

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
January 23, 2014**

President Jason Fleming called the January 23, 2014 meeting of the Board of Education to order at 6:30 PM in the Guilford School Cafeteria.

Call to Order

Board members in attendance were Charles Blincoe, Jason Fleming, Julee Hartwell, and Jeanne Shields. Brenda Parsons and Patrick McElligott were excused. Emily Hall arrived at 6:31 PM.

Board Members in Attendance

Administrators in attendance were Don Wheeler and Ken Wilcox. Vic Gullo was in attendance for CSE minutes. William Zakrajsek was in attendance for personnel questions.

Administrators in Attendance

On a motion by Jeanne Shields, seconded by Charles Blincoe, the Board of Education voted to go into executive session at 6:31 PM to discuss CSE recommendations and specific personnel issues. Yes – 4, No – 0. Carried.

Executive Session

On a motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to return to open session at 7:30 PM. Yes – 5, No – 0. Carried

Open Session

On motion by Jeanne Shields, seconded by Julee Hartwell, the Board of Education voted to approve the agenda adding Business Office succession and the Norwich parade to old business. Yes – 5, No – 0. Carried.

Order of the Agenda  
Established & Approved

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following:

CSE  
Recommendations

- Amendment with no meeting of: 1/6/14
- CSE minutes of: 1/6/14, 1/8/14, 1/10/14, 1/14/14
- CPSE minutes of: None
- Subcommittee minutes of: 1/15/14
- 504 Minutes: 12/19/13, 1/9/14, 1/17/14, 1/21/14

On motion by Julee Hartwell, seconded by Jeanne Shields, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 5, No – 0. Carried.

A summary of the last Facility Committee meeting was reported to the Board. The committee toured the Guilford building, discussed Phase 1 of the Excel project and what is pending for Phase 2. Prioritizing energy efficiency projects along with a larger capital project were discussed.

Reports and  
Presentations

The Policy committee met prior to this Board meeting to discuss recommendations made by legal counsel on several required policies. These policies will be presented to the BOE at the next meeting for a first reading.

On a motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to approve the following

Business Office

- Request approval of Treasurer’s Report for November.
- Request approval of the Student Activities Report for November.
- Request approval of the Internal Claims Auditors Report dated 11/23/13, 12/8/13,

12/19/13, 1/4/14 and 1/20/14.

- Request approval of the Financial Reports for November.

Yes – 5, No – 0. Carried.

It was reported to the Board that the NY State legislature recently passed a law allowing the addition of the Veterans Exemption that could be available for school tax purposes. This is an optional program which if adopted would shift the tax burden in the community considerably and cannot be considered at this time.

Old Business

Options for administrative staffing in the Business Office after the retirement of the Assistant Superintendent for Business were discussed. Along with the proposal dividing duties between the Superintendent and retaining the current Assistant Superintendent as a consultant, the Board would like to explore the following: Shared services with a neighboring district; Using Central Business Offices services provided by BOCES; and the cost associated with hiring a Business Official.

Bainbridge-Guilford CSD has been invited to participate in the centennial celebration parade in Norwich on May 23, 2014. The Superintendent will check on the feasibility of the marching band and color guard participating in this event. Other school groups may also be interested in participating.

E-School View is a website service provided through BOCES. The cost would be eligible for BOCES aid. The District would like to pursue this as a website option.

New Business

On a motion by Charles Blincoe, seconded by Julee Hartwell, the Board of Education voted to approve the following certified personnel recommendations:

Personnel

- The unpaid leave of absence for Daniel Cirigliano from January 13, 2014 through June 30, 2014.
- The resignation of Diane Swift in lieu of termination (due to the elimination of the French program and not being properly certified in Spanish) effective January 30, 2014.
- The appointment of Jesse R. Fendryk to the position of substitute Teacher. Background check is complete.
- The appointment of Dale Palmer to the Discipline Support position in the Greenlawn Elementary School retroactive to September 1, 2013.

Yes – 5 No – 0. Carried.

On a motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to approve the tenure appointment of Lori Miller. The recommendation reads as follows:

**Name:** Lori Miller  
**Tenure Area:** Home Economics – General  
**Commencement of Appointment:** February 17, 2011  
**Commencement of Service on Tenure:** February 17, 2014  
**Certification Status:** Initial

Yes – 5 No – 0. Carried.

On a motion by Julee Hartwell, seconded by Charles Blincoe, the Board of Education voted to approve the following non-certified personnel recommendations:

- The resignation of Sheri Soules effective January 23, 2014.

Yes – 5, No – 0. Carried.

The following Planning items were discussed:

- Policy Committee met on January 23<sup>rd</sup> at 5:30 PM to discuss updates to existing policies.
- The Facility Committee will meet on February 13 at 5:00 PM in the District Conference Room.

InBloom was explained to the Board. B-G is not participating.

Miscellaneous

An update on the PILOT agreement with Amphenol and the discussion of developing a Machinist Program was presented to the Board.

Preliminary State aid runs were available this week. Budget Advisory committee will start meeting the end of February when State budget numbers are finalized.

On a motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to go into executive session at 9:03 PM to discuss contract negotiations. Yes – 5, No – 0. Carried.

Executive Session

On a motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to go back to open session at 9:43 PM. Yes – 5, No – 0. Carried.

Open Session

On a motion by Charles Blincoe, seconded by Jeanne Shields, the Board of Education voted to adjourn at 9:44 PM. Yes – 5, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk