm wasted energy systems are exempt from real property taxation for a period of fifteen years; and

**WHEREAS**, Real Property Tax Law §487 further provides that effective January 1, 2018, certain micro-hydroelectric energy systems, fuel cell electric generating systems, micro-combined heat and power generating equipment systems and electric energy storage equipment and electric energy storage systems are exempt from real property taxation for a period of fifteen years; and

**WHEREAS**, Real Property Tax Law §487 permits a school district to adopt a resolution providing that the exemption under Real Property Tax Law §487 shall not apply within its jurisdiction to such energy system projects which begin construction subsequent to the effective date of such resolution.

WHEREAS, the Board of Education desires to adopt a resolution opting out of the tax exemption under Real Property Tax Law §487

**NOW, THEREFORE, BE IT RESOLVED**, that:

1. The tax exemption made available by, Real Property Tax Law §487 shall not be applicable within the boundaries of the Bainbridge-Guilford Central School District with respect to any solar or wind energy or farm waste energy systems constructed subsequent to the date of this Resolution.
2. The tax exemption made available by Real Property Tax Law §487 shall not be applicable within the boundaries of the Bainbridge-Guilford Central School District with respect to any micro-hydroelectric energy systems, fuel cell electric generating systems, micro-combined heat and power generating equipment systems and electric energy storage equipment and electric energy storage systems constructed subsequent to the date of this Resolution.
3. This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

Yes-7, No-0. Carried. (See attachment #4)

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the following resolution:

Timber Contract

RESOLVED, that the Board of Education of the Bainbridge-Guildford Central School District hereby awards the contract for the sale of timber to Greene Lumber, in accordance with the contract provisions as set forth in the bid speculations or as otherwise approved by legal counsel

Yes-7, No-0. Carried.

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the following resolution:

New Business

WHEREAS, the Board of Education desires to terminate its relationship with its current external auditor and to request proposals for performance of future auditing services therefore:

CPA  
Terminated

1. The appointment of Raymond G. Preusser, CPA, P.C. as District Auditor, as made by the Board of Education at its reorganizational meeting on July 13, 2017, is terminated.
2. The Superintendent of Schools and Business Manager are directed and authorized to request proposals for qualified applications for the position of District Auditor.
3. This resolution shall take effect immediately.

Yes-7, No-0. Carried. (See attachment #5)

On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education voted to approve the following certified personnel recommendations:

Personnel

- The corrected appointment for Aimee Lemay-Hammond:  
**Name:** Aimee Lemay-Hammond  
**Position:** Licensed Teacher Assistant  
**Certification:** Licensed Teacher Assistant – Level 3  
**Date of Commencement of Appointment:** September 1, 2017  
**Salary:** \$19,000  
**Vice:** S. Latourette
- The appointment of James Reagan to the position of Substitute Teacher effective February 1, 2018. Background check is complete.

Yes-7, No-0. Carried.

On a motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education voted to approve the following non-certified personnel recommendations:

- The appointment of Elaine Casey to the position of Typist PT (Sub) retroactive to October 10, 2017. Background check is complete.
- The approval for an unpaid medical leave of absence from February 15, 2018 (partial day) through March 4, 2018 for Jamie Hatton.
- The appointment of Gary Pressler to the position of Bus Driver PT (Sub) effective February 1, 2018. Background check is complete.
- The appointment of Christine Oliver to the position of School Monitor PT (Sub) retroactive to January 17, 2018 at a rate of \$15/hr. Background check is complete.

Yes-7, No-0. Carried.

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to approve the following Sports personnel recommendations:

- The resignation of Steve Pelosi from Varsity Track Coach.
- The resignation of Richard Goodwin from Assistant Varsity Track Coach.
- The resignation of Nick Mayo from Modified Track Coach.
- The appointment of Nick Mayo to the position of Varsity Track Coach at Step 5.
- The appointment of Nate Ford to the position of Assistant Varsity Track Coach at Step 3.

Yes-7, No-0. Carried.

The following planning items were discussed:

**Board Events**

- Feb 1 – Finance Committee at 6:00 PM (Ammon and Striegler)
- Feb 8 – BOE Mid-Year Retreat at 6:00 PM in the District Conference Room
- Mar 20 – Utica National Safety Seminar and School Safety Excellence Award (8:30 AM -1:00 PM at Binghamton Double Tree)
- Board Seats Terminating in June – Ammon, Hanvey, Sullivan
- Jr Prom – Donuts for After Prom

**School Events**

- Feb 15 – Greenlawn Winter Olympics
- Feb 22 – Chicken and Biscuit Dinner and Greenlawn Testing Information Night

On a motion by Rebecca Sullivan, seconded by Keith Hanvey, the Board of Education voted to return to executive session to discuss negotiations and the employment of a particular person at 9:15 PM. Yes – 7, No – 0. Carried.

Executive Session

On a motion by Kay Striegler, seconded by Keith Hanvey, the Board of Education voted to return to open session at 10:23 PM. Yes – 7, No – 0. Carried.

Open Session

On a motion by Tina Ammon, seconded by Rebecca Sullivan, the Board of Education voted to adjourn 10:23 PM. Yes – 7, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk